

**ANNUAL REPORTS
OF THE
OFFICERS, TRUSTEES, AGENTS,
COMMITTEES AND ORGANIZATIONS
OF THE
TOWN OF PLAISTOW
NEW HAMPSHIRE**



**FOR THE YEAR
2017**

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Town of Plaistow

2017 Annual Report

“Planning for Our Future”

Sounds easy enough, right? Figure out what where we really want our Town to be in 10, 25, 50 years and make the plan, and then just do it. But the very thing that makes Plaistow such an amazing place to live, is exactly the thing that makes *Planning for Our Future* such an incredible challenge. It's the diversity of our residents.

Whether you're a “townie” or a new transplant, everyone sees the future differently. Some would prefer Plaistow stay the small-town community that they were born to or moved here for. Others envision growth, expansion, and modernization to “keep up with the times.” No matter what the goal, it rarely happens by accident. But one thing is certain, it always goes smoother when there is a plan.

The Town of Plaistow is *Planning for Our Future*. Our Capital Improvements Plan (CIP) is strong, thoughtful, and helps us reach goals for purchasing or replacing capital items without causing spikes in the budget. The newly expanded Public Safety Complex; potable water; and a proposed new Highway Garage are all part of the plan to meet the future needs of a thriving Plaistow Community.

The dedicated employees; board and committee members; and our invaluable volunteers are ready and willing to see our Town safely and responsibly into the future. You're all invited to come be part of *Planning for Our Future*.



2017 TOWN REPORT DEDICATION

William E. “Bill” Query



The Town of Plaistow is pleased to dedicate the 2017 Town Report to William E. “Bill” Query who passed away on May 29, 2017 at the age of 81. Bill was a longtime resident of his adopted home of Plaistow and served for many years in the Plaistow Police Department.

Born in Concord, Cabarrus County, North Carolina, he was the son of the late John and Everetta (Mull) Query. As a young man growing up Bill resided in several Mid-Atlantic states and graduated from South Plainfield, NJ High School.

A veteran of the Korean Conflict and Vietnam War, he served for

two years in the U.S. Army before beginning a long career with the U.S. Air Force retiring as a Master Sergeant in 1975 with more than twenty years of service.

A resident of Plaistow since 1975, Bill joined the Plaistow Police Department shortly after moving to town. He served as a Sergeant and Training Office and Acting Lieutenant, often volunteering his services at no cost to the town. He served briefly as the Chief of Police and later as the Police Chief of South Hampton. He was also employed for several years by Wackenhutt Security and Process Engineering of Plaistow.

In the 80's Bill served on the Building Committee for the original Plaistow Safety Complex. Thirty years later, he continued his service to the Town by serving on the Building Committee for the Public Safety Complex addition.

Bill was a former Pop Warner Football coach and former President of the Timberlane Regional High School Football Boosters Club. He also enjoyed showing the Sable Burmese cats that his wife raised. An avid New England Patriots fan, he also enjoyed working on his computer.

Bill will be sadly missed and lovingly remembered by his wife of sixty years, Jane (Wood) Query, a son William E. Query, Jr., of Plaistow, a daughter and son-in-law, Lesley A. and

2017 TOWN REPORT DEDICATION

(continued)

John Chaisson of Charlton, MA, two brothers, James Query and John Query, both of Michigan, seven grandchildren, Jake, Jessica, Katelyn, Casey, Brenna, Emily and Meghan, a great-grandchild, Cassidy, and several nieces and nephews. He was predeceased by a sister Linda Bowzner and a daughter Lauren Gahan.

As an adopted "townie," Bill loved Plaistow and always fought hard to make Plaistow a better place to live.

The Town of Plaistow is better for your service.



1978 - Graduation Exercises were held Sunday honoring 5 Part-Time Plaistow Police Officers completing 34 hours of basic police procedure at Plaistow Town Hall with relatives and friends attending. Instructors, Sgt. Kenneth Heim and Sgt. William Query volunteered their services to the Town at no expense.

(Seated left to right) - Officers Bruce Roberts, Sgt. Heim, and Mark Todd.

(Back left to right) - Sgt. Query, Officers Paul Dorman, James Vlack, Thomas Langlois, and Chief Alex Brown, Jr.

(Photo provided by Larry Kennedy)

PREVIOUS TOWN REPORT DEDICATIONS

1980 John & Maude Duston	1993 Lyman W. Hill	2006 Bernadine FitzGerald
1981 John A. Palmer	1994 John McSheehy	2007 T. Richard Latham
1982 LeRoy S. Dube	1995 Don & Judy Sargent	2008 Barry A. Sargent
1983 Irving S. Gilman	1996 Jerry Assad	2009 Timothy E. Moore
1984 George B. Peabody	1997 Robert Chooljian	2010 Laurie Houlihan
1985 Mildred L. Palmer	1998 Agnes Dube	2011 Brenda Major
1986 Helen A. Hart	1999 Volunteerism	2012 Charles "Buzzy" Blinn
1987 Annie Mae Schwaner	2000 Ruth E. Palmer	2013 Lawrence "Larry" Gil
1988 Ruth E. Jenne	2001 Donald E. Petzhold	2014 Rosemary Bayek
1989 Thomas H. Cullen	2002 George & Eleanor Peabody	2015 Catherine "Cathy" R. Willis
1990 Stanley T. Herrick	2003 J. Alden Palmer, Jr	2016 Martha Sumner
1991 Norman L. Major	2004 Merilyn P. Senter	
1992 David C. Hart	2005 Plaistow Lions Club	

TRIBUTE - MINA COLCORD - 101 AND STILL GOING STRONG!

Two years ago, the Town of Plaistow, led by Plaistow Historical Chair Jim Peck and Selectmen Chair Steve Ranlett, presented Mina Colcord with the Boston Post Cane signifying Plaistow's oldest resident at the age of 99. Two years later, she's still going strong at 101 and we honor her again for that tremendous achievement.

Mina Nutter Colcord was born in Effingham, NH on February 2, 1917. She grew up in Effingham and attended grammar school there. She went on to high school at Parsonfield Seminary in Parsonfield, Maine. At Par Sem (as they called it) she was the girls basketball captain. She graduated in 1936.



She married John Russell Colcord on September 8, 1940. Russell spent his summers in Effingham where his grandparents ran a sawmill. Russell and Mina moved to Wakefield, Massachusetts where Russell worked for General Electric through the war. They moved back to Plaistow once the war was over in 1945. Russell's parents lived in Plaistow, so they moved to Plaistow and Russell started his own plumbing and electrical business.

Mina helped Russell with his business and was a homemaker and perhaps the best cook in Plaistow. Russell and Mina had four children; Jean, Lee Ann, John, Jim. Russell and Mina never moved from Plaistow.

Russell passed away on September 8, 1997 on their 57th wedding anniversary.

Mina loves sports of any kind and follows the Red Sox, Patriots, Bruins and Celtics faithfully. Basketball has always been her favorite. But she has a fondness for the Red Sox so she can "talk shop" with her great grandson. When her grandson is refereeing a hockey east game, you can be sure she is watching every second of the game. She has attended games, chorus and band concerts for all her grandchildren and great grandchildren and still attends basketball games for some of the greats a few times each year.

Growing up with Mina as a child, grandchild, or great grandchild is pretty special. Mom, Nana, Nannie always has a fresh pair of mittens and a hat for your come winter...Dessert is always a treat...it can get crazy at Thanksgiving over the pies...and when you went back to college there was always a brown paper bag on the counter waiting for you – filled with all your favorite baked goods...some of them still warm!

She was a loving and supportive wife, is an awesome grandmother and a truly loved great grandmother. She inspires us daily and we all have been extremely fortunate to have her all these years.

So, congratulations to Mina at 101 and wishes for many more birthdays to come!

2017-2018 ELECTED OFFICIALS

OFFICE AND NAME OF OFFICIAL

TERM

ELECTED

SELECTMEN (5) (3-YEAR TERM)

John A. Sherman, Chair	2019
Tammy Bergeron, Vice Chair	2018
Julian Kiszka	2018
Peter Bracci	2019
Steven Ranlett	2020
Beth Hossack, Recording Secretary	N/A

BUDGET COMMITTEE (9) (3-YEAR TERM) & 1 SELECTMAN

Francine Hart, Chair	2019
Robert Hamilton, Vice Chair	2020
Sam J. Cafiso Jr	2018
Laurie A. Millette	2018
Dean Nifakos	2018
Patricia Holt	2019
Dennis Heffernan	2019
Lisa Lambert	2020
Jay De Roche	2020
John A. Sherman, Selectmen's Representative	N/A
Peter Bracci, Selectmen's Representative, Alternate	N/A
Dee Voss, Administrative Assistant	N/A

PLANNING BOARD (4) (3-YEAR TERM) & 1 SELECTMAN

Timothy E. Moore, Chair	2020
Gennifer Silva, Vice Chair	2018
Laurie A. Milette	2019
Lisa Lambert	2020
Geoffrey Adams, Alternate	2018
Chantal Boudreau, Alternate	2020
Steven Ranlett, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Dee Voss, Planning Coordinator	N/A
Joyce Ingerson, Recording Secretary	N/A

TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)

B. Jill Senter, Chair	2018
Michele Conte	2019
Kara Ann Gilroy	2020

AUDITOR (2) (1-YEAR TERM)

Gary Ingham	2018
Jim Peck	2018

2017-2018 ELECTED OFFICIALS
(continued)

OFFICE AND NAME OF OFFICIAL

TERM

CONFLICT OF INTEREST (5) (3-YEAR TERM)

John Moynihan, Chair	2020
David Bird, Vice Chair	2020
Therese A. Chouinard, Secretary	2018
Benny Santosuosso	2018
Ty Vitale	2019

LIBRARY TRUSTEES (5) (3-YEAR TERM)

Catherine R. Willis, Chair	2018
James Peck, Vice Chair	2019
Jane Query	2018
Rosemarie Bayek	2018
LuAnn Blair	2019
Jennifer Kiarsis	2020
Michelle Sykes, Alternate	2018

MODERATOR (1) (2-YEAR TERM)

Robert D. Harb	2018
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TAX COLLECTOR (1) (3-YEAR TERM)

Julie A. McNamara	2018
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TOWN CLERK (1) (3-YEAR TERM)

Maryellen Pelletier	2019
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TREASURER (1) (3-YEAR TERM)

Nancy Bolduc	2019
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SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)

Kathleen A. Giacobbe, Supervisor	2020
Nancy Bolduc	2018
Gayle Hamel (appointed until March 2018)	2019

2017-2018 APPOINTED OFFICIALS

OFFICE AND NAME OF OFFICIAL

TERM

APPOINTED

RECREATION COMMISSION (3-YEAR TERM)

William Coye, Chair	2018
Kristln Lewis Savage, Vice Chair	2019
Sue Sherman, Secretary	2020
Leona Stevens	2018
Lisa Petry	2020
Patrick Buckley	2020
Kerry Patles	2021
Rollanda Hughes, Alternate	2018
Dan Guide, Alternate	2018
Rick Marino (resigned)	2020
John Sherman, Selectmen's Representative	N/A
Tammy Bergeron, Selectmen's Representative, Alternate	N/A

CABLE TV ADVISORY COMMITTEE (3-YEAR TERM)

Jay DeRoche, Chair	2019
Susan Sherman, Secretary	2018
Peter Bracci, Selectmen's Representative	N/A
Tammy Bergeron, Selectmen's Representative, Alternate	N/A
Dean Zanello, Cable Coordinator	N/A

ZONING BOARD OF ADJUSTMENT (3-YEAR TERM)

Peter Bealo, Chair	2018
Timothy E. Fisher, Vice Chair	2019
Dan Lloyd	2019
John A. Blinn Sr, Alternate	2018
Dee Voss, Administrative Assistant	N/A
Jim Allen (resigned)	2018
Joyce Ingerson (resigned)	2019

CEMETERY ADVISORY BOARD (NO TERM)

Francis Berube, Chair	N/A
Jim Thornton (resigned)	N/A
Dan Garlington, Highway Supervisor	N/A
Sean Fitzgerald, Town Manager (resigned)	N/A

CONSERVATION COMMISSION (3-YEAR TERM)

B. Jill Senter, Chair	2018
Timothy Moore, Secretary	2020
Olaf Westphalen	2019
Charles "Buzzy" Blinn	2019
David Averill	2020
Peter Bracci, Selectmen's Representative	N/A
Tammy Bergeron, Selectmen's Representative, Alternate	N/A
Chantal Bourdreau, Alternate (resigned)	2018

2017-2018 APPOINTED OFFICIALS
(continued)

OFFICE AND NAME OF OFFICIAL

TERM

FAMILY MEDIATION

Christina Cruz	2019
Tammy Bergeron, Selectmen's Representative	N/A
Steve Ranlett, Selectmen's Representative, Alternate	N/A

DEPUTY TOWN CLERK (NO TERM)

Martha Fowler	N/A
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DEPUTY TAX COLLECTOR (NO TERM)

Rosemarie Bayek	N/A
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HIGHWAY SAFETY COMMITTEE (NO TERM)

Kathleen Jones, Police Chief, Co-Chair	N/A
John McArdle, Fire Chief, Co Chair	N/A
Lisa Withee	N/A
Sam Cafiso	N/A
Arthur Wiggin	N/A
T. Richard "Dick" Latham	N/A
Mark Pearson, Town Manager	N/A
Daniel Garlington, Highway Supervisor	N/A
P. Michael Dorman, Building Supervisor	N/A
Dee Voss, Planning Coordinator	N/A
Sarah Gibbs, Recording Secretary	N/A
John Sherman, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Ernest Sheltry (resigned)	N/A
Greg Jones, Town Planner (resigned)	N/A

**ROCKINGHAM PLANNING COMMISSION
(MPO TECHNICAL ADVISORY COMMITTEE - NO TERM)**

Julian Kiszka	N/A
Tim Moore	N/A

HISTORICAL SOCIETY (NO TERM)

Robert Carolan, President	N/A
Robert Hobbs, Vice President	N/A
James Peck, Treasurer	N/A
Diann Robinson, Recording Secretary	N/A
Tami Smith	N/A
Mildred Illsley	N/A
Barbara Carifio, Member at Large	N/A
Steve Ranlett, Selectmen's Representative	N/A
Tammy Bergeron, Selectmen's Representative, Alternate	N/A

2017-2018 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL

TERM

PUBLIC SAFETY COMPLEX COMMITTEE (NO TERM)

Martha Sumner, Chair/Citizen's Representative	N/A
Dennis Heffernan, Acting Chair	N/A
Barbara Kiszka, Acting Vice Chair	N/A
Kathleen Jones, Police Chief	N/A
John McArdle, Fire Chief	N/A
Mark Pearson, Town Manager	N/A
P. Michael Dorman, Building Inspector	N/A
Paul Lucia, Facilities Manager	N/A
Patrick Shiavone, Detective, Police Department Representative	N/A
Michael Kennedy, Deputy Fire Chief, Fire Department Representative	N/A
John A. Sherman, Selectmen's Representative	N/A
Tammy Bergeron, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Beth Hossack, Recording Secretary	N/A
Thomas Geary, Bldg/Trades Representative	N/A
Kevin Coyle, Bldg/Trades Representative	N/A
William Query, Citizen Representative (deceased)	N/A
Sean Fitzgerald, Town Manager (resigned)	N/A

OLD HOME DAY COMMITTEE (NO TERM)

Haley Bush, Chair	N/A
Wendy Bush, Vice Chair/Vendors	N/A
Ryan Howard, Parade/YMCA Liaison	N/A
Tracy Fuller, YMCA Liaison	N/A
Bill Lohnes, Parade	N/A
Michelle Lampron, Raffle	N/A
Tammy Bergeron, Car Show	N/A
Jim Peck, Vendors	N/A
Zakk Castellano, Fire Department Liaison	N/A
Capt Val Eiro, Police Liaison	
Christina Cruz, Friends of Recreation	N/A
Steve Ranlett, Selectmen's Representative, Alternate	N/A

CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM)

Timothy E. Moore, Planning Board Representative, Chair	N/A
Geoffrey Adams, Planning Board Representative	N/A
Francine Hart, Budget Committee Representative	N/A
Sam Cafiso, Budget Committee Representative	N/A
John A. Sherman, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative	N/A
Mark Pearson, Town Manager	N/A
Dean Nifakos, Budget Committee, Alternate	N/A
Peter Bracci, Selectmen's Representative, Alternate	N/A
Dee Voss, Planning Coordinator	N/A
Sean Fitzgerald, Town Manager (resigned)	N/A

2017-2018 APPOINTED OFFICIALS
(continued)

OFFICE AND NAME OF OFFICIAL

TERM

ASSISTANT MODERATOR

Norman L. Major

2018

DEPUTY TREASURER

Brenda E. Major

2019

PLAISTOW FIRST COMMITTEE (NO TERM)

Robert Harb, Chairman

N/A

T. Richard "Dick" Latham

N/A

Charles Lanza

N/A

David Hansbury

N/A

Paul Sickel

N/A

Daniel Johnson

N/A

Timothy Moore, Planning Board/Conservation Commission

N/A

P. Michael Dorman, Building Inspector

N/A

Sean Fitzgerald, Town Manager (resigned)

N/A

TOWN REPORT COMMITTEE (NO TERM)

John Sherman, Selectmen's Representative

N/A

Peter Bracci, Selectmen's Representative

N/A

Lisa Lambert, Budget Committee Representative

N/A

Dee Voss, Town Report Coordinator

N/A

BEEDE REUSE COMMITTEE (NO TERM)

Julian Kiszka, Selectmen's Representative

N/A

Tammy Bergeron, Alternate Selectmen's Representative

N/A

ELDER AFFAIRS COMMITTEE (NO TERM)

Susan Sherman, Chair

N/A

Brenda E Major, Vice Chair

N/A

Cathy Willis, Secretary

N/A

Christina Cruz, Recreation Director

N/A

Lori Sadewicz, Human Services Coordinator

N/A

Timothy Moore

N/A

Barbara Tavitian

N/A

Linda Cleary

N/A

Peter Bracci, Selectmen's Representative

N/A

Julian Kiszka, Selectmen's Representative, Alternate

N/A

ROCKINGHAM ECONOMIC DEVELOPMENT CORPORATION

Julian Kiszka, Selectmen's Representative

N/A

Steven Ranlett, Selectmen's Representative, Alternate

N/A

2017-2018 APPOINTED OFFICIALS
(continued)

OFFICE AND NAME OF OFFICIAL

TERM

HIGHWAY GARAGE COMMITTEE (NO TERM)

Steven Ranlett, Selectmen's Representative, Chair	N/A
Bob Hamilton, Budget Committee Representative, Vice Chair	N/A
Peter Bracci, Selectmen's Representative	N/A
Sam Cafiso, Budget Committee Representative	N/A
John DeRoche, Budget Committee Representative, Alternate	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Dan Garlington, Highway Supervisor	N/A
Mark Pearson, Town Manager	N/A
Rollanda Hughes, Recording Secretary	N/A

HAZARD MITIGATION COMMITTEE (NO TERM)

Kathleen Jones, Police Chief	N/A
John H. McArdle, Fire Chief	N/A
Lt. William Baldwin, Emergency Management Director	N/A
Dennise Horrocks, Deputy EMD/Health Officer	N/A
P. Michael Dorman, Deputy EM/Chief Building Official	N/A
Dee Voss, EMD Administrator/Planning Coordinator	N/A
Theresa Walker, Rockingham Planning Commission	N/A

PLAISTOW AREA TRANSIT ADVISORY COMMITTEE

Timothy E. Moore, Planning Board	N/A
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FEDERAL, STATE AND COUNTY GOVERNMENT OFFICIALS

State of N.H. Governor

Christopher T. Sununu
Phone: (603) 271-2121
Web site: www.state.nh.us

State of N.H. Executive Councilor (District 3)

Russell E. Prescott
Phone: (603) 231-7822
Email: represcott@nh.gov

United States Senator (N.H.)

Maggie Hassan
Phone: (202) 224-3324
Website: www.hassan.senate.gov

United States Senator (N.H.)

Jeanne Shaheen
Phone: (202) 224-2841
Website: www.shaheen.senate.gov

United States Congress (N.H. District 1)

Carol Shea-Porter
Phone: (202)-225-5456
Website: www.shea-porter.house.gov

State of N.H. Senator (District 22)

Chuck W. Morse
Phone: (603) 271-2609
Email: chuck.morse@leg.state.nh.us

Rockingham County Commissioner

Kevin Coyle
Phone: (603) 679-9350
Email: kcoyle@co.rockingham.nh.us

Plaistow Local State Representative (District 14)

Norman L. Major
Phone: (603) 382-5429
Email: nlbem@comcast.net
Email: norman.major@leg.state.nh.us

Additional Local State Representatives for Districts 14 and 34

Debra L. DeSimone (District 14)
11 Providence Hill Road
Atkinson, NH 03811-2328
Phone: (603) 362-4314
Email: debra.desimone@leg.state.nh.us

Peter E. Torosian (District 14)
PO Box 373
Atkinson, NH 03811-0373
Phone: (603) 362-5202
Email: peter.torosian@leg.state.nh.us

William G. Friel (District 14)
5 Kelly Lane
Atkinson, NH 03811-2553
Phone: (603) 362-5423
Email: william.friel@leg.state.nh.us

Mark Pearson (District 34)
23 Faith Drive
Hampstead, NH 03841-2370
Phone: (603) 571-0205
Email: electmarkpearson@gmail.com



REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

A Message from the State House in Concord

I am once again honored to be serving as a State Representative for the citizens of District 14 and thanks to all for your support. Now I will be beginning my 22nd year as a member of the state Legislature. I remain privileged to be able to provide important constituent services and am dedicated to maintaining a balanced state budget, to supporting education funding and environmental issues, and to improving the climate for New Hampshire's small business community. I strive to keep "truth in budgeting" and to encourage the Legislature to more fully consider the impact of proposed legislation on present and future generations.



Plaistow's Legislative Districts

Plaistow is part of District 14 which is made up of Atkinson and Plaistow and is represented by four legislators and a legislator from District 34, which is made up of Atkinson, Plaistow, Hampstead, and Kingston. Each legislator represents approximately 3250 citizens. The excess population of District 14 is combined with the excess population of District 13, Hampstead and Kingston, to form District 34 and is represented

by one representative.

Local Legislator's responsibility to Rockingham County Convention

The County Convention consists of the 90 elected state representatives from the 35 communities residing in the county. The Convention legislative power is limited to fiscal controls and has oversight of the County budget of more than \$80,000,000. The Convention has the power to raise taxes, to make appropriations for use of the county, and to authorize the purchase of real estate for its use. It has the authority to review the expenditures of the County after adoption of the budget.

2017 State Legislative Accomplishments

Over the last year, the senate used my bill, HB144, to pass a two-year spending plan that meets the needs of our state with no new or increased taxes or fees, and no down shifting to the towns. General Funds spending levels for FY2019 will be \$85 million less than the spending plan passed 10 years ago. I sponsored or co-sponsored 10 bills in 2017. Seven of these bills were passed and signed by the governor. These bills that passed had to do with purple heart number plates, vacancies in county offices, budget bill, eliminating dedicated funds with no activity, improving pre-engineering technology curriculum in grades K through 12, apportionment of gross business profits, and relative to high school students participating in New Hampshire's dual and concurrent enrollment program. In addition, I successfully sponsored an amendment to the budget to establish a Robotics Education Development program.

Some of the accomplishments over the last year are: the Legislature increased the Rainy Day Fund to \$100 million to protect New Hampshire's bond rating, passed further reductions

REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

(continued)

in the state's Business Profit and Business Enterprise taxes, increased the amount of expense deductions, increased Meals and Rooms revenue distributions to cities and towns by \$5 million, provided an additional \$36 million in road and bridge aid, provided approximately \$45 million to school districts in special education aid, established a new Robotics Education Development Program and provided \$375,000 in grants to school districts to establish a robotic team and participate in competitive events.

State's Economic Concerns

A modernized economy requires an educated workforce, lower energy costs as well as adequate workforce housing. We need to compete with neighboring states to grow and diversify our economy in all corners of New Hampshire. We increased funding to our community college systems, ensuring they have resources to produce affordable education options for the next generation of our workforce, and ensuring we have the skilled workers needed to attract and retain businesses and jobs. We have additional tax relief coming because of the budget we passed this year.



Action was necessary to address the many facets of our state's drug and opioid addiction epidemic. There was a substantial increase in funding to programs dealing with addiction treatment and recovery.

I continue to Chair the House Ways and Means Committee for this coming session and continue to Chair the County Convention of the County Delegation for my twelfth year.

In closing, again, I am honored and privileged to be serving as a State Representative for the Town of Plaistow. As in the past, I will work to maintain the Town and the State's position as one of the best places to live, work, and raise a family in the country.

If I can be of any assistance, please feel free to contact me at nlbem@comcast.net.

2017 TOWN EMPLOYEES

<u>Emergency Management</u>	<u>Plaistow Police Department</u>
Lt. William M. Baldwin, Director	Kathleen A. Jones, Chief
P. Michael Dorman, Deputy Director	Valquerio Eiro, Jr., Operations Captain/ DARE Officer
Dennise Horrocks, Deputy Director	Brett Morgan, Administrative Captain
Dee Voss, Administrator	William Baldwin, Operations Lieutenant
	Alec Porter, Sergeant/K-9 Handler
<u>Executive Department</u>	Jason Mazza, Sergeant
Mark Pearson, Town Manager	Dorothy McGuerren, Sergeant
Greg Colby, Finance Director/Assistant Town Manager	Joan Marsilia, Master Patrol Officer
Rollanda Hughes, Executive Assistant to Town Manager	Patrick Schiavone, Master Patrol Officer/DARE Officer/SRO
Beth Hossack, Administrative Assistant to the Board of Selectmen	Robert D'Auria, Jr., Officer
Gayle Hamel, Accounting & Budgeting Coordinator	Ryan Garney, Officer/Detective
Sean Fitzgerald, Town Manager (resigned)	Edward Lukas, Jr., Officer/Detective
	Brian Farrell, Officer
	Jennifer Haas, Officer/SRO
	Michael Pauley, Jr. Officer (resigned)
<u>Fire Department - Officers</u>	Tony Simone, Officer
John McArdle, Chief	Kyle Sandner, Officer
Jay Judson, III, Deputy Chief	Edward Barrasso, Officer
Michael Kennedy, Deputy Chief	Stephen Dehullu, II, Officer
Scott Vezina, Captain	Sarah E. Gibbs, Administrative Assistant
Ryan Higgins, Lieutenant	Jennifer Page, Secretary
Russell Hawkins, Lieutenant	Mary Nicklas, Records Clerk (resigned)
Zakk Castellano, Lieutenant	Chelsea Durso Records Clerk
	Amy Van Auken, Victim Witness Advocate
<u>Fire Department- Firefighters/EMT's</u>	Linda Hale, Crossing Guard
Corey Booth, Firefighter/EMT	Cheryl Cate, Crossing Guard
Scott Bradstreet, Firefighter	Matt Hay, Animal Control Officer
Jack Bryan, Firefighter/EMT	Shadow, K-9
Jason Dumas, Probationary Firefighter/EMT	
Stephen Duphily, Firefighter/EMT	<u>Communication Staff</u>
Shawn Feeley, Firefighter/EMT	Lucia Cusimano, Communications Supervisor
Richard Fowler, Firefighter/EMT	Joel Albair, Communications Specialist
Joshua Gagnon, Firefighter/EMT	Steven Leavitt, Communications Specialist
Thomas Gillis, Firefighter/EMT	Michael Pauk, Dispatcher (resigned)
Bruce Gusler, Sr., Firefighter/Driver	Keira Burke, Dispatcher
Bruce Gusler, Jr., Firefighter/First Responder	Shoshana Kleiner, Dispatcher
Greg Hogg, Firefighter/EMT	Mark Fowler, Part-Time Dispatcher
Aaron Judson, Firefighter/EMT	
Eric LaFrancis, Firefighter/EMT	<u>Library</u>
Andrew Owens, Firefighter/EMT	Cab Vinton, Director
John Owens, Firefighter/EMT	Jennifer Dawley, Head of Youth Services
Nick Piccolo, Firefighter/EMT	Raven Gregg, Technical Services Librarian
John Salerno, Firefighter/EMT	Scott Campbell, Programming Consultant
Jon Thorgilsson, Firefighter/EMT	Kelli Lennon, Circulation Librarian
Derek Travers, Firefighter/EMT	Jennifer O'Connor, Circulation Librarian
John Wood, Firefighter/EMT	Rosalie Averill, Library Page
	Jillian Fitzpatrick, Library Page
<u>Water Department</u>	Ben Swanney, Library Page
John McArdle, Superintendent	Dot Ketchum (Substitute)
Stephen Duphily, Maintenance (on-call)	Brianna Sullivan, Programming (resigned)
Shawn Feeley, Maintenance (on-call)	Alice Major, Logistics & Development (resigned)
Richard Fowler, Maintenance (on-call)	Maryan Sullivan, Circulation (deceased)

2017 TOWN EMPLOYEES
(continued)

[illegible]

EMPLOYEE SPOTLIGHT

30 YEARS OF DEDICATED SERVICE



Unwrapping their Town of Plaistow watches, presented for 30+ years of service are:
(left to right) Rosemarie Bayek, former Tax Collector; Dan Garlington, Highway Department Supervisor;
Mike Dorman, Chief Building Official; Alec Porter, Sergeant/K-9 Handler and Kathleen Jones, Police Chief

We couldn't even get them to stand still long enough for a better picture, but that's typical of this group...always on the move!

**The Town of Plaistow is grateful for you many years of
dedicated service to our community!**

2017 REPORT OF THE BOARD OF SELECTMAN

John A. Sherman, Chair

I am pleased to submit to the residents of Plaistow the Board of Selectmen's annual report for 2017. I'd first like to thank all our citizens who work together to help make Plaistow the great Town that it is. Let's celebrate last year's accomplishments, learn more about the projects we have in process and let us show you how we continue "Planning for our Future."

2017 Selectmen Accomplishments

The Board of Selectmen is comprised of five independently elected citizens who set policy and conduct the general management of Plaistow's Town Government. The Board members in 2017 stayed the same as the previous year – Tammy Bergeron, Peter Bracci, Julian Kiszka, Steve Ranlett and John Sherman. Each selectman brings



a varied background with many areas of expertise. At our organizational meeting in March, John Sherman was selected Chair and Tammy Bergeron was selected Vice Chair.

The Board's first, and most important task was selecting a new Town Manager, Mark Pearson. Mark has a wealth of government experience, primarily in NH. Mark was first hired on an interim basis, which the Board soon changed to a permanent status after seeing Mark aggressively tackling the Town's priority issues. Mark replaced Sean Fitzgerald, and we wish Sean the best after eight (8) years of serving the Town of Plaistow.

We chose this transition as a good time to update the Town Manager's Job Description. There weren't any big changes, just clarification of some sections and ensuring it was consistent with State Law (RSAs).

The Town Manager immediately jumped in and resolved some problems with the new Public Safety Complex Project. This was a well-planned project, but any project this size will have issues and will need constant monitoring. Mark has done a great job here!

One of the new Town Manager's first surprise priorities was making overdue upgrades to our computer network. This was accomplished seamlessly with no unplanned computer downtime.

We plowed through the backlog of old Selectmen non-public minutes that had been sealed immediately after creation, but never had a systematic review to determine when they could be made public. Many non-public minutes are time-sensitive and should be sealed initially, but can be converted to non-sealed after the particular issue

2017 REPORT OF THE BOARD OF SELECTMAN

(continued)

has been resolved. For example, a set of minutes may discuss in-process contract negotiation, and thus, it makes sense to initially seal the minutes. But after the negotiation is complete, the minutes can, and should, be made public.

This past year, the Board of Selectmen has aggressively searched for alternate ways of financing some of our projects from sources other than property taxes. We will pay for a much needed AFIS (Automated Fingerprint Identification System) by utilizing drug forfeiture funds, not property taxes. We will pay for police cruiser replacement by using the fees collected from Police Details, not property taxes. We will apply for grants to help us fund the Mount Misery Trail System that we hope to develop out behind PARC (Plaistow Area Recreation Complex).

Financial Overview

To strengthen our internal financial controls and management, the Town Manager hired Greg Colby as Finance Director/Assistant Town Manager. Greg has served as a financial consultant to many towns in New Hampshire. He has already done much to improve the Town's Financial Policies and Reporting as you will see elsewhere in this report. We strive to improve our Financial Reporting each year, and this year you will see new Comparative Statement, Fixed Assets Statements and an improved Tax Rate Calculation page.

When reviewing these documents, you will see what a strong financial situation we are in. We have a healthy fund balance and have \$1.7M in various Capital Reserve Funds that we use for keeping a level tax rate as we plan for future capital projects per our CIP (Capital Improvement Program).

With the Town Manager's leadership, the Town executed a land auction to sell off some surplus properties. This effort had been lingering for some time and Mr. Pearson aggressively took the lead in contacting, St Jean's Auctioneers of Epping, NH, an auction house that had done similar auctions for other towns in New Hampshire. The Board of Selectmen did an exhaustive review of all Town-owned properties and, making sure we followed the State RSA's, auctioned the properties. A substantial amount was realized from the sale. The final dollar amount was not confirmed at the time of this report. This sale put these surplus properties back on the tax rolls. Additionally, the proceeds of the sale of town-owned properties will be placed in the Town's General Fund and can be used in the future for off-setting the Town's property tax burden.

We did a lot of housekeeping that may not appear important, but that helps get everyone working on the same page and with the proper financial controls. We updated the purchasing policy, the annual assessing update procedure, the credit card policy, the towns investment policy, and, most importantly, the Personnel Plan which hadn't been updated in more than eight (8) years.

2017 REPORT OF THE BOARD OF SELECTMAN

(continued)

We have Warrant Articles to dissolve six (6) outdated Capital Reserve funds and apply those dollars to the General Fund. These funds served their purpose and are no longer needed.

Current and Near-Term Projects

You'll read in other areas of this Town Report that the **Safety Complex** will be on-line in early 2018. The **Safe Routes to School** Project (focusing on the intersection Main and Elm streets) should be completed in 2018. The **Westville Road** bridge replacement (if approved by the voters) will be constructed during the summer of 2018. (This will cause some short-term traffic issues during construction, but will start AFTER the close of school in the spring 2018 and BEFORE the start of school in the fall 2018.) Again, if supported by the voters, we intend to start construction of the new **Public Works Facility** on the former Penn Box site, next to the railroad tracks as the first part of a two-year project. And due to sound financial management, most of the above projects will NOT require the use of property tax dollars.

Another source for improving future planning is to be more consistent in the scheduling of Regional Selectmen's meetings with Plaistow, Atkinson, Hampstead, Danville and Sandown. Other towns have faced the same issues as us and hearing how they may have resolved the issue (or not) can be very informative.

Planning for the Future

One thing that the citizens of Plaistow can appreciate and have always supported is our Planning for the Future. We have more than \$1.7M in Capital Reserve Funds that will be used to fund our future fire vehicles, highway vehicles, and other future projects.

We have submitted Warrant Articles asking for more future planning, such as for a Winter Maintenance Expendable Trust, so we can set some money aside during lower-snow winters (we hope) and use it to offset the year's where the highway plowing overdraws the funding in our operating budget.

The largest and most important future project will be developing an infrastructure for providing potable water to Plaistow. This is a State of NH led project, so it can be frustrating to the Town that we can't provide a solid schedule or solid financials. We need to stay available so that when a solution is finalized, we will be best-positioned to do what's best for the Town of Plaistow. Our Town Manager is aggressively working with the State, other towns, and the expert consultants that have been supplied by the State. We have been planning for this for many years, including constructing a fire-suppression infrastructure that could be converted to potable water. Other towns may not have been planning as well as Plaistow, so it may take extra patience on our part to see this project through. Stay tuned.

In closing, on behalf of the Board of Selectmen, I would like to thank all the citizens of Plaistow who have entrusted us to do what's best for our great town.

REPORT OF THE TOWN MANAGER

Mark A. Pearson, Town Manager



I want to thank the Board of Selectmen for selecting me as the Interim Town Manager in February and the permanent Town Manager in July. I also want to thank the staff, elected and appointed officials, residents and others who have welcomed me to Plaistow. I have found Plaistow to be in good financial standing and I look forward to moving the town ahead with sound management. I also look forward to future projects and challenges.

I am pleased to report that the \$8.5M Public Safety Complex project is nearing completion and will be on budget. In fact, with the excellent project and budget management by Trident Project Management Company, the project will finish with a better product than expected. We applied for and were successful in receiving a Homeland Security Grant for \$148,679 to upgrade the Emergency Operations Center during the construction to add improvements. We also upgraded the communications center with new dispatch consoles and radios within the construction budget. We hope that you will attend the Open House on March 10, 2018.

We are scheduled to move ahead with the replacement of the Westville Road Bridge and the Safe Routes to School projects in the summer of 2018. We purchased a “used” sidewalk plow with a snow blower attachment to be compliant with the Safe Routes to School project requirement going forward. We also hope to construct a new Public Works Facility in 2018 and to finally move the Highway Department off the former unsafe landfill site.

Another major project we are working on making potable water available, which has been a need in the community. There have been more than 45 meetings concerning this topic over the last nine (9) months. We sent out a town wide survey with a public outreach meeting in November where we are working with the state and other communities in the planning of importing drinking water to Plaistow. This could use our existing 11.9 miles of fire suppression system water pipes to offer relief to the properties affected by MtBE contamination, and collaterally offer potable water to other properties along the existing pipe routes. Having a “drinking water” source in Plaistow has been a goal for decades and provides a public health benefit!

We have developed an Elder Affairs Committee budget and increased ride assistance in the 2018 budgets. We recognize our obligation to help those in need of general assistance. Our Recreation budget is also increasing and improving activities for all ages.

REPORT OF THE TOWN MANAGER

(continued)

On the financial side, we have improved on the daily operations by implementing WEX fuel cards for all town vehicles, issued town credit cards to department heads, consolidated cell phones and usage plans, reconciled impact fees collected, increased a part-time payroll/accounts payable position to full-time, updated our purchasing policy, obtained purchase order software and updated our investment policy to name a few. We formulated and implemented a financial plan to use the Outside Detail Revolving Fund to fund outside detail cruisers, fuel, repairs and expenses resulting in savings to the operational budget annually. We held the Sale of Town Owned Land Auction in December. The auction realized a substantial return to the Town's General Fund Balance. However, the final actual dollar amount was not yet available at the time of this report.

On the administration side, I named our Finance Director, Greg Colby, as the Assistant Town Manager and moved his office closer to the Town Manager's office for functionality. This will provide continuity of operations while I am otherwise out of the building or away at meetings. We adopted a new "Emergency Operations Plan," a "Media Management Policy," and issued town identification cards to all employees and sub-contractors. We changed Town Hall hours by opening at 7am, Monday – Friday. The closing time is still 4:30pm, Monday – Thursday and 11am on Fridays. We upgraded the Town Hall computer system by adding servers, licensing and firewalls which increased speed, capacity and efficiency. We continue to update our website and SCTV informational postings to inform the public.

On the personnel side, we adopted a new "Personnel Plan," conducted our four (4) required annual "Joint Loss Prevention Committee" meetings, and provided several global training sessions for staff, elected and appointed officials. We also provided training for "Security & Awareness" with the Emergency Management team, "ICS-402 Incident Command for Elected and Appointed Officials," "Civility, Decorum & Respect" for elected, appointment and staff and "Harassment & Discrimination" training for all staff including the Library. Additionally, we encouraged staff to take advantage of on-line, on-site and off-site educational opportunities for little or no cost. Many staff members attended their association annual conferences and some attended the annual NH Municipal Association Annual Conference. The Highway staff successfully completed the "Road Salt Application Training," the "Chain Saw Safety Training" and the Health Officer attended the "Healthy Homes Conference." We hosted state and regional training here in Plaistow and reduced our costs for training.

The town has dedicated personnel illustrated by the long-term commitment of five (5) employees who have more than 30 years of experience and were recognized by the Board of Selectmen in May. Many personnel have multiple job titles and positions. We hired replacement positions; Executive Assistant in March, Finance Director in August, Interim Planning Coordinator in August and Interim Building Administrative Assistant in October.

We look forward to 2018 as a year when the Westville Road Bridge is replaced, the Safe Routes to School constructed and the Public Works Facility built. If the Public Works

REPORT OF THE TOWN MANAGER

(continued)

Facility is approved, we would “design build” with in-house personnel and fund the project from General Fund Balance with no impact on the tax rate. This would be a two (2) year phased project, the first year to perform the site work, utilities, foundation, metal fabricated building with office space, and the second year to finish the building interior, construct a salt shed and finalize the site work.



DELIBERATIVE SESSION MINUTES - FEBRUARY 04, 2017

Maryellen Pelletier, Town Clerk

The meeting was opened at 10:02am with Robert (Bob) Harb, Town Moderator, stating the voters should check in with the Supervisors of the Voter Checklist and remind them that they should have a signed voter card in order to vote. He asked that voters sit to his right and non-voters sit to his left side. The Plaistow Police Honor Guard then posted the colors and State Representative/Deputy Town Moderator Norman Major was asked to lead everyone in the Pledge of Allegiance to the flag.

Mr. Harb thanked Town Manager Sean Fitzgerald for his 8 years of service and invited the citizens to attend a farewell reception for him on February 17, 2017.

Nancy Jackman and Norman Major were recognized and presented plaques for their service on various town boards. Nancy had served as a Budget Committee member and recently retired from service on the Supervisor of the Voter Checklist ending 31 years of service to the town. Norman is still serving the town but has already put in 50 years of service.

Mr. Harb then asked the board members to introduce themselves and also explained that Budget Committee members, Lisa Lambert and Martha Sumner have been excused from the meeting. He also thanked Martha for her years of service, informing the public that she is not running for re-election this year.

Mr. Harb then read the rules of the meeting.

Selectman John Sherman asked for a vote to allow non-voters to speak at the meeting. Those people were department heads, finance officer and town manager.

Ty Vitale didn't think we should allow non-residents to speak, but he did admit that this was his first time attending. Selectman John Sherman explained that they are department heads and need to be allowed to speak should someone ask a question for their department. Gary Ingham stated that they will only answer questions asked by someone in attendance.

About 30 people plus 16 board members were in attendance.

Moderator, Robert Harb closed the meeting at 3:45pm

Respectfully submitted.

Maryellen Pelletier
Town Clerk

NOTE: Article discussions are printed in "courier new" font.

TOWN OF PLAISTOW NEW HAMPSHIRE 2017 TOWN MEETING WARRANT AND BUDGET Town Meeting (Senate Bill 2)



- **Deliberative Session - Saturday, February 4, 2017**
Plaistow Town Hall, 145 Main Street
Great Hall (2nd Floor)
10:00 A.M.
 - **Deliberative Session Snow Date will be held within 72 hours**
as determined by the Moderator
Plaistow Town Hall, 145 Main Street
Great Hall (2nd Floor)
 - **Ballot Voting - Tuesday, March 14, 2017**
Pollard School, 120 Main Street
Polls open from 7:00 A.M. to 8:00 P.M.
-

2017 Plaistow Town Warrant

State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Town Hall, 145 Main Street in said Plaistow on Saturday, February 4, 2017 at 10:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. The snow date will be at the Plaistow Town Hall within 72 hours as determined by the Moderator. The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at Pollard School, 120 Main Street, in said Plaistow on Tuesday, March 14, 2017 from 7:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate the Town articles from the School District article numbers.

Article P-17-01: To elect all necessary Town Officers for ensuing year.

Moderator Bob Harb read the invitation to vote statement and told the viewing public that officers list would be corrected on the actual ballot.

<p><u>SELECTMAN</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN ONE</u></p> <p>Francine Hart Steven Ranlett</p>	<p><u>CONFLICT OF INTEREST</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN TWO</u></p> <p>David Bird John Moynihan</p>
<p><u>BUDGET COMMITTEE</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN THREE</u></p> <p>Jay DeRoche William D. Gerns Bob Hamilton Lisa Lambert Richard A. Blair Darrell Britton</p>	<p><u>CONFLICT OF INTEREST</u> <u>VOTE FOR NOT</u> <u>TWO YEAR TERM</u> <u>MORE THAN ONE</u></p> <p>Ty Vitale</p>
<p><u>PLANNING BOARD</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN TWO</u></p> <p>Lisa Lambert Timothy E. Moore</p>	<p><u>CONFLICT OF INTEREST</u> <u>VOTE FOR NOT</u> <u>ONE YEAR TERM</u> <u>MORE THAN ONE</u></p> <p>Benny Santosuosso</p>
	<p><u>TRUSTEES OF THE TRUST FUND</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN ONE</u></p> <p>Kara Ann Gilroy</p>
	<p><u>SUPERVISOR OF THE</u></p>

<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>	<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>	<u>ONE YEAR TERM</u>	<u>MORE THAN ONE</u>
Jennifer Kiarsis		Nancy Bolduc Ty Vitale	
		<u>AUDITOR</u>	<u>VOTE FOR NOT</u>
		<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>
		Ty Vitale Gary A. Ingham James Peck	

TOWN UNIT COLLECTIVE BARGAINING AGREEMENT

Article P-17-02: Shall the Town vote to raise and appropriate the sum of \$13,921.13 for the current fiscal year and to approve the items included in the proposed 2-year collective bargaining agreement reached between the Town of Plaistow and Teamsters Local 633 Union comprised of Town supervisory employees, including the Code Enforcement Officer, Health Officer, Highway Department Foreman, Highway Laborers, Assistant Town Clerk, Town Crossing Guards and administrative staff. The contract calls for the following increases in salaries and benefits:

Calendar Year	Increase %	Estimated Gross Payroll Cost	Estimated Health Insurance Savings	Estimated Net Contract Cost
2017	4% Wage	\$13,921.13	(\$23,994.07)	(\$10,072.94)
2018*	3% Wage	\$14,477.98	(\$5,737.30)	\$8,740.68

*Estimated 2016 health care cost level funded

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0).

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steven Ranlett with a second by Selectman John Sherman. Steven Ranlett explained the article. Jim Peck asked why the Budget Committee vote was 8-0-0 and not 9-0-0. He was told that one member is on leave of absence. Ty Vitale was confused as to why employees can speak on this agreement, but no one had spoken on it but Mr. Peck. Moderator Bob Harb stated that this article cannot be amended and will appear as written.

OPERATING BUDGET

Article P-17-03: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$9,029,751**? Should this article be defeated, the operating budget shall be **\$9,097,802** with certain adjustments required by previous action of the Town or

by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (7-0-0).)

Article was read by Moderator Bob Harb, motion to place article on the floor by Budget Committee Chairman Dennis Heffernan with a second by Selectman John Sherman. Dennis Heffernan stated that it had been a challenging year, especially with the Police/Fire Department Building Project. Without the bond payment on that project the overall budget is up less than 1%. John Sherman confirmed that both the Budget Committee and Selectmen agreed and worked hard to keep the budget down. He thanked the department heads for their work on the budget. He also sent good wishes and hope that Martha Sumner, former Budget Committee Chair is doing well and will be back soon. Bob Hamilton, budget committee member thanked Dennis and Sean for allowing the Friday morning mini budget meetings with department heads. He stated that the meetings went well except for one department head walked out of his meeting. With no further discussion the article will appear as written.

HIGHWAY DEPARTMENT EQUIPMENT EXPENDABLE TRUST FUND

Article P-17-04: Shall the Town vote to raise and appropriate the sum of \$87,000 to be added to the existing Highway Department Equipment Expendable Trust Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Highway Department Equipment Expendable Trust Fund is \$111,134.70 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman John Sherman with a second by Selectman Tammy Bergeron. John Sherman explained the article and with no discussion the article will appear as written.

FIRE DEPARTMENT CAPITAL RESERVE FUND

Article P-17-05: Shall the Town vote to raise and appropriate the sum of \$108,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Fire Department Capital Reserve Fund is \$405,796.83 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Tammy Bergeron with a second by

Selectman Julian Kiszka. Julian Kiszka explained the article and with no discussion the article will appear as written.

SELF-CONTAINED BREATHING APPARATUS (SCBA) CAPITAL RESERVE FUND

Article P-17-06: Shall the Town vote to raise and appropriate the sum of \$33,400 to be added to the Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Self-Contained Breathing Apparatus Capital Reserve Fund is \$67,614.35 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steven Ranlett with a second by Selectman Peter Bracci. The article was explained by Peter Bracci and with no discussion the article will appear as written.

REPLACEMENT OF FIRE DEPARTMENT VEHICLE

Article P-17-07: Shall the Town vote to raise and appropriate the sum of \$498,613 for the replacement of the Tanker 5 Fire Truck and to withdraw \$484,613 from the Fire Department Capital Reserve Fund and \$14,000 from the Public Safety Impact Revolving Fee Fund? This warrant article shall be null and void if warrant article P-17-05 depositing \$108,000 into the Fire Department capital reserve fund fails.

Appropriation:	\$498,613
Withdrawal from Fire Department Capital Reserve Fund:	-\$484,613
Withdrawal from the Public Safety Impact Fee Fund:	-\$ 14,000

No amount to be raised from taxation: \$0

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Tammy Bergeron with a second by Selectman Julian Kiszka. Julian explained the article. Kimberly Raymond said that it is misleading to state that no amount comes from taxation, since we just asked to raise \$108,000 in article 5 for the Fire Department. Town Manager Sean Fitzgerald said that this is language recommended by Town Counsel and the Department of Revenue. Both of them had checked each of our warrant articles for valid wording. Barbara Kiszka presented an amendment to strike "No amount to be raised from taxation". A second to the amendment was made by Kimberly Raymond. David Gerns said that tax payers want to know what tax

will be spent this year. Gary Ingham noted this language is on other articles and asked if we can use this part of the discussion to address all of the same statements. Bob Harb said no, we can't address them until they are put on the floor. Irene Dube said that she is against the amendment. Steve Ranlett asked to move the question and a vote was taken on the amendment 14 yes votes and 21 no votes. The amendment was defeated. Selectman Tammy Bergeron submitted an amendment to add into the article that \$108,000 will be raised by taxes with a second by Eric Bell. After some discussion on causing confusion to the voters, Tammy withdrew her motion and Eric Bell withdrew his second. Julian Kiszka placed a new amendment on the floor, "Amount to be raised from new taxation:" to replace "No amount to be raised from taxation". A second to the amendment was made by Steve Ranlett and Tammy asked to move the question. A vote was taken and this amendment passed. The article will appear as amended.

UNMARKED POLICE VEHICLE CAPITAL RESERVE FUND CREATION

Article P-17-08: Shall the Town vote to create an Unmarked Police Vehicle Capital Reserve Fund and further to raise and appropriate the sum of \$16,000 to be added to the Unmarked Police Vehicle Capital Reserve Fund? This reserve fund shall fund all police vehicles and equipment trailers that do not participate in the annual cruiser replacement program funded through the Town Budget and to designate the Board of Selectmen as Agents of the fund. This capital reserve fund is being established pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (7-2-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Article was read by Moderator Bob Harb, motion to place article on the floor by Budget Chairman Dennis Heffernan with a second by Selectman Tammy Bergeron. Tammy explained the article, then Jim Peck asked what is meant by equipment trailers? Police Chief Kathy Jones explained they are the radar and message board trailers. Budget Committee Member Francine Hart asked "how many vehicles would be included in this fund?" Chief Jones stated six. Mr. Gerns asked to move the question. The article will appear as written.

A request was made at 11:48am by Selectmen Steve Ranlett with a second by Jim Peck to recess for 40 minutes to attend Mina Colcord's 100th birthday celebration held at the First Baptist Church.

The meeting was reconvened at 1:00pm.

COMMUNICATION RADIO SYSTEM CAPITAL RESERVE FUND

Article P-17-09: Shall the Town vote to raise and appropriate the sum of \$65,000 to be added to the Communications Radio Dispatching System Capital Reserve Fund?

(Recommended by the Board of Selectman (5-0-0) and the Budget Committee (8-1-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Communication Radio System Capital Reserve Fund is \$76,698.56 as of December 31, 2016

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steven Ranlett with a second by Selectman John Sherman. Steve explained the article and with no discussion the article will appear as written.

BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND

Article P-17-10: Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the Building/Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (2-5-0). This fund is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Building/Building Systems Capital Reserve Fund is \$19,791.61 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Budget Committee Member Dean Nifakos with a second by Selectman John Sherman. John Sherman explained the article. Gary Ingham asked the body to pass this as repairs can cost a lot. Kimberly Raymond asked if why we can't use the Unexpended Fund Balance? Town Manager Sean Fitzgerald said that The Unexpended Fund Balance is for major problems and this article is for the smaller unexpected repairs and we would need permission for DRA (Department of Revenue) to use unexpended funds. Jim Peck also asked if the Town Hall Expendable Fund can be used? Selectmen John Sherman said that they are left over from the Town Hall Renovations. Trustee of the Trust Funds Jill Senter said that that money can only be used for their original intent. David Gerns asked where did the money come from to fix the well and was told from this fund. Ty Vitale motioned to amend the amount to "0" with a second from Peter Bracci. John Sherman said that the amendment takes the option out of the voters hands. Gary Ingham asked Ty if he owns a multi-unit home and if he has a budget in place for emergency repairs, reminding him that this is the same thing. A vote was taken and the amendment failed. Budget Committee member Laurie Milette amended the amount to \$5208.39 which would bring the total funds in the account to \$25,000. It was seconded by Kimberly Raymond but this amendment also failed. Steve Ranlett asked to move the question and the article will appear as written.

ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND

Article P-17-11: Shall the Town vote to raise and appropriate \$100,000 to be placed into the Acquisition of Land and/or Buildings Fund Capital Reserve Fund with \$100,000 coming from the Unassigned Fund Balance?

Appropriation:	\$100,000
Withdrawal from the Unassigned Fund Balance:	-\$100,000
<hr/>	
No amount to be raised from taxation:	\$0

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (3-6-0). This fund is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Acquisition of Land and/or Buildings Capital Reserve Fund is \$0.00 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steven Ranlett with a second by Budget committee Chairman Dennis Heffernan. Steve Ranlett explained the article, then Barbara Kiszka amended it to say "Amount to be raised from new taxation:". This was seconded by Steve. Fire Chief John McArdle said we should let the voters know how much money was made by selling town land. The question was moved and the amendment passed. The article will appear as amended.

LIBRARY CAPITAL RESERVE FUND

Article P-17-12: Shall the Town vote to raise and appropriate \$50,000 to be added to the Library Capital Reserve Fund for the purpose of capital improvements, repairs, renovations, and additions to the Library?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (5-1-1). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Library Capital Reserve Fund is \$50,109.56 as of December 31, 2016

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Budget Committee Chairman Dennis Heffernan. Selectman Peter Bracci explained the article. Steve Ranlett spoke to the fact that the library already reduced the amount requested from \$65,000 to \$50,000. Jim Peck, Library Trustee, said that the trustees have worked hard to set up a CIP (Capital Improvement Plan) to address the failing systems. Mr. Kiszka stated the building is now 17 years old and not very energy efficient, stating that updating

systems would help in that area. With no further discussion the article will appear as written.

CABLE DEPARTMENT CAPITAL RESERVE FUND

Article P-17-13: Shall the Town vote to raise \$30,000 from the General Unassigned Fund Balance and deposit it into the Cable Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

No amount to be raised from taxation: \$0

Available balance of the Cable Department Capital Reserve Fund is \$29,980.25 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Budget Committee Chairman Dennis Heffernan with a second by Selectman Peter Bracci. Peter explained the article. Barbara Kiszka put forth an amendment to change "No amount to be raised from taxation:" to "Amount to be raised by new taxation:", which was seconded by Steve Ranlett. A vote was taken and passed. With no further discussion the article will appear as amended.

A motion was made by Selectman Steve Ranlett with a second by Selectman John Sherman to limit reconsideration of any of the previous articles. Selectman Peter Bracci asked what that statement meant and Selectman John Sherman explained that we have finished with articles 1-13 and no one could bring them back for further discussion. A voice vote passed the motion.

CONSERVATION 36-A FUND DEPOSIT

Article P-17-14: Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the RSA 36-A Conservation Fund?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (7-1-1). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Conservation Fund is \$105,713.57 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Selectman John Sherman. Steve Ranlett explained the article. Selectman Julian Kiszka asked about tax penalties and how much we now have in the fund. Conservation Committee Chair Jill Senter explained that we have spent over \$100,000 and the penalty total is unknown. Steve asked to move the question and the article will appear as written.

Selectmen Steve Ranlett asked to limit reconsideration on this article. A voice vote was taken and the motion passed.

ENERGY CAPITAL RESERVE FUND CREATION

Article P-17-15: Shall the Town vote to create a Capital Reserve Fund for the purpose of funding renewable energy projects that increase energy efficiency and energy projects that reduce the Town's energy costs and further raise and appropriate the sum of \$25,000 to make an initial deposit into this fund and designate the Board of Selectmen as Agents of the fund? This capital reserve fund is being established pursuant to RSA35:1.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Selectman Julian Kiszka. Julian explained the article and said that there was an error in the body. The Selectmen had agreed that the word "renewable" should be removed. This fact was acknowledged by the Town Manager Sean Fitzgerald. The article will appear without the word "renewable" in the body.

RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT

Article P-17-16: Shall the Town vote to raise and appropriate the sum of \$50,000 to deposit into the Recreation Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (5-1-1). This funding is included in the 2017-2022 Capital Improvement Program as approved by the Planning Board.)

Available balance of the Recreation Plan Capital Reserve Fund is \$135,420.01 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Selectman John Sherman. John explained the article and stated that cameras will be installed with part of this fund in the hope of reducing vandalism. The Recreation Committee also hopes to apply for a grant to access trails that are out near PARC, and will need some of the funds to match the grants. There were questions about why so much money, John explained that \$100,000 is set aside for the grant, leaving around \$35,000 plus the \$50,000 from this article for the 19 projects on the Commission's list. Mr. Peck asked with the security in place, "Can we open the gates more often?" Christina Cruz, Recreation Director said the gates are closed to keep vehicles off the fields. PARC is accessible to everyone; the gate is accessible even to the handicap population. Mr. Gerns asked to move the question, which passed. The article will appear as written.

TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND

Article P-17-17: Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the Transportation Infrastructure Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (3-5-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Transportation Infrastructure Capital Reserve Fund is \$50,109.56 as of December 31, 2016.

Article was read by Moderator Bob Harb, motion to place article on the floor by Budget committee Chairman Dennis Heffernan with a second by Selectman Julian Kiszka. Julian explained the article and with no discussion, the article will appear as written.

TOWN FOREST EXPANSION

Article P-17-18: Shall the Town vote to expand the existing 404.2-acre Plaistow Town Forest by designating an additional parcel, Tax Map 8, Lot 26 (3.0ac) as part of the Town Forest?

(Recommended by the Board of Selectmen (5-0-0).)

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Selectman Peter Bracci. Peter explained the article, which will appear as written.

Irene Dube made a motion to limit reconsideration on the previous articles, a vote taken and passed.

HIGHWAY BLOCK GRANT

Article P-17-19: Shall the Town vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for the road improvement programs to be recommended by the Plaistow Highway Department and the Town's Road Surface Management System as approved by the Plaistow Board of Selectmen, and to authorize the Selectmen to accept a Highway Block Grant. Said sum to be supplied by the State of New Hampshire.

No amount to be raised from taxation: \$0

(Recommended by the Board of Selectmen: (5-0-0) and the Budget Committee: (8-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Article was read by Moderator Bob Harb, motion to place article on the floor by Selectman Steve Ranlett with a second by Budget Committee Member Sam Cafiso. Barbara Kiszka made a motion to amend "No amount to be raised by taxation" to "Amount to be raised from new taxation:" with a second by Selectman Tammy Bergeron. Selectman Peter Bracci asked if the dollar amount was correct and thought it should only be \$75,000? Town Manager Sean Fitzgerald answered "no, the amount is correct". He

explained further that the State's fiscal year is different from the Town's, so we get two half payments from the state.

Selectman Steve Ranlett then got a chance to explain the article. State Representative/Deputy Moderator Norman Major further explained that the money comes from the state's gas tax of \$.229 per gallon of which the towns get back \$.129 per gallon. A formula is used to calculate the total for each town. He also stated that with more gas efficient vehicles the funds should get smaller.

Dennis Heffernan put a amendment forth to change the amount to \$155,000, with a second from Steve Ranlett. The amendment passed and the article will appear as amended.

Selectman Steve Ranlett motioned to limit reconsideration of the articles, which passed with a yes vote by all.

ALL VETERANS TAX CREDIT 72:28-b

Article P-17-20: Shall the town adopt the "all veterans' property tax credit" under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of \$500.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year.

(Recommended by the Board of Selectmen (5-0-0))

Article was read by Moderator Bob Harb, a motion to place the article on the floor was made by Selectman Steve Ranlett with second by Selectman John Sherman. Selectman Peter Bracci explained the article. Dean Nifakos, Budget Committee Member, asked how many veterans do we now have in town and was told that it is unknown by Sean Fitzgerald, Town Manager. Dennis Heffernan, Budget committee Chairman asked how many veterans get the credit as it is written now? Lori Sadewicz, Assessing Clerk, replied 294 but 9 of those are a disability credit. With no further discussion the article will appear as written.

A motion to limit reconsideration was made and passed.

CITIZEN'S PETITION

Article P-17-21: Do you favor the continuation of the town manager plan as now in force in this town?

"If a majority of the voters present and voting in a town...on this question signifies disapproval of this question the town manager plan will be deemed to be revoked ..." (RSA 37:15)

(Recommended by the Board of Selectmen (3-2-0.)

Article was read by Moderator Bob Harb and after a few silent minutes a motion to place it on the floor was made by Selectman Steve Ranlett with a second by Selectman Julian Kiszka. With none present or willing to explain the petition, Gary Ingham stated he was neither the maker, nor a signer but did not think it was a good idea to let Selectmen run the town unpaid. Kimberly Raymond said that in 1987 the Town didn't follow the law in choosing the manager form of government by not wording the question correctly. Selectmen John Sherman said that there is no such thing as a Town Administrator form of government. It would be up to the Selectmen to decide what form of government to go forward with.

There was a lot of discussion about who presented and why they didn't come forward to speak for the petition. Mr. Gerns asked if this would encumber future boards from changing back to Town Manager form of government in the future and was told yes it would.

Selectman Steve Ranlett submitted an amendment with a second from Selectman John Sherman. Amendment: "Do you favor a study by a committee formed by the Board Of Selectmen to continue the Town Manager Plan as now in force in the Town" also to strike the rest of the verbage. There was some discussion as to whether this change totally changed the intent of the petition and Moderator Bob Harb said that it was legal. A motion to vote on the amendment was made with a result of 22 yes and 15 no. The amendment passed, but then Bob Harb said that he had researched his decision and found that he was wrong. We cannot change to the above amendment. He then asked Steve and John if they would withdraw their amendment which they both agreed to do.

Selectman Steve Ranlett put forth a new amendment to only remove the second sentence. A second was made by Kimberly Raymond. There was some discussion on whether we can remove the second sentence. The question was moved and the second amendment passed. The article will appear as amended.

Total Voters 5781 1890^{cast} 1069 Cast Ballots



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017**

BALLOT 1 OF 6

Maryellen Pelletier
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SELECTMAN	PLANNING BOARD	CONFLICT OF INTEREST
THREE YEAR TERM <small>Vote for not more than ONE</small>	THREE YEAR TERM <small>Vote for not more than TWO</small>	ONE YEAR TERM <small>Vote for not more than ONE</small>
FRANCINE HART 514 ○	LISA LAMBERT 662 * ○	BENNY SANTOSUOSSO 687 * ○
STEVEN RANLETT 515 ○	TIMOTHY E MOORE 598 * ○	<i>total write ins = 14</i> (Write-in) ○
<i>total write ins = 6</i> (Write-in) ○	<i>total write ins = 16</i> (Write-in) ○	TRUSTEES OF THE TRUST FUND
BUDGET COMMITTEE	LIBRARY TRUSTEE	THREE YEAR TERM <small>Vote for not more than ONE</small>
THREE YEAR TERM <small>Vote for not more than THREE</small>	THREE YEAR TERM <small>Vote for not more than ONE</small>	KARA ANN GILROY 710 * ○
JAY DeROCHE 592 ○	JENNIFER KIARSIS 818 * ○	<i>total write ins = 2</i> (Write-in) ○
WILLIAM D GERNES 231 ○	<i>total write ins = 2</i> (Write-in) ○	SUPERVISOR OF THE VOTER CHECKLIST
BOB HAMILTON 441 ○	CONFLICT OF INTEREST	ONE YEAR TERM <small>Vote for not more than ONE</small>
LISA LAMBERT 565 ○	THREE YEAR TERM <small>Vote for not more than TWO</small>	NANCY BOLDUC 729 * ○
RICHARD A BLAIR 224 ○	DAVID BIRD 591 * ○	TY VITALE 201 ○
DARRELL BRITTON 233 ○	JOHN MOYNIHAN 592 * ○	<i>total write ins = 9</i> (Write-in) ○
<i>total write ins = 16</i> (Write-in) ○	<i>total write ins = 9</i> (Write-in) ○	AUDITOR
<i>total write ins = 16</i> (Write-in) ○	CONFLICT OF INTEREST	ONE YEAR TERM <small>Vote for not more than TWO</small>
	TWO YEAR TERM <small>Vote for not more than ONE</small>	TY VITALE 292 ○
	TY VITALE 562 * ○	GARY A INGHAM 519 * ○
	<i>total write ins = 27</i> (Write-in) ○	JAMES PECK 589 * ○
		<i>total write ins = 7</i> (Write-in) ○

ARTICLES

TOWN UNIT COLLECTIVE BARGAINING AGREEMENT

Article P-17-02: Shall the Town vote to raise and appropriate the sum of \$13,921.13 for the current fiscal year and to approve the items included in the proposed 2-year collective bargaining agreement reached between the Town of Plaistow and Teamsters Local 633 Union comprised of Town supervisory employees, including the Code Enforcement Officer, Health Officer, Highway Department Foreman, Highway Laborers, Assistant Town Clerk, Town Crossing Guards and administrative staff. The contract calls for the following increases in salaries and benefits:

Calendar Year	Increase %	Estimated Gross Payroll Cost	Estimated Health Insurance Savings	Estimated Net Contract Cost
2017	4% Wage	\$13,921.13	(\$23,994.07)	(\$10,072.94)
2018*	3% Wage	\$14,477.98	(\$5,737.30)	\$8,740.68

*Estimated 2016 health care cost level funded

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0).

719
YES ○
NO ○
237

TURN BALLOT OVER AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017

BALLOT 2 OF 6

Margella Pelletier
TOWN CLERK

ARTICLES CONTINUED

BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND

Article P-17-10: Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the Building/Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (2-5-0). This fund is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Building/Building Systems Capital Reserve Fund is \$19,791.61 as of December 31, 2016.

392

YES ☐

NO ☒

615

ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND

Article P-17-11: Shall the Town vote to raise and appropriate \$100,000 to be placed into the Acquisition of Land and/or Buildings Fund Capital Reserve Fund with \$100,000 coming from the Unassigned Fund Balance?

Appropriation:	\$100,000
Withdrawal from the Unassigned Fund Balance:	-\$100,000
Amount to be raised from new taxation:	\$0

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Acquisition of Land and/or Buildings Capital Reserve Fund is \$0.00 as of December 31, 2016.

630

YES ☐

NO ☐

382

LIBRARY CAPITAL RESERVE FUND

Article P-17-12: Shall the Town vote to raise and appropriate \$50,000 to be added to the Library Capital Reserve Fund for the purpose of capital improvements, repairs, renovations, and additions to the Library?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (5-1-1). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Library Capital Reserve Fund is \$50,109.56 as of December 31, 2016

573

YES ☐

NO ☐

445

CABLE DEPARTMENT CAPITAL RESERVE FUND

Article P-17-13: Shall the Town vote to raise \$30,000 from the General Unassigned Fund Balance and deposit it into the Cable Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Amount to be raised from new taxation: \$0

Available balance of the Cable Department Capital Reserve Fund is \$29,980.25 as of December 31, 2016.

400

YES ☐

NO ☐

602

CONSERVATION 36-A FUND DEPOSIT

Article P-17-14: Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the RSA 36-A Conservation Fund?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (7-1-1). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Conservation Fund is \$105,713.57 as of December 31, 2016.

544

YES ☐

NO ☐

467

ENERGY CAPITAL RESERVE FUND CREATION

Article P-17-15: Shall the Town vote to create a Capital Reserve Fund for the purpose of funding energy projects that increase energy efficiency and energy projects that reduce the Town's energy costs and further raise and appropriate the sum of \$25,000 to make an initial deposit into this fund and designate the Board of Selectmen as Agents of the fund? This capital reserve fund is being established pursuant to RSA35:1.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

632

YES ☐

NO ☐

377

TURN BALLOT OVER AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017

BALLOT 3 OF 6

Margella Pelletier
TOWN CLERK

ARTICLES CONTINUED

AMENDMENT Z-17-01 CONTINUED

- A. The ~~in-law/accessory apartment~~ accessory dwelling unit shall be designed so that the appearance of the building remains that of a single-family dwelling. Any new entrances shall be located on the side or in the rear of the building. ~~Where accessory dwelling units are attached to the primary dwelling unit there shall be a connecting door.~~
- B. The single-family dwelling shall not be a mobile home ~~or a condominium~~. Accessory Dwelling Units are permitted in condominium units with written authorization from the condominium association. There shall not be more than one accessory dwelling unit per parcel.
- C. The size of the ~~in-law/accessory apartment~~ accessory dwelling unit shall ~~be between 400 and 600 square feet; not be any greater than 1,000 square feet.~~
- D. ~~The first occupant of an in-law apartment must be a family member.~~ At least one of the units, either the primary dwelling or the accessory dwelling unit, must be owner occupied.
- E. ~~Only one bedroom is~~ No more than two bedrooms are permitted in the ~~in-law/accessory apartment~~ accessory dwelling unit.
- F. ~~In no case shall there be more than two people residing within an in-law/accessory apartment accessory dwelling unit.~~ RESERVED [Amended 3-14-2017 ATM by Art. XX]
- G. The accessory dwelling unit and lot shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the existing single-family dwelling.
- H. Prior to granting a building permit for a new ~~in-law/accessory apartment~~ accessory dwelling unit or a certificate of occupancy for an existing ~~in-law/accessory apartment~~ accessory dwelling unit the property owner shall provide to the Building Inspector the following:
- The applicant for a new ~~in-law/accessory apartment~~ accessory dwelling unit, or an existing ~~in-law/accessory apartment~~ accessory dwelling unit without a State approved septic design, shall provide the Building Inspector's Office with a State of New Hampshire approved septic design. Any septic design shall specifically call out the number of bedrooms in the primary dwelling ~~in-law/accessory~~ and the number of bedrooms in the accessory dwelling unit separately. Prior to submission of any septic design to New Hampshire Department of Environmental Services, a test pit will be done and witnessed by the Town's Health or Deputy Health Officer and the proposed design shall be reviewed for compliance with all Zoning Ordinances.
 - A floor plan of one-fourth-inch-to-the-foot scale showing the proposed changes to the building.
 - A sketch plan (drawn to scale) of the lot, with existing and proposed structures and parking.
- I. All utilities in the ~~in-law/accessory apartment~~ accessory dwelling unit shall use the existing utility meters.
- J. ~~Once the initial family member(s) ceases to occupy the unit and prior to it being occupied as a rental unit, An accessory dwelling unit may be rented,~~ and the property owner shall apply for a certificate of occupancy for any new tenant under a lease of more than a one year term. A new certificate of occupancy shall be issued when the accessory dwelling unit is first constructed or thereafter remodeled. Before a certificate of occupancy will be issued, the unit shall be inspected for compliance with building and life safety codes.
- K. If a home with an ~~in-law/accessory apartment~~ accessory dwelling unit is sold, the new property owner shall make an application to the Department of Building Safety for a certificate of occupancy for any new tenant under a lease of more than a one year term, under the provisions in letters A through J in this ordinance.
- L. ~~In-law/accessory apartment~~ Accessory dwelling units may be added to single-family residence, an attached garage, or a detached garage. The garage ~~apartments~~ units may be added on the same floor as the garage proper or may be built as a second story to the garage.
- M. For lots exceeding 160,000 square feet, an ~~in-law/accessory apartment~~ accessory dwelling units may be added as a stand-alone structure provided all other provisions of this ordinance are met.

[INTENT: To bring the current In-Law/Accessory Apartment Ordinance into compliance with recent changes in the NHRsAs (SB-146) pertaining to Accessory Dwelling Units]

TURN BALLOT OVER AND CONTINUE VOTING

YES ☐

NO ☐

276



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017

BALLOT 4 OF 6

Margaret Pelletier
TOWN CLERK

ARTICLES CONTINUED

ZONING AMENDMENT Z-17-03 CONTINUED

C. Areas and dimensions.

- (1) Minimum lot size:
 - (a) Area: 80,000 square feet.
[Amended 3-12-2002 ATM by Art. P-42]
 - (b) Frontage: 150 feet.
- (2) Minimum yard dimensions: refer to Table 220-32I.
- (3) Maximum lot coverage: 75%.
- (4) Maximum height: 45 feet or three stories, whichever is less.
- (5) Minimum building setback: 50 feet from the front property line.
[Added 3-9-2004 ATM by Art. P-32; amended 3-8-2005 ATM by Art. P-4]

D. No building permit for any bank kiosk use may be granted before at least one certificate of occupancy has been issued for an industrial use. [Amended 2015 ATM]

E. In an industrial development, no more than 10% of the total building footprint for the development can be used bank kiosk use. [Amended 2015 ATM]

F. The intent of allowing a bank kiosk in an industrial zone is to provide a convenient service for the employees of the industries in the industrial zone. [Amended 2015 ATM]

588
YES ☐
NO ☐

'Uses (10-Aviation and 14-Bank) removed from Permitted Uses on 3-10-2009 ATM by Art. P-09-26.
'A retail use may be combined with a manufacturing use provided the retail sales are predominantly for the purpose of selling the items manufactured in the associated manufacturing facility.

320

Proposed Plaistow Zoning Amendment Z-17-04

Are you in favor of amending the Zoning Ordinance "Article V – Establishment of Districts and District Regulations, Table 220-32K "Industrial II" Zoning District Table of Permitted Uses, by adding a combined Manufacturing & Retail use?

Table 220-32K
"INDII" - Industrial II
[Added 3-10-09 ATM by Art. P-09-26]

A. Objectives and characteristics. The purpose of this district is to provide locations for the establishment of plants to improve employment opportunities and broaden the tax base in the community. These areas should be selected so that they will not adversely affect developed residential areas, will have good access to transportation facilities, and will have the potential for being served by public water and sewer systems. A variety of types of manufacturing activities, distribution facilities, and offices should be permitted, as well as certain support facilities, especially of a commercial nature.

B. Uses.

Permitted Uses

Allowed by Special Exception

- | | |
|---|------|
| 1. Light industry | None |
| 2. Warehouse | |
| 3. Recycling facility (construction debris, household waste, and trash facilities are expressly prohibited) | |
| 4. Outdoor storage | |
| 5. Contractor's storage yard | |
| 6. Publishing | |
| 7. Research and testing labs | |
| 8. Office | |
| 9. Essential service | |
| 10. Aviation use | |
| 11. Public use limited to public safety, service and recreation | |
| 12. Accessory use or structure | |
| 13. Mini-storage | |
| 14. Bank | |
| 15. Bank kiosk | |
| 16. <u>Manufacturing/Retail combined use</u> ² | |

ZONING AMENDMENT Z-17-04 CONTINUED ON BACK OF BALLOT

TURN BALLOT OVER AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017

BALLOT 5 OF 6

Margella Pelletier
TOWN CLERK

ARTICLES CONTINUED

ZONING AMENDMENT Z-17-04 CONTINUED

§ 220-35. Application of district regulations.

Any legal nonconforming use existing on the effective date of this chapter may be continued indefinitely to the extent set forth in this chapter. Otherwise, no building or land shall hereafter be used or occupied and no building or part thereof shall be erected, moved, or altered unless in conformity with the regulations herein specified for the district in which it is located.

§ 220-36. Front yard setback.

Notwithstanding provisions for front yards elsewhere in these regulations, on streets with less than fifty-foot rights-of-way, the front yard requirement in any district shall be measured from the center line of the existing right-of-way, and 25 feet shall be added to the front yard requirement.

§ 220-37. Lots in two zoning districts.

Where a district boundary line divides a lot of record at the time such district boundary line is established, the regulations for either district of such lot shall extend not more than 30 feet into the other district, provided the lot has frontage on a street in the district for which the use is being granted.

§ 220-38. Building coverage, open porches, carports and garages.

In determining the percentage of building coverage of a lot or the size of yards, porches, or carports open at the sides but roofed, surfaced or paved areas, and all principal and accessory use or structure shall be included.

§ 220-39. Reduction of lot area.

No lot shall be so reduced in area that the area, yards, lot width, frontage, coverage or other requirements of this chapter shall be less than herein prescribed for each district. The provisions of this section shall not apply when part of a lot is taken for a public purpose.

§ 220-40. Required area of yards.

Space required under these regulations to satisfy area, yard, or other open space requirements in relation to one building shall not be counted as part of a required open space for any other building.

§ 220-41. Projection in yards.

Every part of a required yard shall be open from finished ground level to the sky, unobstructed, except for the ordinary projections of sills, cornices, pilasters, chimneys and eaves, provided that no such projections may extend more than two feet into any required yard.

§ 220-42. (Reserved)*

§ 220-43. Temporary uses and structures.

Temporary permits may be issued by the Building Inspector for a period not exceeding one year for nonconforming uses incidental to construction projects, provided such permits are conditioned upon agreement by the owner to remove the structure or use upon expiration of the permit. Such permits may be renewed upon application for an additional period of six months as long as construction is active.

§ 220-44. Excavations.

- A. Time limit. Within six months after work on an excavation for a building has begun, the excavation thus remaining shall be covered with building construction or filled to normal grade by owners.
- B. Abandoned excavations. For safety purposes, abandoned excavations with slopes exceeding one horizontal to two vertical shall be protected by a fence at least four feet in height.

[INTENT: To add a combined manufacturing & retail use to the table of permitted uses in order to allow the sale of products manufactured on-site and enhance business and economic potential in the Industrial II (INDII) Zoning District]

*A retail use may be combined with a manufacturing use provided the retail sales are predominantly for the purpose of selling the items manufactured in the associated manufacturing facility.

*Editor's Note: Former § 220-42, Location of driveways, as amended, was repealed 3-8-2005 ATM by Art. P-2. See now § 220-9.1.

TURN BALLOT OVER AND CONTINUE VOTING

560
YES ☐
NO ☐
340



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017

BALLOT 6 OF 6

Margaret Pelletier
TOWN CLERK

ARTICLES CONTINUED

ZONING AMENDMENT Z-17-05 CONTINUED

- (2) If animals are to remain overnight, there must be at least one employee at the facility between the hours of closure on one day and the opening for business the next business day, or until all animals are removed. Accommodations for such a caretaker are permitted, although it is not the intent of the chapter to allow the facility to be the caretaker's residence in all districts except as a combined use in the ICR District.
- (3) The operator of the facility must present a plan that includes the type of animals that would be treated or cared for at the facility. There must be adequate exercise areas for the animals, if appropriate.
- (4) Large animals whose normal weight would exceed 180 pounds are prohibited under this section of the chapter.
- (5) The operator of the facility must present a plan that describes how the animal waste is to be disposed.
- (6) If appropriate, a stockade fence may be required to reduce or eliminate disturbing the animals by adjacent activities and likewise to reduce or eliminate disturbing the abutters by the animals.
- (7) To operate the facility at the proposed location if animals are to be treated by veterinarians or veterinary assistants, all necessary licenses must be presented before an occupancy permit shall be issued.
- (8) Any facility must also comply with all federal, state, and local health ordinances as applicable.
- (9) No animals can remain outside overnight, and if any animals are to remain outdoors during the daytime, then adequate facilities must be provided for shelter and water.
- (10) Facilities for the care and treatment of animals shall be a stand-alone business and shall not be located within a retail plaza [Added 3-8-2016 ATM by Art. Z-16-03]

E. CI-Danville Road Overlay District. [Amended 3-11-14 ATM by Art. Z-14-1]

The CI-Danville Road Overlay District as shown on the Zoning Map shall have the following additional permitted use:

Mixed Commercial/Residential Uses where the workplace or the residence must be owner occupied.

[INTENT: To add Nursing Homes, Convalescent Homes, Assisted Living Facilities, Hospitals and Urgent Care Facilities to the Table of Permitted Uses in the Commercial 1 (C1) Zoning District in order to enhance the types of services and commercial available to residents]

*See Paragraph D of this table for Special Exception criteria.

*See Subsection D in the definition of "business" in § 220-2 for definition. Evidence of the necessary credentials and qualifications required to operate the business and/or to conduct treatments related to the business, pursuant to pertinent sections of Title XXX, New Hampshire Revised Statutes Annotated, must be presented to and approved by the Health Officer of the Town prior to filing an application for site plan approval. Should site plan approval be granted, further approval by the Health Officer and Building Code Inspector must be obtained before an occupancy permit, approving use of the site for a specified purpose, shall be granted by the Building Inspector. The business shall be subject to inspections by the Health Officer, Building Inspector, and the New Hampshire Division of Public Health Services to assure continuing compliance with applicable sections of Title XXX of the New Hampshire Statutes, as well as with local health and building code ordinances. Upon a finding of noncompliance, the Town of Plaistow may suspend or revoke a license to operate; the State of New Hampshire may suspend or revoke a practitioner's license; and/or fines may be levied not to exceed the maximum amount which the state allows for violations found in the type of operation initially permitted.

*See Article XVIII – Adult-Oriented Business for further requirements.

654
YES ☒
NO ☐

255

TURN BALLOT OVER AND CONTINUE VOTING

**ABSENTEE
OFFICIAL BALLOT
ANNUAL TIMBERLANE REGIONAL SCHOOL DISTRICT ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 14, 2017**

Haney Louiselle
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD MEMBER

3-Year Term Vote for not more than ONE

SUSAN SHERMAN 730 ☒

TY VITALE 247 ☐

Elizabeth Koska ☐ (Write-In)

BUDGET COMMITTEE MEMBER

3-Year Term Vote for not more than ONE

MICHAEL MASCOLA 582 ☒

TY VITALE 311 ☐

total write ins = 5 ☐ (Write-In)

SCHOOL DISTRICT MODERATOR

3-Year Term Vote for not more than ONE

STEVEN RANLETT 736 ☒

total write ins = 42 ☐ (Write-In)

ARTICLES

Article 2 – Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$71,328,092**? Should this article be defeated, the operating budget shall be **\$71,559,011** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-1

Recommended by the Budget Committee 10-0-0

808
YES ☐
NO ☐
207

Article 3 – Capital Reserve Fund

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$250,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2017 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2016-2017 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-1-0

Recommended by the Budget Committee 10-0-0

677
YES ☐
NO ☐
335

[Intent: This article puts money aside for future capital improvements. Money is only put into this Capital Reserve Fund if it is available at the end of the fiscal year. Capital expense appropriations are calculated in accordance with the Timberlane Regional School District Articles of Agreement (Article 6) apportionment formula as follows:

"The capital expenses of the Timberlane Regional School District payable in each fiscal year shall be apportioned on the equalized valuation as most currently available as determined by the State Tax Commission".]

VOTE BOTH SIDES OF BALLOT

ARTICLES CONTINUED

OPERATING BUDGET

Article P-17-03: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,029,751? Should this article be defeated, the operating budget shall be \$9,097,802 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (7-0-0).)

831
YES ☒
NO ☐
176

HIGHWAY DEPARTMENT EQUIPMENT EXPENDABLE TRUST FUND

Article P-17-04: Shall the Town vote to raise and appropriate the sum of \$87,000 to be added to the existing Highway Department Equipment Expendable Trust Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Highway Department Equipment Expendable Trust Fund is \$111,134.70 as of December 31, 2016.

649
YES ☒
NO ☐
370

FIRE DEPARTMENT CAPITAL RESERVE FUND

Article P-17-05: Shall the Town vote to raise and appropriate the sum of \$108,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Fire Department Capital Reserve Fund is \$405,796.83 as of December 31, 2016.

703
YES ☒
NO ☐
323

SELF-CONTAINED BREATHING APPARATUS (SCBA) CAPITAL RESERVE FUND

Article P-17-06: Shall the Town vote to raise and appropriate the sum of \$33,400 to be added to the Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Self-Contained Breathing Apparatus Capital Reserve Fund is \$67,614.35 as of December 31, 2016.

761
YES ☒
NO ☐
256

REPLACEMENT OF FIRE DEPARTMENT VEHICLE

Article P-17-07: Shall the Town vote to raise and appropriate the sum of \$498,613 for the replacement of the Tanker 5 Fire Truck and to withdraw \$484,613 from the Fire Department Capital Reserve Fund and \$14,000 from the Public Safety Impact Revolving Fee Fund? This warrant article shall be null and void if warrant article P-17-05 depositing \$108,000 into the Fire Department capital reserve fund fails.

Appropriation:	\$498,613
Withdrawal from Fire Department Capital Reserve Fund:	-\$484,613
Withdrawal from the Public Safety Impact Fee Fund:	-\$ 14,000
Amount to be raised from new taxation:	\$0

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

776
YES ☒
NO ☐
254

UNMARKED POLICE VEHICLE CAPITAL RESERVE FUND CREATION

Article P-17-08: Shall the Town vote to create an Unmarked Police Vehicle Capital Reserve Fund and further to raise and appropriate the sum of \$16,000 to be added to the Unmarked Police Vehicle Capital Reserve Fund? This reserve fund shall fund all police vehicles and equipment trailers that do not participate in the annual cruiser replacement program funded through the Town Budget and to designate the Board of Selectmen as Agents of the fund. This capital reserve fund is being established pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (7-2-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

468
YES ☒
NO ☐
553

COMMUNICATION RADIO SYSTEM CAPITAL RESERVE FUND

Article P-17-09: Shall the Town vote to raise and appropriate the sum of \$65,000 to be added to the Communications Radio Dispatching System Capital Reserve Fund?

(Recommended by the Board of Selectman (5-0-0) and the Budget Committee (8-1-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Communication Radio System Capital Reserve Fund is \$76,698.56 as of December 31, 2016

625
YES ☒
NO ☐
395

GO TO NEXT BALLOT AND CONTINUE VOTING

ARTICLES CONTINUED

RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT

Article P-17-16: Shall the Town vote to raise and appropriate the sum of \$50,000 to deposit into the Recreation Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (5-1-1). This funding is included in the 2017-2022 Capital Improvement Program as approved by the Planning Board.)

Available balance of the Recreation Plan Capital Reserve Fund is \$135,420.01 as of December 31, 2016.

479

YES ☐

NO ☒

521

TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND

Article P-17-17: Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the Transportation Infrastructure Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (3-5-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

Available balance of the Transportation Infrastructure Capital Reserve Fund is \$50,109.56 as of December 31, 2016.

290

YES ☐

NO ☒

682

TOWN FOREST EXPANSION

Article P-17-18: Shall the Town vote to expand the existing 404.2-acre Plaistow Town Forest by designating an additional parcel, Tax Map 8, Lot 26 (3.0ac) as part of the Town Forest?

(Recommended by the Board of Selectmen (5-0-0).)

756

YES ☐

NO ☒

243

HIGHWAY BLOCK GRANT

Article P-17-19: Shall the Town vote to raise and appropriate the sum of One Hundred Fifty Five Thousand Dollars (\$155,000) for the road improvement programs to be recommended by the Plaistow Highway Department and the Town's Road Surface Management System as approved by the Plaistow Board of Selectmen, and to authorize the Selectmen to accept a Highway Block Grant. Said sum to be supplied by the State of New Hampshire.

No amount to be raised from taxation: \$0

(Recommended by the Board of Selectmen: (5-0-0) and the Budget Committee: (8-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

846

YES ☐

NO ☒

152

ALL VETERANS TAX CREDIT 72:28-b

Article P-17-20: Shall the town adopt the "all veterans' property tax credit" under RSA 72:28-b? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of \$500.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year.

(Recommended by the Board of Selectmen (5-0-0))

875

YES ☐

NO ☒

130

CITIZEN'S PETITION

Article P-17-21: Do you favor the continuation of the town manager plan as now in force in this town?

(Recommended by the Board of Selectmen (3-2-0).)

658

YES ☐

NO ☒

318

Proposed Plaistow Zoning Amendment Z-17-01

Are you in favor of amending the Zoning Ordinance "Article VIII, Accessory Dwelling Units - ADUs, § 220-56 "Purpose", & § 220-57 by amending each section the section to read as follows per recent changes in the NHRSAs (SB-146) pertaining to Accessory Dwelling Units. The language that has been crossed out will be removed and replaced with language displayed in italics.

ARTICLE VIII ~~In-Law/Accesory Apartments~~ Accessory Dwelling Units - ADUs

§ 220-56. Purpose.

- A. The purpose of the ~~in-law/acesesory~~ *accessory dwelling unit* is to provide a housing alternative ~~for a family member(s)~~ while maintaining the health, safety and neighborhood aesthetics and quality.

§ 220-57. General Requirements.

~~In-law/acesesory apartments~~ *Accessory dwelling units* are allowed if they comply with the following:

AMENDMENT Z-17-01 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-17-02

Are you in favor of amending Zoning Ordinance "Article III § 220-13. Unregistered vehicles and commercial equipment" by adding the words "for sale" in Section A. and changing the number of commercial vehicles allowed on a residential lot to one; and by adding a new section B. (1) EXCEPTION to read as noted: The language crossed out will be removed and replaced with the language displayed in italics.

PLAISTOW CODE ARTICLE III

Article III, § 220-13. Unregistered vehicles and commercial equipment

- A. No more than one unregistered or inoperable motor vehicle may be kept on any lot in any zone unless part of an approved site plan. Such vehicles shall not be stored between the principal building and the street line unless adequately buffered from the street and neighbors by a stockade fence or other solid screening. This section shall not apply to the parking of one noncommercial motor vehicle *for sale* parked on a driveway, if the same is in operable condition and meets standards as required under New Hampshire Revised Statute Annotated 266:1, IV, for inspection and registration.
- ~~B. No more than two commercial motor vehicle of not more than one-ton weight limit each, may be kept on any lot in the residential zone. One shall be garaged or fenced in with a stockade fence or other solid screening.~~
- (1) *EXCEPTION: Employees who bring home vehicles, greater than 1-ton capacity, to provide "on call" 24-hour response service, may keep that vehicle on their property while they are on "on call" status. A letter from the employer, noting the name of the employee, their "on call" status, and type of response vehicle, must be filed with the Code Enforcement Office and updated annually.*
- C. No construction equipment may be parked or stored on any lot in the residential zone.

[**INTENT:** Housekeeping changes regarding vehicles for sale on residential lots as well as limit the number of commercial vehicles on residential lots. To also allow those who provide "on call" services, and may need to use a vehicle of greater than one-ton capacity (i.e. oil/propane truck, tow truck) to keep that vehicle on their property while in "on call" status]

654
YES ☐
NO ☒
292

Proposed Plaistow Zoning Amendment Z-17-03

Are you in favor of amending the Zoning Ordinance "Article V – Establishment of Districts and District Regulations, Table 220-32K "Industrial II" Zoning District Table of Permitted Uses, by adding a combined Manufacturing & Retail use? The language which is crossed out will be replaced with the language displayed in italics.

Table 220-32A "INDI" - Industrial I

- A. Objectives and characteristics. The purpose of this district is to provide locations for the establishment of plants to improve employment opportunities and broaden the tax base in the community. These areas should be selected so that they will not adversely affect developed residential areas, will have good access to transportation facilities, and will have the potential for being served by public water and sewer systems. A variety of types of manufacturing activities, distribution facilities, and offices should be permitted, as well as certain support facilities, especially of a commercial nature.

One of the major characteristics of this zone is its proximity to the rail line that carries both freight and passenger service and should favor those industries that are able to take advantage of the rail connection. The zone is also surrounded by residential uses and in general does not have good access to a major thoroughfare such as Route 125. These areas are extremely traffic sensitive and noise and dust issues will be of paramount importance. Any proposed use must not violate §220-5., Prohibited Uses, [Amended 3-10-2009 ATM by Art. P-09-26]

B. Uses.

[Amended 3-13-2001 ATM by Art. P-33; 7-7-2005 by STM by Art. SP-1; 3-11-2008 ATM by Art. P-08-24; 3-10-2009 ATM by Art. P-09-26]

Permitted Uses

1. Light Industry
2. Warehouse
3. (Reserved)
4. Outdoor storage
5. Contractor's storage yard
6. Publishing
7. Research and testing labs
8. Office
9. Essential service
10. (Reserved)
11. Public use limited to office, public safety, service and recreation
12. (Reserved)
13. Accessory use or structure
- 13.1. Mini-storage
14. (Reserved)
15. Bank kiosk
16. *Manufacturing/Retail combined use?*
17. Rail services and rail stations

Allowed by Special Exception
None

ZONING AMENDMENT Z-17-03 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

ARTICLES CONTINUED

ZONING AMENDMENT Z-17-04 CONTINUED

C. Areas and dimensions.

- (1) Minimum lot size:
 - (a) Area: 80,000 square feet.
 - (b) Frontage: 150 feet.
- (2) Minimum yard dimensions: Refer to Table 220-32I.
- (3) Maximum lot coverage: 75%.
- (4) Maximum height: 45 feet or three stories, whichever is less.
- (5) Minimum building setback: 50 feet from the front property line.

D. No certificate of occupancy for any bank or bank kiosk use may be granted before at least one certificate of occupancy has been issued for an industrial use.

E. In an industrial development, no more than 10% of the total building footprint for the development can be used for bank or bank kiosk uses.

F. The intent of allowing a bank or a bank kiosk in an industrial zone is to provide a convenient service for the employees of the industries in an industrial zone.

§ 220-33. Permitted uses.

Permitted uses are those uses that are allowed providing the standards established by this chapter are met.

§ 220-34. Dimensional requirements.

The following dimensional standards shall apply:

A. Minimum lot area. [Amended 3-14-2006 ATM by Art. P-7]

- (1) For any main use the minimum lot size shall be specified in § 220-32 and measured as provided for in the definitions for lot measurement. Compliance with minimum lot size requirements shall be based on on-site soils survey analysis conducted by a qualified soils scientist using the High Intensity Soil Map Standards developed by the Society of Soil Scientists of Northern New England, 1986. With the exception of lot lines that must merge to meet the geometric configuration of an adjacent existing lot, opposing lot lines which define the perimeter of a subject lot shall be a distance of at least 50 feet apart.
- (2) Wetland areas, defined in § 220-20, may not be used to satisfy minimum lot size requirements.
- (3) Upland areas being used to satisfy minimum lot size must be contiguous.

B. Front yard regulations and exceptions.

- (1) Any lot line contiguous to a street is deemed to be a front lot line. A land area, located within a lot, which extends from a front lot line to the nearest building line shall constitute a front yard.
- (2) Lot lines fronting on two streets shall be deemed to have two front lot lines and two side lot lines.
- (3) Lot lines fronting on three streets shall be deemed to have three front lot lines and one side lot line.
- (4) No building shall be built nearer to any street line than the minimum front yard specified in § 220-32 with the following exception:
 - (a) When the average setback of at least two existing residential buildings on the same side of the road and within 300 feet distance along the street from the boundary lines of the subject premises is less than the depth specified in § 220-32, an average of the existing setbacks shall be the required yard depth. [Amended 3-9-2004 ATM by Art. P-36]
 - (b) The exception defined in Subsection B (4) (a) above shall not be applied to planned residential developments.
- (5) No accessory use or structure may occupy any part of a required front yard.

C. Side yard regulations and exceptions. No building shall be built nearer to a side lot line than the minimum dimension specified in § 220-32 except as provided in Article VI (Planned Residential Development).

D. Rear yard regulations and exceptions. No building shall be built nearer to a rear lot line than the minimum rear yard depth specified in § 220-32 except as provided in Article VI of this article.

E. Height regulations and exceptions. Heights shall be as specified in § 220-32. (See Tables 330-32A to 330-32H inclusive.) No building or structure shall exceed the maximum heights specified in § 220-32. The provisions of this subsection shall not apply, however, to chimneys and conventional radio and television antenna installations.

ZONING AMENDMENT Z-17-04 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-17-05

Are you in favor of amending the Zoning Ordinance "Article V – Establishment of Districts and District Regulations, Table 220-32B "Commercial 1" Zoning District Table of Permitted Uses, by adding Nursing/Convalescent Home/Assisted Living Facilities and Hospitals/Urgent Care Facilities as permitted uses? The language to be added is displayed in italics.

Table 220-32B "C1" - Commercial I

A. Objectives and characteristics. With today's reliance on automobile transportation and Plaistow's being the commercial center for an area beyond its boundaries, provisions need to be made within the Town for areas to serve as regional commercial centers. These areas should have good highway access, adequate off-street parking, proper lighting, police and fire protection, and adequate water and sewer services provided.

B. Uses.

[Amended 3-13-2001 ATM by Art. P-34; 3-12-2002 ATM by Arts. P-39 and P-47; 3-11-2008 ATM by Arts. P-08-26, P-08-33, and P-08-34; 3-10-2009 by Art. P-09-14; 3-8-2016 ATM by Art. Z-16-03].

Permitted Uses

1. Retail business
2. Wholesale business
3. Personal service business⁶
4. Business office
5. Professional office
6. Bank
7. Restaurant
8. Funeral establishment
9. Private/service club
10. Commercial recreation
11. Motel
12. Vehicular, trailer and recreational vehicles sales and service repair facility
13. Place of Worship
14. Publishing
- 14.1. Vehicular brokerage office
- 14.2. Drive-through restaurants
- 14.3. Drive-in restaurants
- 14.4. Produce stand
15. Public use, limited to public safety and service
16. Accessory use or structure
17. Storage of equipment/vehicles used to service a product
18. Essential service
19. Small industry
20. Multimodal park and ride lots
21. Theaters
22. Nursing/Convalescent Homes/Assisted Living Facilities
23. Hospitals/Urgent Care Facilities

Allowed by Special Exception

1. Care and treatment of animals⁵
2. (Reserved)
3. (Reserved)
4. Adult-oriented business⁷

C. Areas and dimensions.

(1) Minimum lot size:

- (a) Area: 80,000 square feet.
[Amended 3-12-2002 ATM by Art. P-42]

(b) Frontage: 150 feet.

(2) Minimum yard dimensions: refer to Table 220-32I.

(3) Maximum lot coverage: 75%.

(4) Maximum height: 45 feet or three stories, whichever is less.

(5) Minimum building set back: 50 feet from the front property line.
[Added 3-9-2004 ATM by Art. P-32; amended 3-8-2005 ATM by Art. P-5]

D. Special exception criteria for the use "Care and treatment of animals."
[Added 3-11-2008 ATM by Art. P-08-35]

(1) There must be at least one employee for every 15 animals at the facility.

ZONING AMENDMENT Z-17-05 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-17-06

Are you in favor of amending the Zoning Ordinance Article IX, Signs, § 220-61 "Prohibited signs" by repealing the sections displayed below pursuant to the United States Supreme Court Decision associated with the case known as "Reed vs. Gilbert". The language that has been crossed out will be removed and replaced with language displayed in italics.

A. The following types of signs are expressly prohibited in all districts unless otherwise provided for in this article:

(1) Off-site signs.

(a) Exemption: One (1) real estate sign may be placed in front of a parcel or unit for sale, lease, or rent without a permit. [Added 3-10-2009 ATM by Art. P-09-22]

(b) Exemption: ~~Plaistow Non and Not for Profit Organizations may obtain a permit for temporary signage to advertise for a membership drive and/or special event with the following conditions: [Added 3-8-2016 ATM by Art. Z-16-04]~~

(1) Definition: ~~For purposes of this section of the ordinance only, Plaistow Non and Not for Profit Organization shall be defined as:~~

~~—Churches with a physical location in Plaistow~~

~~—Timberlane Regional School District~~

~~—Civil/Social Organizations/Clubs (i.e. Lions Club, Fish & Game Club, Knights of Columbus, Boy/Girl Scouts and the like) with a recognized chapter in Plaistow~~

(2) ~~The event must be sponsored by a Plaistow Non or Not for Profit Organization as defined above~~

(3) ~~The event for which the sign permit is being sought, must be held in Plaistow~~

(4) ~~Signs may be put up no earlier than two (2) weeks prior to an event and must be removed within one (1) week after the event.~~

(5) ~~A permit from the Department of Building Safety is required~~

(6) ~~No more than twenty (20) signs may be erected under this permit~~

(7) ~~No more than one (1) permit per event~~

(8) ~~There is no fee for this permit~~

(9) ~~This permit is for temporary signage only. All permanent signage must comply with all other sections of Article IX~~

[Intent: To repeal the crossed out sections of the ordinance, enacted in 2015, in order to stay within the confines of existing Federal laws as determined by the US Supreme Court Decision (Reed vs. Gilbert) which makes this ordinance unconstitutional].

644
YES ☐

NO ☐

247

YOU HAVE NOW COMPLETED VOTING

ARTICLES CONTINUED

Article 4 – Three Year Collective Bargaining Agreement (Timberlane Support Staff Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Estimated Increase	\$181,323	\$177,907	\$181,864
	3-Year Total		\$541,094

And further to raise and appropriate the sum of **\$181,323** for the 2017-18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-1-0

Recommended by the Budget Committee 10-0-0

[Intent: This article will allow the school district to enter into a successor three-year contract with the Timberlane Support Staff Union. The proposed contract ratified by the union and the school board represents a 2% increase in wages and overall costs in year one, a 2.5% increase in year two, and a 2.5% increase in year three.]

694
YES ☒

NO ☐

315

Article 5 - Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 4 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 4 cost items only? (Without this Article the District would have to petition Superior Court for a Special School District Meeting. This saves the District the expense of attorney fees and court costs). (MAJORITY VOTE REQUIRED)

Recommended by the School Board 8-0-0

[Intent: This article is suggested by the NH Department of Revenue Administration as a cost saving measure.]

772
YES ☒

NO ☐

226

Article 6 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2016 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 8-0-0

839
YES ☒

NO ☐

141

Article 7 – Change Auditing Firms on Warrant Petition by Donna Green et al

Shall the Timberlane Regional School Board continue to select an auditing firm as needed for its annual audit? This article is advisory and nonbinding.

Recommended by the School Board 7-0-0

746
YES ☒

NO ☐

220

Article 8 – Vote of Confidence in Timberlane Regional School District Superintendent on Warrant Petition by Shawn O'Neil et al

Do the citizens of the Timberlane Regional School District have confidence that the Superintendent of Schools will continue to advance the school district's core values of rigor, accountability, evaluation and support as he has over the last five years? This article is advisory and nonbinding. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

570
YES ☒

NO ☐

393

VOTE BOTH SIDES OF BALLOT

MINUTES OF TOWN MEETING, MARCH 21, 2017

Maryellen Pelletier, Town Clerk

The election was due to be held on March 14, 2017, but due to a major blizzard which dumped 18 to 20 inches of snow that day, it was postponed until March 21, 2017. This was a first in the state with around 60 towns postponing. There was both before and after the decision a lot of discussion with the SOS and Attorney General's office as well as Governor Sununu.

The turnout was typical for a town/school election with 1069 votes cast. The weather was partly sunny with temperatures reaching the high thirties.

Moderator, Bob Harb had the first voter in line come examine the voting machine boxes to show that they were empty before he locked them up. He also had him verify and sign the machine tapes to show that they all started at zero.

Next, he swore in all of the ballot clerks and asked everyone in attendance to pledge to the flag. Finally he declared the polls were open at 7:00am.

Absentee ballots were started around 9:00am and completed around 11:00am with none arriving thru the mail that day. One resident's ballot was delivered by a family member during mid- afternoon.

The polls were declared closed at 8:00pm and when the final ballot was cast, poll workers started the process of counting and sealing ballots and adding the three machine tapes together. The results were announced around 10:45pm.

Respectfully submitted.

Maryellen Pelletier
Plaistow Town Clerk

MINUTES OF THE RECOUNT, MARCH 30, 2017

Maryellen Pelletier, Town Clerk

A recount was ordered on March 22, 2017 by Francine Hart for the Selectmen's race in which she lost by 1 vote.

The recount was held in the great hall at Town Hall on March 30, 2017 at 3:00pm. Moderator, Bob Harb introduced the Board of Recount to the public and asked to be appointed as chairman of the recount. Selectmen, John Sherman made a motion to do so which was seconded and voted on unanimously.

Bob Harb then asked everyone present to pledge to old glory. He then explained that he was appointing State Representative, Norman Major to the board to serve in Steve Ranlett's place. Norman was then sworn in.

Bob Harb then explained the procedure and asked a representative from each of the people on the ballot to inspect the ballots. The uncast ballots were done first and then the boxes which contained only white ballot pages. Finally the boxes which contained the salmon colored pages, the page that contained the Selectmen's race, were opened. The School ballot pages and any other white pages were checked to be sure that there were no hidden salmon colored pages and the ballots were brought to the counters.

The three teams of counters each did ballots from a single machine. All three teams found the counts exactly as the machine count was. In the end the counts remained the same with Francine Hart receiving 514 votes and Steve Ranlett receiving 515.

Steve was declared the winner. Ballots were resealed and the seals on the boxes signed. The Board of Recount Members then signed the Certificate of Vote Recount Results form and the recount was ended around 4:45pm.

Respectfully submitted

Maryellen Pelletier
Plaistow Town Clerk



Tax Collector's Report

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2016	Year: 2015	Year: 1990	
Property Taxes	3110		\$901,934.82		\$27,102.60	
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$618.10			
Excavation Tax	3187					
Other Taxes	3189			\$1,630.20		
Property Tax Credit Balance ?		(\$8,198.50)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2016	Prior Levies
Property Taxes	3110	\$23,692,653.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$52,338.00		
Yield Taxes	3185	\$9,322.11		
Excavation Tax	3187			
Other Taxes	3189			
WATER SUPPRESSION	#3189		\$117,019.10	
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2016	Prior Levies	2015	1990
Property Taxes	3110	\$48,266.95	\$210.42			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
	#3189					
Add Line						
Interest and Penalties on Delinquent Taxes	3190	\$10,271.99	\$34,063.89	\$88.97		
Interest and Penalties on Resident Taxes	3190	\$50.00	\$3,424.50			
Total Debits		\$23,804,703.55	\$1,057,270.83	\$1,719.17		\$27,102.60



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2016	Prior Levies 2015	1990
Property Taxes	\$23,056,262.25	\$584,254.18		
Resident Taxes				
Land Use Change Taxes	\$12,338.00			
Yield Taxes	\$492.60	\$618.10		
Interest (Include Lien Conversion)	\$10,271.99	\$50,737.75	\$88.97	
Penalties	\$50.00	\$3,424.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$293,970.62		
<input type="checkbox"/> WATER SUPPRESSION		\$117,019.10	\$1,630.20	
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2016	Prior Levies 2015	1990
Property Taxes	\$5,456.00	\$7,246.58		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$554.99			
Excavation Tax				
Other Taxes				
<input type="button" value="Add Line"/>				
Current Levy Deeded	\$2,958.00			

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2016	Prior Levies 2015	1990
Property Taxes	\$850,769.65			\$27,102.60
Resident Taxes				
Land Use Change Taxes	\$40,000.00			
Yield Taxes	\$8,274.52			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$182,724.45)			
Other Tax or Charges Credit Balance ?				
Total Credits	\$23,804,703.55	\$1,057,270.83	\$1,719.17	\$27,102.60



New Hampshire
Department of
Revenue Administration

MS-61

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: 13-91
Unredeemed Liens Balance - Beginning of Year		\$144,566.14	\$43,271.01	\$473,021.29
Liens Executed During Fiscal Year	\$313,304.98			
Interest & Costs Collected (After Lien Execution)	\$7,323.48	\$11,720.86	\$11,615.43	\$7,044.29
<input type="checkbox"/> MTGN	\$1,060.80	\$371.80	\$540.00	\$149.00
<input type="checkbox"/> DEED MTGN	\$27.85	\$28.60	\$76.00	\$79.00
<input type="button" value="Add Line"/>				
Total Debits	\$321,717.11	\$156,687.40	\$55,502.44	\$480,293.58

Summary of Credits

	Last Year's Levy	Prior Levies		
		2015	2014	13-91
Redemptions	\$174,657.34	\$60,712.32	\$29,345.65	\$11,852.56
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$7,323.48	\$11,720.86	\$11,615.43	\$7,044.29
<input type="checkbox"/> MTGN	\$1,060.80	\$371.80	\$540.00	\$149.00
<input type="checkbox"/> DEED MTGN	\$27.85	\$28.60	\$76.00	\$79.00
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens	\$3,827.25			
Liens Deeded to Municipality	\$6,367.73	\$6,838.73	\$6,386.75	\$3,087.20
Unredeemed Liens Balance - End of Year #1110	\$128,452.66	\$77,015.09	\$7,538.61	\$458,081.53
Total Credits	\$321,717.11	\$156,687.40	\$55,502.44	\$480,293.58

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

JULIE A

Preparer's Last Name

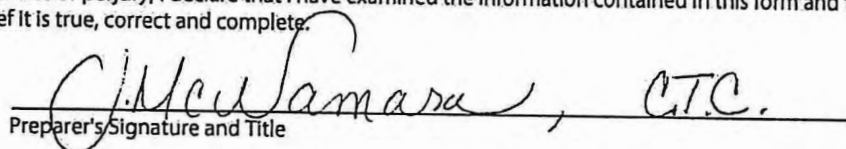
MCNAMARA

Date

Jan 15, 2018

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Preparer's Signature and Title

TOWN OF PLAISTOW - TOWN CLERK'S REPORT

January 1 - December 31, 2017

W/H State NH Marriages Certified Copies	\$	12,189.00
Interware Liability W/H = E-Reg	\$	-
Dogs W/H State of NH	\$	3,040.50
Refunds W/H line		
UCC Fees	\$	3,525.00
Autos (11,492)	\$	1,811,078.11
E-Reg Fee	\$	1,658.00
Mail In Registration Fee	\$	8,662.00
Miscellaneous	\$	130.50
Dog License (1337)	\$	6,785.00
Dog Pickup Fines	\$	1,800.00
Marriage Licenses (91)	\$	637.00
Certified Copies (1381)	\$	7,819.00
Returned Check Charges	\$	350.00
Municipal Agent Program	\$	33,357.00
Voter Check List	\$	374.00
Boat Registrations (434)	\$	9,533.11
Recordings	\$	-
Recount Fees	\$	10.00
Voter Registration Cards	\$	3.00
Title Fees	\$	4,792.00
Registration Holders (200)	\$	150.00
Dog Certified Postage	\$	284.50
Trash Stickers (1375)	\$	2,750.00
Pole Licenses	\$	10.00
Sub Total	\$	1,908,937.72
Prior Year Returned Check Collected 2016	\$	660.20
Outstanding Checks	\$	(423.53)
Sub Total - Remitted to the Treasurer	\$	1,909,174.39
W/H State of NH Motor Vehicles	\$	588,406.99
Funds From Other Town Departments	\$	1,750,571.94
Total Funds - Remitted to the Treasurer	\$	4,248,153.32

Respectfully submitted,

Maryellen Pelletier
Town Clerk

Miscellaneous:	postage	\$	68.00
	photo copies	\$	62.50
	Total:	\$	130.50

TOWN OF PLAISTOW - TREASURER'S REPORT OF RECONCILED CASH BALANCES

As of December 31, 2017

The following cash balances have been reconciled by the treasurer to the respective bank accounts.

Account Name	Balance 12/31/17	Deposits 2017	Interest 2017	Withdrawals 201	Balance 12/31/17
General Fund:					
Beg. Balance - Gen. Fund-Restate	\$10,375,409.38				
Plus: Receipts from All Sources		\$28,396,649.46			
Plus: Transfers from Investments		\$6,220,107.52			
Plus: Interest Earned			\$20,377.21		
Less: Authorized Disbursements				\$34,212,085.14	
Less: Transfers to Departments					
End Balance Gen. Fund					\$10,800,458.43
Safety Complex Bond Acct.	\$7,235,787.18	\$28,426.17		\$5,522,298.71	\$1,741,914.64
Water Bond:					
MBIA Account - Water Bond	\$302,672.64		\$2,811.60		\$305,484.24
Impact Fees:					
Public Safety	\$92,751.08	\$34,520.86	\$123.12	\$28,065.02	\$99,330.04
Recreation	\$82,678.29	\$13,147.12	\$117.22		\$95,942.63
Roadway	\$173.33		\$0.24		\$173.57
Route 125	\$1.00				\$1.00
School	\$90,647.19	\$20,412.00	\$113.39	\$90,000.00	\$21,172.58
Waterline	\$6,345.56	\$42,400.00	\$20.28	\$6,109.35	\$42,656.49
Other Funds:					
Cannon & Statue	\$1,405.45		\$1.91		\$1,407.36
Conservation	\$105,713.57	\$50,000.00	\$155.95	\$0.00	\$155,869.52
Current Use	\$135,667.52		\$184.29		\$135,851.81
Town Forest*	\$23,199.88		\$31.51		\$23,231.39
WWII Monument	\$86.29		\$0.11		\$86.40
Westville Rd. Mit.	\$134.21		\$0.18		\$134.39
Special Detail	\$212.00		\$0.12		\$212.12
Drug Forfeiture Federal Funds	\$78,478.41		\$105.82	\$1,187.68	\$77,396.55
Drug Forfeiture State Funds	\$4,750.00	\$34.19	\$6.47		\$4,790.66
Rescue Vehicle & Medical	\$12,411.47		\$16.87		\$12,428.34
Grand Total - All Funds	\$18,548,524.45	\$34,805,697.32	\$24,066.29	\$39,859,745.90	\$13,518,542.16

* Correction to Data Entry Mistake Beg Bal 26379.42 - withdrawal
3218.18 + Int 38.64 = 23199.88

**These 3 accounts were transferred on 10/24/2016 into, and are accounted for in, the
General Fund.

Respectfully Submitted,
Nancy L. Bolduc, Treasurer

Town Of Plaistow
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2017

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income		
CEMETERY													
1924-1954	North Parish Cemetery	Perpetual Care	Common TF	5,354.87	32.62	5,387.49	419.19	149.65	186.18	382.66	5,770.15	6,031.37	
1912-2017	Plaistow Cemetery	Perpetual Care	Common TF	119,710.77	3,848.20	123,558.97	25,030.32	26,849.69	27,646.06	24,233.95	147,792.92	154,483.86	
	Total Cemetery			125,065.64	3,880.82	128,946.46	25,449.51	26,999.34	27,832.24	24,616.61	153,563.07	160,515.23	
FIRE DEPARTMENT													
2015	Fire Department Capital Reserve-P003	Fire Department	Common CRF	401,948.38	-358,031.75	43,916.63	3,848.45	4,620.82	0.00	8,469.27	52,385.90	53,683.91	
2015	Fire Department SCBA	Fire Department	Common CRF	67,175.55	33,652.22	100,827.77	438.80	961.68	0.00	1,400.48	102,228.25	104,761.25	
2015	Fire Suppression Capital Reserve-P009	Fire Department	Common CRF	71,441.21	189.48	71,630.69	1,567.91	801.69	0.00	2,369.60	74,000.29	75,833.86	
	Total Fire Department			540,565.14	-324,190.05	216,375.09	5,855.16	6,384.19	0.00	12,239.35	228,614.44	234,279.02	
HIGHWAY DEPARTMENT													
2015	Highway Capital Reserve-P013	Capital Projects	Common CRF	108,379.59	87,488.30	195,867.89	2,755.11	1,791.32	0.00	4,546.43	200,414.32	205,380.15	
2016	Transportation Infrastructure	Infrastructure & Projects	Common CRF	50,048.83	130.06	50,178.89	60.73	550.24	0.00	610.97	50,789.86	52,048.32	
	Total Highway Department			158,428.42	87,618.36	246,046.78	2,815.84	2,341.56	0.00	5,157.40	251,204.18	257,428.47	
POLICE DEPARTMENT													
2015	Communications Radio-P019	Replace Dispatching System	Common CRF	75,774.73	65,348.38	141,123.11	923.83	1,268.78	0.00	2,192.61	143,315.72	146,866.77	
	Total Police Department			75,774.73	65,348.38	141,123.11	923.83	1,268.78	0.00	2,192.61	143,315.72	146,866.77	
RECREATION DEPARTMENT													
2015	Recreation Commission Fund-P004	Recreation Department	Common CRF	4.27	0.01	4.28	0.02	0.00	0.00	0.02	4.30	4.41	
2015	Recreation Plan Capital Reserve-P020	Recreation Department	Common CRF	134,152.64	-44,707.72	89,444.92	1,267.37	1,351.10	0.00	2,618.47	92,063.39	94,344.52	
	Total Recreation Department			134,156.91	-44,707.71	89,449.20	1,267.39	1,351.10	0.00	2,618.49	92,067.69	94,348.93	

Town Of Plaistow
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2017

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income		
TOWN													
2015	Accrued Leave Expendable-P011	Future Liabilities	Common CRF	11,741.38	33.46	11,774.84	1,151.67	141.57	0.00	1,293.24	13,068.08	13,391.88	
2017	Acquisition of Land And/Or Buildings	Acquisition of Land & Buildings	Common CRF	0.00	100,229.12	100,229.12	0.00	380.88	0.00	380.88	100,610.00	103,102.90	
2015	Building Capital Reserve-P015	Capital Projects	Common CRF	19,596.35	61.11	19,657.46	195.26	266.71	0.00	461.97	20,119.43	20,617.95	
2016	Cable Department Equipment	Replacement and/or Purchase New Equipment	Common CRF	70,045.57	-55,599.36	14,446.21	56.68	336.50	0.00	393.18	14,839.39	15,207.08	
2015	Cell Tower Maintenance Capital Reserve-P016	Capital Projects	Common CRF	291,214.52	765.76	291,980.28	3,840.14	3,239.86	0.00	7,080.00	299,060.28	306,470.35	
2017	Energy	Energy Efficiency & Energy Projects	Common CRF	0.00	25,057.44	25,057.44	0.00	164.07	0.00	164.07	25,221.51	25,846.44	
2015	Internet Expendable Trust Fund-P008	Expansion of Internet	Common CRF	11,748.44	31.07	11,779.51	224.78	131.48	0.00	356.26	12,135.77	12,436.47	
2016	Library	Capital Improvements, Repairs, Renovations	Common CRF	50,048.83	50,244.92	100,293.75	60.73	878.38	0.00	939.11	101,232.86	103,741.19	
2015	P.E.G. Cable Access-P005	Expand Public Access	Common CRF	2,299.75	6.05	2,305.80	34.09	25.62	0.00	59.71	2,365.51	2,424.12	
2015	Town Hall Expendable Trust Fund-P010	Maintenance & Repairs	Common CRF	7,588.85	20.00	7,608.85	115.46	84.59	0.00	200.05	7,808.90	8,002.39	
Total Town				464,283.69	120,849.57	585,133.26	5,678.81	5,649.66	0.00	11,328.47	596,461.73	611,240.77	
TOWN SERVICES													
2015	Water Department	Pump House Replacement	Common CRF	338,479.81	889.71	339,369.52	4,333.29	3,764.29	0.00	8,097.58	347,467.10	356,076.58	
Total Town Services				338,479.81	889.71	339,369.52	4,333.29	3,764.29	0.00	8,097.58	347,467.10	356,076.58	
GRAND TOTALS:				1,836,754.34	-90,310.92	1,746,443.42	46,323.83	47,758.92	27,832.24	66,250.51	1,812,693.93	1,860,755.77	

PLAISTOW PUBLIC LIBRARY-2017 REPORT

INCOME	
Town of Plaistow	\$554,432
Donations, Fines, Lost Books, Book Sale & Fees	9,886
Withdrawal from Special Projects Fund	5,000
Withdrawal from Carolyn Jeffrey Memorial Fund	2,744
Interest on Deposits	459
Total Income	\$572,521
EXPENSES	
Salaries & Benefits	\$362,291
Utilities	38,627
Material Acquisitions	37,642
Online Resources	9,228
Facility Expenses	56,642
Technical Services	15,984
Supplies & Postage	17,658
Programming	18,106
Bookkeeping	4,620
Legal & Professional	553
Miscellaneous Expense	655
Reimbursed to Town of Plaistow	170
Total Expenses	\$562,176

LIBRARY ACCOUNT BALANCES 12/31/2017	
Funds on Deposit in Money Market at TD Bank	
Special Projects Fund	\$58,699.71
Fines/Lost Book Account	53,295.26
Restoration & Replacement	31,085.43
Memorial Funds	19,074.60
Roger B. Hill Memorial Fund	15,869.99
Francis Minnick Memorial Fund	15,542.97
Grounds Enhancement	13,910.06
Donald Murray Memorial Fund	10,362.28
Constance Cullen Memorial Fund	4,250.74
Technology Fund	2,892.16
Jean Vass Memorial Fund	2,128.99
Donald R. Willis Memorial Fund	2,122.39
Atty. & Mrs. Samuel Conti Family Fund	769.41
Total Funds in Money Market as of 12/31/2017	\$230,003.99

Respectfully Submitted,
Jane Query, Treasurer
Library Board of Trustees

December 31, 2017

2017 STATEMENT ON CAPITAL ASSETS

The chart below represents the Town's capital assets and related activity for the fiscal year ended December 31, 2017. This schedule is unaudited as of this printing, The Town considers a capital asset for financial reporting purposes to be an asset whose cost exceeds \$10,000 and have a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives.

	Balance, 1/1/2017	Additions	Reductions	Balance, 12/31/2017
Capital assets, not being depreciated:				
Land	\$ 3,983,963	\$ -	\$ -	\$ 3,983,963
Construction in progress	1,916,810	585,218		2,502,028
Total capital assets not being depreciated	<u>5,900,773</u>	<u>585,218</u>	<u>-</u>	<u>6,485,991</u>
Capital assets, being depreciated:				
Buildings and building improvements	6,068,381	-	-	6,068,381
Vehicles and equipment	3,544,330	202,764		3,747,094
Infrastructure	3,989,776	184,464		4,174,240
Total capital assets being depreciated	<u>13,602,487</u>	<u>387,228</u>	<u>-</u>	<u>13,989,715</u>
Less accumulated depreciation:				
Buildings and building improvements	(2,876,844)	(147,239)		(3,024,083)
Vehicles and equipment	(1,728,115)	(237,540)		(1,965,655)
Infrastructure	(811,261)	(110,459)		(921,720)
Total accumulated depreciation	<u>(5,416,220)</u>	<u>(495,238)</u>	<u>-</u>	<u>(5,911,458)</u>
Net book value, capital assets being depreciated	<u>8,186,267</u>	<u>(108,010)</u>	<u>-</u>	<u>8,078,257</u>
Net book value, all capital assets	<u><u>\$ 14,087,040</u></u>	<u><u>\$ 477,208</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 14,564,248</u></u>

GRANTS AND DONATIONS RECEIVED DURING YEAR - 2017

AMOUNT	SOURCE	PURPOSE
\$ 499	State Recreation Conference	Portable Scoreboard
\$ 6,000	Homeland security	EMS Tactical Equipment
\$ 19,200	Homeland security	CopSync
\$ 500	Shaws	Support youth Baseball and Softball
\$ 390	Countryside Gardening & Landscape	Town Green Landscaping
\$ 148,679	Homeland security	Generator/EOC
\$ 1,500	Walmart	PD "Redman" suit
\$ 1,400	Mayer Tree Service	Town Green Landscaping
\$ 132,005	Highway Block Grant	Additional Bridge/Highway Projects
\$ 7,019	CVS	Public Safety Complex
\$ 26,428	DOJ	Victim Witness Advocate
\$ 11,125	State of NH	Various PD and other grants
\$ 5,992	State of NH	FD Warm Zone Grant

IMPACT FEES DEFINITION AND 2017 FEE SCHEDULE

Dee Voss, Planning Coordinator

An “impact fee” is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six (6) years of imposition, or must be returned to the developer.

1. School District Impact Fees

<u>Units in Structure/Building Type</u>	<u>Fee Assessment per Unit</u>
Single-family detached (single-family house)	\$2,916.00
Single-family attached (condo/townhouse)	\$1,899.00
Duplex (two-unit)	\$2,269.00
3-4 Units (condo or apartment)	\$1,812.00
5+ Units (condo or apartment)	\$1,057.00

2. Recreation Impact Fees

<u>Units in Building Type</u>	<u>Fee Assessment per Unit/Bedroom</u>
Single-family detached (single-family house)	\$469.54
Single-family attached (duplex, condo or apartment)	\$469.54
3+ Units (condo or apartment)	\$469.54

3. Public Safety Impact Fees

<u>Type of Land Use</u>	<u>Cost</u>
Industrial or Commercial	\$1.01 of net gain square footage
Residential	\$1,478.00 per dwelling unit

4. New Road Impact Fee

	<u>Cost</u>
New/Additional Public Road	\$5.00/linear foot

5. Water Line/Fire Suppression Impact Fee

	<u>Cost</u>
Commercial, Industrial, Multifamily, PRD Residential Development within the areas designated in Article XIV, §220-100.F(2)(c) of the Plaistow Zoning Ordinances.	\$2.00/net gain square footage

TOWN OF PLAISTOW
COMPARITIVE STATEMENET
BUDGET VS. ACTUAL
EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2017

Unaudited and subject to adjustment			
DEPARTMENT	APPROVED APPROPRIATIONS	2017 EXPENDITURES	(OVER)/ UNDER BUDGET
Executive	\$ 305,550	\$ 307,806	\$ (2,256)
Town Clerk	111,278	101,087	10,191
Elections	9,725	14,238	(4,513)
Finance	121,310	139,797	(18,487)
Assessing	157,022	147,447	9,575
Tax Collector	49,110	47,717	1,393
Treasurer, Trustees, BudCom	9,312	10,883	(1,571)
Legal	35,000	38,889	(3,889)
Personnel Administration	1,896,230	1,764,954	131,276
Planning	80,250	82,640	(2,390)
Zoning	5,675	3,397	2,278
General Government Buildings	211,818	243,104	(31,286)
Insurance	125,260	125,187	73
Advertising/Reg Assoc.	26,800	25,470	1,330
Cable	28,080	27,218	862
Conflict of Interest	600	184	416
Police Department/ACO	2,011,466	2,031,673	(20,207)
Fire Department	642,327	585,257	57,070
Building Inspection	140,038	127,611	12,427
Emergency Management	20,250	17,072	3,178
Highways and Streets	704,429	725,232	(20,803)
Street Lighting	97,000	93,362	3,638
Solid Waste Disposal	615,000	616,879	(1,879)
Solid Waste Clean-up	47,000	34,018	12,982
Water	34,860	108,152	(73,292)
Health	88,044	82,157	5,887
Human Services	54,082	51,792	2,290
Welfare - Administrative	740	242	498
Welfare - Assistance	21,350	17,470	3,880
Recreation	187,790	178,807	8,983
Library	554,432	554,432	-
Patriotic Purposes	1,000	800	200
Cultural	28,100	24,412	3,688
Conservation Commission	10,825	6,300	4,525
Debt Service	597,998	597,998	-
CBA	13,921		13,921
Hwy Block Grant	154,215	154,215	-
Totals	<u>\$ 9,197,887</u>	<u>\$ 9,087,899</u>	<u>\$ 109,988</u>

TOWN OF PLAISTOW
COMPARITIVE STATEMENET
BUDGET VS. ACTUAL
REVENUES
FOR THE YEAR ENDED DECEMBER 31, 2017

Unaudited and subject to adjustment			
SOURCE	ESTIMATED REVENUES	2017 REVENUES	(OVER)/ UNDER BUDGET
Taxes:			
Property	\$ 5,627,000	\$ 5,637,892	\$ 10,892
All other	150,000	153,594	3,594
Registrations:			
Motor Vehicle	1,671,000	1,811,078	140,078
All other	13,000	13,994	994
Inspection Fees	110,000	123,641	13,641
Police Department	15,500	14,483	(1,017)
Other Town Clerk	64,500	65,860	1,360
Federal Government	15,000	26,428	11,428
State of New Hampshire			
Rooms & Meals	395,213	395,213	-
Highway Block Grant	154,215	154,212	(3)
Special Highway Block Grant		132,005	132,005
All other	30,000	55,872	25,872
Other Governments	100,000	115,946	15,946
Departmental Sources	100,000	99,652	(348)
Miscellaneous	471,000	467,695	(3,305)
Transfers In	533,473	533,473	-
Totals	<u>\$ 9,449,901</u>	<u>\$ 9,801,038</u>	<u>\$ 351,137</u>

TOWN OF PLAISTOW BALANCE SHEET

December 31, 2017

ASSETS

Cash and equivalents	\$ 10,875,558
Investments	305,484
Taxes receivable, net	876,510
Other receivables	41,601
Interfund receivables	195,202
Prepaid items	192,229
Total Assets	<u>\$ 12,486,584</u>

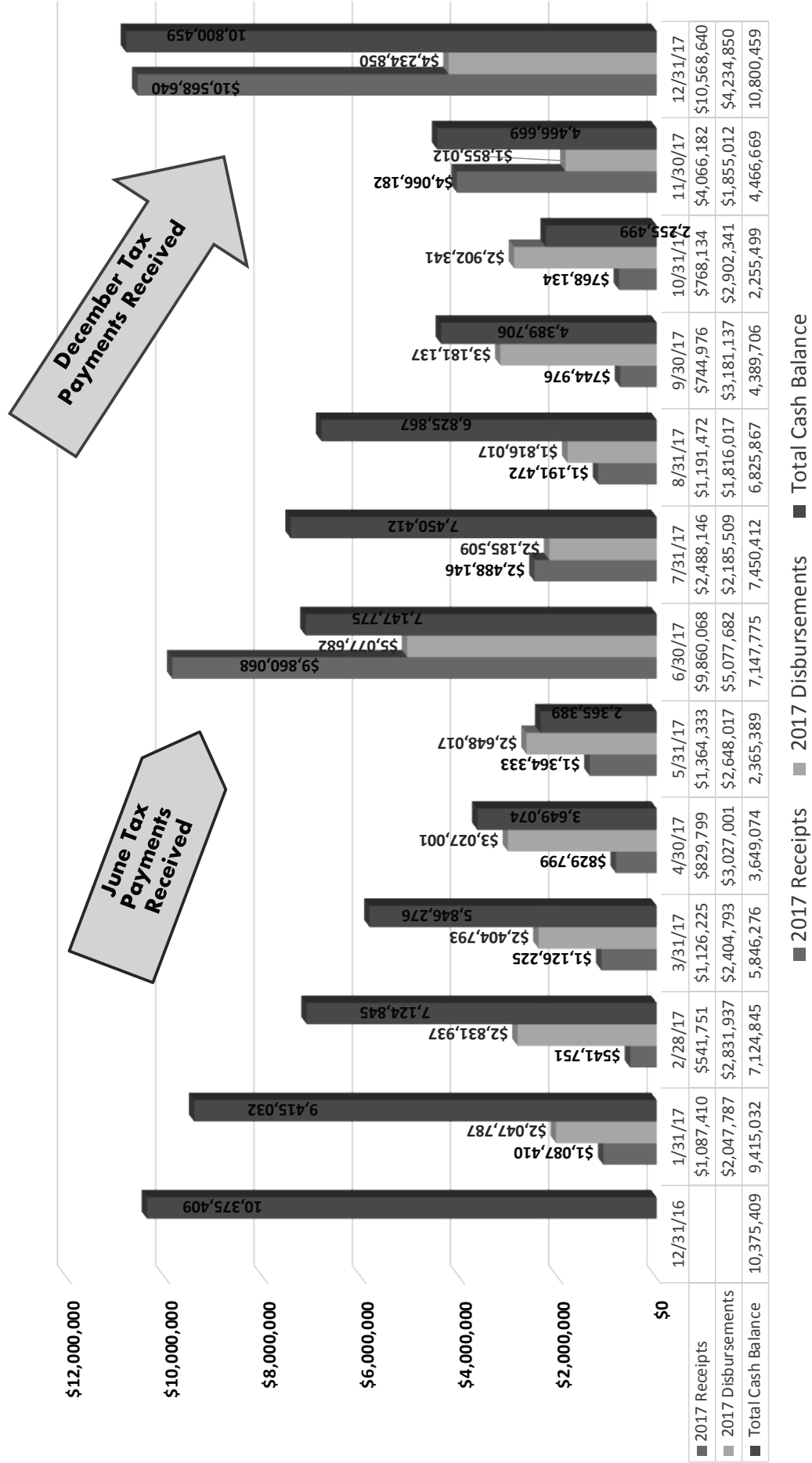
LIABILITIES

Accounts payable	\$ 266,723
Accrued expenses	138,245
Due to other governments	8,359,491
Interfund payables	677,787
Other liabilities	1,344
Total Liabilities	<u>\$ 9,443,590</u>

FUND BALANCES

Nonspendable	\$ 192,229
Assigned - Encumbered	61,640
Assigned - Special Block Grant	132,005
Unassigned	2,657,120
Total Fund Balances	<u>\$ 3,042,994.0</u>
Total liabilities and Fund balances	<u>\$ 12,486,584</u>

TOWN OF PLAISTOW 2017 CASH FLOW



2017 EMPLOYEE EARNINGS

	Regular Wages	Other Wages and Compensation	Total Wages and Compensation
Albair, Joel P	\$ 43,321.82	22,375.58	\$ 65,697.40
Baldwin, William M	58,947.20	56,282.33	115,229.53
Barrasso III, Edward R	32,070.80	6,885.05	38,955.85
Bayek, Rosemarie L	9,679.22	-	9,679.22
Bergeron, Tammy C	3,000.00	-	3,000.00
Blanchette, Robert R	35,181.76	-	35,181.76
Bolduc, Nancy L	7,253.74	-	7,253.74
Booth, Corey	19,300.50	-	19,300.50
Bracci, Peter G	3,000.00	-	3,000.00
Bradstreet, Walter S	16,525.00	-	16,525.00
Bryan IV, John K	10,905.75	-	10,905.75
Burke, Keira M	40,338.80	15,256.50	55,595.30
Castellano, Zakkary A	3,371.55	-	3,371.55
Cate, Cheryl A	5,060.07	-	5,060.07
Chapman, Desiree M	4,340.48	-	4,340.48
Chouinard, Therese A	157.50	-	157.50
Clapp, Wesley D	2,318.55	-	2,318.55
Colby, Gregory A	31,215.40	-	31,215.40
Conte, Michelle R	133.33	-	133.33
Cruz, Christina M	38,897.23	3,819.73	42,716.96
Cruz, Miguel A	1,742.10	-	1,742.10
Cusimano, Lucia G	50,320.40	25,144.13	75,464.53
D'Auria, Robert H	49,467.60	15,814.03	65,281.63
DeHullu, Stephen	18,899.52	758.37	19,657.89
Donovan, Daniel R	4,536.00	-	4,536.00
Dorman, Paul M	58,611.02	8,927.28	67,538.30
Dudal, Rose	2,453.40	-	2,453.40
Dumas, Jason R	949.00	-	949.00
Duphily, Stephen V	30,001.68	2,844.94	32,846.62
Durso, Chelsea L	6,060.32	-	6,060.32
Eiro Jr, Valquerio	73,008.00	8,022.64	81,030.64
Eldridge, Alexandra C	2,188.75	-	2,188.75
Farrell, Brian D	49,467.60	21,716.80	71,184.40
Feeley, Shawn	32,422.00	20,145.42	52,567.42
Fiorella, Frank G	1,041.00	-	1,041.00
Fitzgerald, Sean R	26,070.56	-	26,070.56
Fowler, Mark E	4,135.68	-	4,135.68
Fowler, Martha L	32,978.40	3,035.82	36,014.22
Fowler, Richard C	5,675.90	-	5,675.90
Gagnon, Joshua	379.93	-	379.93
Garlington, Daniel	63,544.00	54,523.04	118,067.04
Garney, Ryan S	49,467.60	11,877.77	61,345.37

2017 EMPLOYEE EARNINGS*(continued)*

Gaudette, Richard R	29,535.44	1,560.06	31,095.50
Giacobbe, Kathleen A	735.50	-	735.50
Gibbs, Sarah E	41,454.40	8,488.64	49,943.04
Gillis, Thomas J	10,462.75	-	10,462.75
Gilroy, Kara Ann	133.33	-	133.33
Gusler Jr, Bruce E	3,607.70	-	3,607.70
Gusler, Bruce E	9,639.11	-	9,639.11
Haas, Jennifer	48,896.40	3,722.26	52,618.66
Hale, Linda J	9,653.66	-	9,653.66
Hamel, Gayle M	51,417.60	7,331.11	58,748.71
Harb, Robert	750.00	-	750.00
Hawkins, Russell J	22,457.97	-	22,457.97
Hay, Matthew W	2,293.08	-	2,293.08
Higgins, Ryan M	9,819.47	-	9,819.47
Hogg, Gregory S	2,099.83	-	2,099.83
Horrocks, Dennise H	42,785.60	4,066.26	46,851.86
Hossack, Elizabeth J	39,644.80	2,883.30	42,528.10
Hovan, Samuel T	2,223.10	-	2,223.10
Huard, Polly J	378.57	-	378.57
Hughes, Rollanda A	21,564.31	1,657.04	23,221.35
Ingerson, Joyce C	6,664.00	267.76	6,931.76
Ingham, Gary A	200.00	-	200.00
Jackman, Nancy	126.50	-	126.50
Jameson, Hannah L	2,388.15	-	2,388.15
Jones, Gregory	35,009.28	-	35,009.28
Jones, Kathleen A	85,363.20	9,505.16	94,868.36
Judson III, John W	12,637.60	-	12,637.60
Judson, Aaron W	7,293.20	-	7,293.20
Kenerson, Cindy L	52.50	-	52.50
Kennedy, Michael	28,132.25	-	28,132.25
Kimball, Violet	157.50	-	157.50
Kiszka, Julian	3,000.00	-	3,000.00
Kleiner, Shoshana J	16,109.12	485.40	16,594.52
LaFrancis, Eric	43,771.68	5,751.48	49,523.16
Leavitt, Steven M	47,003.16	7,649.86	54,653.02
Lucia, Paul D	48,107.55	12,576.95	60,684.50
Lukas, Edward A	49,467.60	14,657.70	64,125.30
Lyons, Noah J	3,324.75	-	3,324.75
Major, Brenda	557.50	-	557.50
Major, Norman	750.00	-	750.00
Manes, Charles	630.56	-	630.56
Marino, Cameron	2,333.25	-	2,333.25
Marsilia, Joan A	54,501.20	22,095.18	76,596.38
Matthews, Brett D	2,787.75	-	2,787.75
Matthews, Shannon R	2,360.70	-	2,360.70
Mazza, Jason T	61,499.26	62,560.80	124,060.06

2017 EMPLOYEE EARNINGS*(continued)*

McArdle, John H	79,674.92	15,773.93	95,448.85
McGurren, Dorothy M	54,501.20	12,027.71	66,528.91
McKeen, Shane E	990.00	-	990.00
McNamara, Julie A	28,821.52	2,393.35	31,214.87
Merry-Carreiro, Johnathã	613.25	-	613.25
Metcalfe, Abigail R	2,527.80	-	2,527.80
Monahan, Ryan J	1,806.00	-	1,806.00
Moore, Timothy E	400.00	-	400.00
Morgan, Brett K	73,008.00	12,757.02	85,765.02
Nicklas, Mary E	4,735.64	-	4,735.64
Ouellette, Anna B	2,759.75	-	2,759.75
Owens, Andrew D	45,931.04	9,428.00	55,359.04
Owens, John C	9,346.67	-	9,346.67
Page, Jennifer	39,859.46	860.03	40,719.49
Paradis, Gary A	8,190.00	-	8,190.00
Pauk, Michael A	14,224.60	-	14,224.60
Pauley Jr, Michael D	29,125.62	6,851.93	35,977.55
Pearson, Mark A	88,451.08	1,575.00	90,026.08
Peck, James	200.00	-	200.00
Pelletier, Maryellen	49,775.30	-	49,775.30
Perry, Matthew J	2,059.70	-	2,059.70
Perry, Sara	2,176.00	-	2,176.00
Piccolo, Nick D	1,201.00	-	1,201.00
Porter, Alec D	61,499.26	20,848.52	82,347.78
Rabito, Dana A	45,172.40	15,419.50	60,591.90
Ranlett, Steven	3,000.00	-	3,000.00
Ray, Kenneth	7,530.00	-	7,530.00
Sadewicz, Lorice	53,040.00	4,564.25	57,604.25
Salerno, John P	8,281.43	-	8,281.43
Sandner, Kyle J	41,932.80	13,119.95	55,052.75
Schiavone Jr, Patrick	54,501.20	18,706.19	73,207.39
Schott, Connor	2,044.25	-	2,044.25
Schott, Sarah E	2,133.50	-	2,133.50
Senter, B J	133.33	-	133.33
Shea, Aaron A	35,822.80	13,048.20	48,871.00
Sherman, John	3,000.00	-	3,000.00
Simone, Tony J	41,932.80	7,670.36	49,603.16
Stevens, John	957.60	-	957.60
Thorgilsson, Jon A	1,599.65	-	1,599.65
Travers, Derek L	24,131.30	-	24,131.30
Vallinaggi, Jennifer L	2,371.50	-	2,371.50
Van Auken, Amy L	38,188.20	271.59	38,459.79
Vezina, Scott K	47,329.28	16,115.36	63,444.64
Voss, Darlene M	44,127.20	11,741.13	55,868.33
Wood, John R	4,310.20	-	4,310.20
Zanello, Dean	20,000.00	2,000.00	22,000.00

TAX RATE CALCULATION 2017

TAX RATE CALCULATION 2017					
Town Portion					
Total Appropriations (MS232)	\$10,174,901				
Less: Net Revenues not including Fund Balance	\$3,822,901				
Less Fund Balance Voted Surplus	\$100,000				
Less Fund Balance to Reduce Taxes	\$625,000				
Add Overlay	\$98,530				
War Service Credits	\$167,917				
Net Required Local Tax Effort		\$5,893,447	Municipal Rate	\$	5.91
School Portion					
Net Regional School Appropriations	\$19,265,884				
Less: Net Education Grant	\$2,335,825				
Less: Locally Retained State Education Tax	\$2,100,365				
Net Required Local Education Tax Effort		\$14,829,694	Local Education Rate:	\$	14.86
State Education Tax					
Net Required Lstate Education Tax Effort		\$2,100,365	State Education Rate:	\$	2.17
County Portion					
Net Required County Tax Effort		\$1,021,086	County Rate:	\$	1.02
			Total Rate:	\$	23.96
Valuation					
Description		Current Year		Prior Year	
Total Assessment Valuation with Utilities		\$997,770,708		\$981,044,737	
Total Assessment Valuation without Utilities		\$969,202,008		\$953,651,077	
2017 Fund Balance Retention Guidelines: Plaistow					
Description					Amount
Current Amount Retained (8.78%)					\$ 2,466,008
17% Retained (Maximum Recommended)					\$ 4,775,502
10% Retained					\$ 2,809,119
8% Retained					\$ 2,247,295
5% Retained (Minimum Recommended)					\$ 1,404,559
DRA has provided a range of fund balance retention amounts as part of the Fall, 2017 tax rate setting. These ranges should be used in determination of the adequacy of the Town's unassigned fund balance. Recommendations by DRA and the GFOA (Government Finance Officers' Association) are listed above. Per the Fall, 2017 tax rate setting, the Town of Plaistow's retained fund balance is					
\$2,466,008.00					

TAX RATE ANALYSIS

TAX RATE COMPONENTS		2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Plaistow Tax Rate		5.91	5.43	5.98	5.98	5.98	5.98	6.27	6.56	6.37	5.10	4.60	4.34	3.54	4.83
Timberlane District Tax Rate		14.86	13.87	14.62	15.49	15.53	14.90	14.59	14.40	13.78	12.79	11.12	10.58	9.63	12.29
State Education Tax Rate		2.17	2.22	2.49	2.52	2.61	2.70	2.71	2.61	2.72	2.43	2.39	2.68	2.53	3.72
County Tax Rate		1.02	0.98	1.07	1.14	1.12	1.13	1.14	1.16	1.08	0.98	0.89	0.90	0.94	1.25
TOTAL TAX RATE		23.96	22.50	24.16	25.13	25.24	24.71	24.71	24.72	23.95	21.30	19.00	18.50	16.64	22.09
Assessed Valuation		2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Residential/Commercial Value		997,770,708	981,044,737	891,581,427	849,982,037	829,279,324	827,670,502	828,352,659	828,441,746	833,761,946	936,108,957	994,755,612	1,002,699,303	1,019,422,093	717,982,421
Total Tax Rate		2017	2016	Change											
\$250,000.00	\$	5,990	\$ 5,625	\$	365										
\$300,000.00	\$	7,188	\$ 6,750	\$	438										
\$350,000.00	\$	8,386	\$ 7,875	\$	511										
\$400,000.00	\$	9,584	\$ 9,000	\$	584										
Town Rate (Values)		2017	2016	Change											
\$250,000.00	\$	1,478	\$ 1,358	\$	120										
\$300,000.00	\$	1,773	\$ 1,629	\$	144										
\$350,000.00	\$	2,069	\$ 1,901	\$	168										
\$400,000.00	\$	2,364	\$ 2,172	\$	192										
School Rate (Values)		2017	2016	Change											
\$250,000.00	\$	3,715	\$ 3,468	\$	248										
\$300,000.00	\$	4,458	\$ 4,161	\$	297										
\$350,000.00	\$	5,201	\$ 4,855	\$	347										
\$400,000.00	\$	5,944	\$ 5,548	\$	396										
State Education Rate (Values)		2017	2016	Change											
\$250,000.00	\$	543	\$ 555	\$	(13)										
\$300,000.00	\$	651	\$ 666	\$	(15)										
\$350,000.00	\$	760	\$ 777	\$	(18)										
\$400,000.00	\$	868	\$ 888	\$	(20)										
County Rate (Values)		2017	2016	Change											
\$250,000.00	\$	255	\$ 245	\$	10										
\$300,000.00	\$	306	\$ 294	\$	12										
\$350,000.00	\$	357	\$ 343	\$	14										
\$400,000.00	\$	408	\$ 392	\$	16										

PLAISTOW 2017 TAX RATE

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in early November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$23.96 per thousand for 2017. This rate is comprised of Timberlane Local School Rate \$14.86 and the State Education Property Tax Rate of \$2.17, which results in the combined tax rate to support public schools at \$17.03. The Rockingham County rate has increased to \$1.02 and the Town's share has increased to \$5.91.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

2017 REPORT ON LONG-TERM DEBT

Description of <u>Issue</u>	Original <u>Amount</u>	Issue <u>Date</u>	Maturity <u>Date</u>	Interest <u>Rate %</u>	Outstanding <u>at 12/31/2017</u>
Public Safety Complex	\$ 8,500,000	2016	2045	2.02-5.02	\$ 7,840,000

The annual requirements to amortize the outstanding bond obligation thru maturity, including interest payments:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 280,000	\$ 279,118	\$ 559,118
2019	280,000	265,062	545,062
2020	280,000	251,006	531,006
2021	280,000	236,950	516,950
2022	280,000	222,894	502,894
2023	280,000	208,838	488,838
2024	280,000	197,582	477,582
2025	280,000	186,326	466,326
2026	280,000	172,270	452,270
2027	280,000	158,214	438,214
2028	280,000	152,558	432,558
2029	280,000	146,902	426,902
2030	280,000	140,896	420,896
2031	280,000	129,640	409,640
2032	280,000	118,384	398,384
2033	280,000	109,928	389,928
2034	280,000	101,472	381,472
2035	280,000	93,016	373,016
2036	280,000	84,560	364,560
2037	280,000	76,104	356,104
2038	280,000	67,648	347,648
2039	280,000	59,192	339,192
2040	280,000	50,736	330,736
2041	280,000	42,280	322,280
2042	280,000	33,824	313,824
2043	280,000	25,368	305,368
2044	280,000	16,912	296,912
2045	280,000	8,456	288,456
Totals	<u>\$ 7,840,000</u>	<u>\$ 3,636,136</u>	<u>\$ 11,476,136</u>

INDEPENDENT AUDITOR'S REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen and Town Manager
Town of Plaistow
Plaistow, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow, as of December 31, 2016, the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Notes 1-E and 4 to the basic financial statements, effective January 1, 2016 the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement, and Application*. As a result of the implementation of GASB Statement No. 72, the Town disclosed its investments in accordance with the fair value hierarchy. Our opinions are not modified with respect to this matter.

INDEPENDENT AUDITOR'S REPORT

(continued)

***Town of Plaistow
Independent Auditor's Report***

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefit Plan, the Schedule of Town's Proportionate Share of Net Pension Liability, and the Schedule of Town Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

June 7, 2017

*Plodzik & Sanderson
Professional Association*

INDEPENDENT AUDITOR'S REPORT
(continued)

To view the full

Plodzik & Sanderson
INDEPENDENT
AUDITOR'S
REPORT

Please visit our website: www.plaistow.com/finance-department



AMERICAN LEGION CARL G. DAVIS POST 34



**Carl G. Davis Post 34
The American Legion
176 Main Street
Plaistow, NH 03865
(603) 382-9777**

Carl G. Davis, our Post name, was the first resident from Plaistow to die in WWI.

Post 34 of The American Legion is part of the largest Veterans Advocate organizations in the nation. And, while our post is thought of as a local hang out for old soldiers, let me tell you what really goes on.

Post 34 and the leaders of Plaistow are partners in every way possible in assisting local Veterans. Last year, Post 34 helped 2 Veterans who needed assistance, donated \$500 to another local Veteran. We also volunteered 25 hours in assisting local charities and donated \$100 to the Manchester VA. Post 34 also donated 25 pints of blood last year.

Post 34 also sponsored two candidates for The American Legion's Boys State at a cost of \$600, plus \$1500 in scholarships for three local students. We also get local students involved in The American Legion High School Oratorical programs for Seniors and also Juniors. The Department total for Scholarships last year was \$79,000.

Post 34 owns the property that houses the Vick Geary Center and only charges center #1 a year, which is valued at over \$40,000 in community service.

Post 34, for the last nine years, has taken residents of the Veterans Home in Tilton, fishing on Lake Winnepesaukee for nothing.

If you are a Veteran and would like to get involved in some, or all of these programs, come by the Post and join us.

Yours in Comradeship,

A handwritten signature in cursive script that reads "Rick Bickerstaff".

Rick Bickerstaff, Commander



Town of Plaistow, New Hampshire

2017 ANNUAL REPORT

REPORT OF THE ASSESSOR'S AGENTS

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property sales, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value.

Legislation resulting from the 'Sirrell' v. Portsmouth decision has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to State assessing standards, where they produce a report to the Assessing Standards Board (ASB) reflecting the DRA's findings during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, veteran's credits and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB).

2017 Assessment Changes:

In 2016 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all exemptions, credits and charitable properties to verify that they still met all qualifications. In 2016 we performed a full Town wide revaluation to include every property in Plaistow. As part of this process every property was field reviewed to check the property record card for accuracy and then the values were updated to bring them up to market value as of April 1, 2016. In 2017 we performed a cycle inspection process of all commercial, industrial and exempt properties. Other changes in value which may be reflected on the property record cards came from changes in data. These were a result of the cycled inspection process, building permit(s), subdivision or other physical changes to the property, abatements and owner request for inspections.

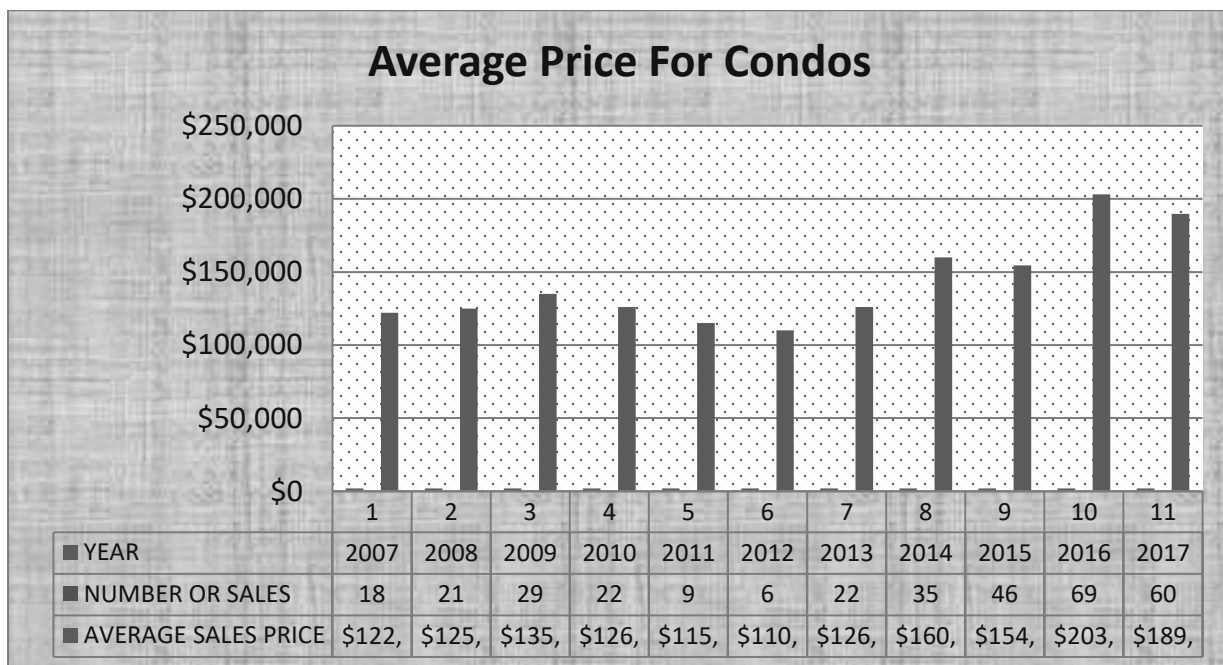
2017 Real Estate Market:

Based upon arm's-length sales coming through the Registry of Deeds during 2017 it appears that the market has seen increases to both market value and the volume of sales. The Town's official ratio for 2016 was 95.5% meaning that our assessments were reflecting 95.5% of market value last year. Our preliminary ratio for 2017 is 88.1%.

Foreclosures: Based upon foreclosure deeds received from the Registry of Deeds, 9 properties were foreclosed upon in Town during 2017. This is the same number as in 2016.

REPORT OF THE ASSESSOR'S AGENTS *(continued)*

The last revaluation in assessed value took place in 2016. The number of open-market residential single-family home sales increased between 2016 and 2017 with a corresponding increase in average sales prices (12%). The number of condominium sales decreased. Following are graphs depicting this activity in Town year after year:



REPORT OF THE ASSESSOR'S AGENTS

(continued)

Assessment Statistics:

Equity in assessments is measured in statistical terms. Specifically, the *assessment ratio* is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2016 through September 30, 2017 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official ratios from 2016 and as compared to the preliminary ratios for 2017 (the DRA has yet to certify the 2017 ratio):

Category	2017 Ratio	2016 Ratio After Reval
Overall	88.1%	95.5%
Single-Family	85.6%	95.9%
Condos	89.9%	95.4%

While there were too few commercial sales to measure statistically accurate this past year, the few commercial sales we had are in line with the assessed values with an exception to the commercial/industrial condominium sales; there were 6 sales within the ratio period with the median ratio of assessed value to sale price being 92%.

In 2018 we will continue to watch market trends and make recommendations to the Board of Selectmen based on the “current” market in 2018. We will continue with our 5 year cycle process to keep up with any updates that may occur over the next year.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

2017 Valuation Report:

The overall value for the Town increased from the previous year. The decrease in commercial property is due to permits. Following are the changes in the assessed value of taxable properties from 2016 and 2017 as taken from the reports sent to the State for tax rate setting purposes (MS1 report):

Category	2016	2017	Difference	% Change
Current Use Lands	\$72,411	\$72,342	\$ 69.00	-0.01%
Conservation Lands	0	0	0	0
Residential Lands	\$230,495,180	\$231,146,010	\$ 650,830	0.28%
Commercial Lands	\$114,649,070	\$112,677,820	\$ (1,971,250)	-1.7%
Total Lands	\$345,216,661	\$343,896,262	\$ (1,320,429)	-.38%
Residential Buildings	\$443,824,500	\$448,926,400	\$ 5,101,900	1.15%
Manufactured Housing	\$555,200	\$535,100	\$ (20,100)	-3.6%
Commercial Buildings	\$175,245,020	\$186,707,200	\$ 11,462,180	6.5%
Total Buildings	\$619,624,720	\$636,168,700	\$ 16,543,980	2.67%
Public Utilities	\$27,399,792	\$28,574,832	\$ 1,175,040	4.29%
Total Taxable Property	\$992,241,173	\$1,008,639,704	\$ 16,398,531	1.65%
Less All Exemptions	\$11,196,436	\$10,868,996	\$ (327,440)	-2.9%
Net Valuation	\$981,044,737	\$997,770,708	\$ 16,725,971	1.7%

The values shown above include all public utilities, however, the State of New Hampshire deducts a large portion of the utility values for use in their State School Tax rate calculations. Some calculations may not add correctly due to some exemption and credit amounts exceeding their respective assessments.

The Net Valuation shown is after elderly and veteran deductions, less inclusions of revenue from sources other than property taxes (such as registrations, licenses, etc.). The Net Valuation (plus revenue from other sources) is what is applied against expenses approved at the public deliberative sessions to determine the tax rate for the year.

REPORT OF THE ASSESSOR'S AGENTS *(continued)*

Tax Rate Changes:

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2017, from all categories, the Town tax rate increased \$1.46 over 2016 (6.0%). The breakdown is as follows:

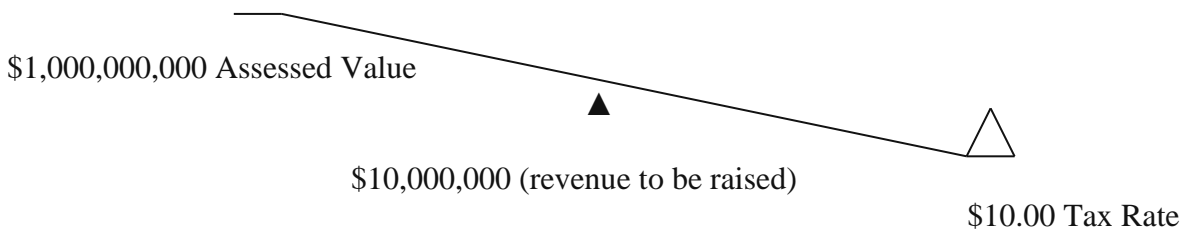
Tax Rates:	2016	2017	\$ Change
Town	\$5.43	\$5.91	\$0.48
County	\$.98	\$1.02	\$0.04
Local School	\$13.87	\$14.86	\$0.99
State School	\$2.22	\$2.17	-\$0.05
Totals	\$22.50	\$23.96	\$1.46

It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

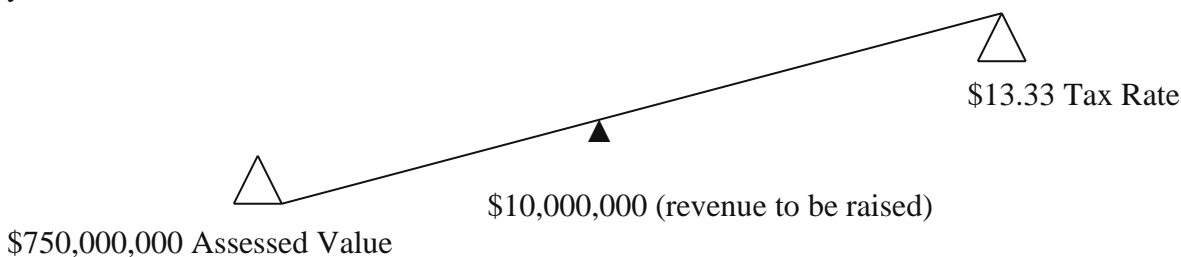
The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes

to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



REPORT OF THE ASSESSOR'S AGENTS

(continued)

So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

Property Data Collections/Accuracy

Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is visited for an inspected, by law, at least once in every five years, as required by law. This is an important part of the assessment process for incorrect data can lead to incorrect assessments.

We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Elderly Exemptions

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1st in the year they're applying.
- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married (all sources of income are included)
- have total assets not exceeding \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ▪ ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

Totally and Permanently Disabled

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- Have a total household income not exceeding \$38,000 if single, or \$53,000 if married all sources of income are included.
- total assets cannot exceed \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

- ▪ \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

Blind Exemption

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the Exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- ▪ \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Regular Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

All Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for **service connected total disability tax credit**, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the credit is as follows:

- \$500 will be deducted from the taxes for a standard veteran credit
- \$2,000 for a veteran with a service connected total and permanent disability.

Veteran Spouse or Widow:

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

Low to Moderate Income Tax Credit:

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying elderly residents. You must apply between: May 1 and June 30. Information is available at Town Hall in the Assessor's Office.

The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. We appreciate your unfailing courtesies extended over the past many years.

Respectfully Submitted,
Marybeth Walker, CNHA
Assessor's Agent

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Assessment Update Procedure Adopted by the Board of Selectmen (Board of Assessors-as revised 11/14/2017):

1. The Board will determine a budget necessary to do the work needed in any year and make that a request as part of the budget process by November of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Assessing Firm should update the Board of Selectmen as to the status of the current preliminary sales ratio for the community and address what options including a potential statistical update can be taken by the last Board of Selectmen meeting in June each year.
4. The Board of Selectmen may hold an informal informational hearing to explain the assessing process prior to voting to act upon assessed values and directing the Assessing Firm, by the Board of Selectmen's second meeting in July of each year.
5. The Board of Selectmen will notify the public, hold public hearings and adhere to the Department of Revenue Administrative Rules and State Laws.
6. The Board of Selectmen may proceed with a statistical update based upon measurements that fall outside recommendations for good assessing practices with in the median values, stratification and or Coefficient of Dispersion.
7. When there is a statistical update, the database for taxes will not be changed for those updates prior the vote of the Board of Assessors (Board of Selectmen).
8. If a statistical update is to be completed, proposed values will be prepared, letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days' notice before the hearing period ends and no later than the last Monday in August. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
9. Those with elderly and disabled exemptions will receive a letter indicating the potential impact on them of the changes.
10. Lists of current and proposed values will be made available at the Town Hall, Library and on the Town's Web site

CURRENT USE PROPERTY LIST
as of December 31, 2017

PARCEL	OWNER	#	LOCATION	ACRES	2017 TOTAL
8-025-002-000	DUSTON, VIRGINIA L		HAMPSTEAD LINE	0.55	\$ 30
8-027-000-000	GALLANT, MICHAEL J & PAMELA J	23	HICKORY RIDGE RD	16.57	\$ 447,200
11-006-000-000	POST, GARY K.	19	ATKINSON DEPOT RD	2.4	\$ 140
11-008-000-000	POST, GARY K	15	ATKINSON DEPOT RD	9.46	\$ 390,430
12-001-000-000	POST, GARY K.		ATKINSON DEPOT RD RE	9.4	\$ 2,010
14-008-000-000	PETTENGILL, DEBORAH	30	EAST RD	9.05	\$ 382,430
18-010-000-000	ONE TWENTY ONE A REALTY CO	244	MAIN ST	14.6	\$ 620
20-035-000-000	COLLINS, MARGO B	93	OLD COUNTY RD	19.25	\$ 324,870
21-002-000-000	BARIBEAU, ROGER R	310	MAIN ST	15.05	\$ 270,820
21-005-000-000	ANDREWS, ELEANOR F		MT MISERY	12.6	\$ 620
22-001-000-000	MERANDA, JOSEPH		MT MISERY	6	\$ 370
22-015-000-000	MERANDA, JOSEPH		MT MISERY	4	\$ 220
33-001-000-000	KNP LAND ASSOCIATES, LLC		OLD COUNTY RD (BACKLAND)	61.6	\$ 1,110
34-001-000-000	TORROMEO, HENRY		MT MISERY	83	\$ 1,670
37-035-000-000	STEVENS, KERI B.	6	WOODLAND DR	11.19	\$ 229,260
37-055-000-000	NOYES, CYNTHIA I	27	MAIN ST	9.84	\$ 218,430
41-014-000-000	GIFFORD, JONATHAN	148	MAIN ST	29	\$ 443,630
42-062-000-000	MAJOR TR, NORMAN L & BRENDA E	1	MAJOR LN	4.23	\$ 171,690
44-050-000-000	JAMES REVOCABLE TRUST, B & B	67	KINGSTON RD	47	\$ 5,330
48-032-000-000	HOYT, DAVID M.	63	FORREST ST	15.01	\$ 814,030
48-033-000-000	SARACUSA TR, MARION	4	HOYT FARM RD	2.53	\$ 305,180
48-033-001-000	D & H CONSTRUCTION OF PLAISTOW, INC	6	HOYT FARM RD	2.8	\$ 160
48-033-002-000	D & H CONSTRUCTION OF PLAISTOW, INC	8	HOYT FARM RD	3.37	\$ 200
48-033-003-000	D & H CONSTRUCTION OF PLAISTOW, INC	10	HOYT FARM RD	2.81	\$ 160
48-033-004-000	D & H CONSTRUCTION OF PLAISTOW, INC	12	HOYT FARM RD	3.9	\$ 230
48-033-005-000	D & H CONSTRUCTION OF PLAISTOW, INC	1	HOYT FARM RD	2.53	\$ 150
48-039-000-000	COOK, MICHAEL	43	FORREST ST	4.76	\$ 437,240
48-040-000-000	COOK, MICHAEL		FORREST ST REAR	12.34	\$ 3,150
49-003-000-000	LEBLANC TR, M G	31	FORREST ST	12	\$ 95,650
50-078-000-000	HOLT, GERALD E	17	HARRIMAN RD	53	\$ 276,490
53-013-000-000	MAJOR TR, NORMAN L & BRENDA E	12	KINGSTON RD	8.6	\$ 341,650
53-028-000-000	EMBREY-ROOKE, MONA E	7	HILL HAVEN RD	31	\$ 324,410
55-005-000-000	MUIR, ANN	43	CRANE CROSSING RD	19.06	\$ 1,110
55-009-000-000	ENGLEMANN, JANICE CHRISTINE	29	CRANE CROSSING RD	10.89	\$ 343,530
56-003-000-000	DEPTULA-HICKS, DARLENE M TRUSTEE	30	CRANE CROSSING RD	19.61	\$ 502,110
62-029-000-000	SIMARD, CYNTHIA	44	SWEET HILL RD	18.8	\$ 135,560
65-002-000-000	BIGGART, JANET	28	NEWTON RD	13.33	\$ 138,640
66-017-000-000	HAVERHILL GOLF & COUNTRY CLUB	93	FORREST ST	257	\$ 2,302,310
67-001-000-000	CORSO-UPTON FAMILY TRUST	34	NEWTON RD	17.1	\$ 229,090
68-008-000-000	GOUDREAU, RICHARD E	82	NEWTON RD	25.62	\$ 584,820

TOWN OWNED PROPERTY LIST

as of December 31, 2017

PARCEL	#	LOCATION	ACRES	2017 LAND	2017 BLDG	2017 TOTAL
6-003-000-000		ATKINSON TOWN LINE	1.83	\$ 17,300	\$ -	\$ 17,300
6-006-000-000		ATKINSON LINE REAR L	13.45	\$ 93,540	\$ -	\$ 93,540
6-008-000-000		FORMERLY J A NOYES L	6.1	\$ 49,390	\$ -	\$ 49,390
6-015-000-000		FROG POND WOODS	43.8	\$ 208,080	\$ -	\$ 1,930
7-001-000-000		ATKINSON LINE	88	\$ 485,250	\$ -	\$ 485,250
7-003-000-000		FROG POND WOODS	21	\$ 74,950	\$ -	\$ 74,950
7-004-000-000		FROG POND WOODS	58.68	\$ 216,900	\$ -	\$ 216,900
7-005-000-000		FROG POND WOODS	9.5	\$ 39,020	\$ -	\$ 39,020
8-022-000-000		HICKORY RIDGE REAR	5.2	\$ 38,900	\$ -	\$ 38,900
8-023-000-000		HICKORY RIDGE REAR	7.4	\$ 54,940	\$ -	\$ 54,940
8-024-000-000		REAR HICKERY RIDGE	8	\$ 65,900	\$ -	\$ 65,900
8-025-000-000		HAMPSTEAD LINE	6	\$ 49,700	\$ -	\$ 49,700
9-011-000-000		OLD STAGECOACH RD	4.8	\$ 87,980	\$ -	\$ 87,980
11-007-000-000		NEAR B+M RAILROAD	0.56	\$ 3,360	\$ -	\$ 3,360
14-035-000-000		EAST RD REAR	5	\$ 2,500	\$ -	\$ 2,500
16-001-000-000	45	GREENOUGH RD	2.34	\$ 83,460	\$ -	\$ 83,460
17-006-000-000		FROG POND WOODS	21.54	\$ 141,200	\$ -	\$ 141,200
17-007-000-000		FROG POND WOODS	3.1	\$ 28,480	\$ -	\$ 28,480
17-029-000-000	16	CULVER ST	0.75	\$ 9,150	\$ -	\$ 9,150
17-030-000-000	15	LOWER	0.75	\$ 9,150	\$ -	\$ 9,150
17-031-000-000	13	LOWER RD	0.7	\$ 8,540	\$ -	\$ 8,540
17-032-000-000	11	LOWER RD	5.8	\$ 31,780	\$ -	\$ 31,780
18-002-000-000		FROG POND WOODS	6.4	\$ 45,000	\$ -	\$ 45,000
18-003-000-000		FROG POND WOODS	7.9	\$ 55,330	\$ -	\$ 55,330
18-004-000-000		FROG POND WOODS	2.6	\$ 18,840	\$ -	\$ 18,840
18-014-000-000		MAIN ST REAR LAND	14.5	\$ 118,550	\$ -	\$ 118,550
18-015-000-000	14	CULVER ST	0.92	\$ 10,100	\$ -	\$ 10,100
19-005-000-000	266	MAIN ST	36	\$ 499,290	\$ -	\$ 499,290
19-006-000-000	280	MAIN ST	38	\$ 549,500	\$ -	\$ 549,500
20-012-000-000	1	HICKORY RIDGE RD	1.4	\$ 3,380	\$ -	\$ 3,380
20-037-000-000		MT MISERY	5	\$ 37,440	\$ -	\$ 37,440
20-038-000-000		MT MISERY	21.46	\$ 201,850	\$ -	\$ 201,850
21-007-000-000	307	MAIN ST	12.9	\$ 376,530	\$ -	\$ 376,530
21-008-000-000		MT MISERY	2.5	\$ 16,010	\$ -	\$ 16,010
21-009-000-000		MT MISERY	11	\$ 72,160	\$ -	\$ 72,160
21-010-000-000		MT MISERY	13.8	\$ 90,300	\$ -	\$ 90,300
21-011-000-000		MT MISERY	2.5	\$ 17,080	\$ -	\$ 17,080
21-012-000-000		MT MISERY	3.5	\$ 23,560	\$ -	\$ 23,560
21-013-000-000		MT MISERY	3.8	\$ 25,500	\$ -	\$ 25,500
21-014-000-000		MT MISERY	1.37	\$ 9,760	\$ -	\$ 9,760
21-015-000-000		MT MISERY	3.25	\$ 21,940	\$ -	\$ 21,940
21-016-000-000		MT MISERY	13.65	\$ 89,330	\$ -	\$ 89,330
21-017-000-000		MT MISERY	14.7	\$ 96,140	\$ -	\$ 96,140
22-005-000-000		MT MISERY	3.65	\$ 24,530	\$ -	\$ 24,530
22-007-000-000		MT MISERY	2.12	\$ 12,790	\$ -	\$ 12,790
22-008-000-000		MT MISERY	10	\$ 57,470	\$ -	\$ 57,470
22-009-000-000		MT MISERY	5	\$ 33,280	\$ -	\$ 33,280
22-010-000-000		MT MISTERY	1.07	\$ 7,810	\$ -	\$ 7,810
22-011-000-000		MT MISERY	9.57	\$ 55,030	\$ -	\$ 55,030

TOWN OWNED PROPERTY LIST

as of December 31, 2017

PARCEL	#	LOCATION	ACRES	2017 LAND	2017 BLDG	2017 TOTAL
22-012-000-000		MT MISERY	2.37	\$ 16,240	\$ -	\$ 16,240
22-014-000-000		MT MISERY	2.76	\$ 18,760	\$ -	\$ 18,760
25-015-000-000	35	WEST PINE ST	5.02	\$ 129,500	\$ -	\$ 129,500
25-038-000-000		PLAISTOW RD REAR	2	\$ 23,500	\$ -	\$ 23,500
27-054-000-000	33	WESTVILLE RD	0.16	\$ 1,250	\$ -	\$ 1,250
28-010-000-000	13	ROSE AV	0.58	\$ 94,960	\$ 168,000	\$ 262,960
30-065-000-000	163	PLAISTOW RD	7.4	\$ 862,980	\$ -	\$ 862,980
31-005-000-000		BRENTWOOD ST	0.92	\$ 10,100	\$ -	\$ 10,100
31-068-000-000	169	PLAISTOW RD	7.4	\$ 490,690	\$ -	\$ 490,690
32-025-000-000	N/S	OLD COUNTY RD	2.62	\$ 21,210	\$ -	\$ 21,210
32-028-000-000	51	OLD COUNTY RD	27.3	\$ 318,940	\$ 360,100	\$ 679,040
32-032-000-000	6	WILDER DR	37.4	\$ 477,400	\$ 118,600	\$ 596,000
33-002-000-000		OFF OLD COUNTY RD	8	\$ 45,730	\$ -	\$ 45,730
33-003-000-000		OFF OLD COUNTY RD	13.5	\$ 60,000	\$ -	\$ 60,000
33-004-000-000		MT MISERY	12.4	\$ 60,770	\$ -	\$ 60,770
37-036-000-000	2A	WOODLAND DR	0.08	\$ 800	\$ -	\$ 800
37-051-000-000		NORTH AV REAR	0.21	\$ 2,100	\$ -	\$ 2,100
38-020-000-000	7	MASSASSOIT BV	1.26	\$ 97,470	\$ -	\$ 97,470
39-047-000-000	4	BITTERSWEET DR	0.52	\$ 5,200	\$ -	\$ 5,200
39-050-021-003	87	MAIN ST	4.88	\$ 323,280	\$ 2,386,500	\$ 2,709,780
40-001-000-000	7	WHITON PL	0.23	\$ 2,070	\$ -	\$ 2,070
40-007-000-000	26A	WESTVILLE RD	1.74	\$ 12,380	\$ -	\$ 12,380
40-061-000-000	19	DAVIS PK	0.47	\$ 70,230	\$ -	\$ 70,230
40-067-000-000	127	MAIN ST	0.25	\$ 127,120	\$ 319,900	\$ 447,020
41-011-000-000	144	MAIN	7.9	\$ 480,620	\$ 12,700	\$ 493,320
41-063-000-000	145	MAIN ST	1.9	\$ 287,500	\$ 1,497,300	\$ 1,784,800
41-067-000-000	14	ELM ST	0.46	\$ 150,700	\$ 476,200	\$ 626,900
41-077-000-000	27	ELM ST	5.7	\$ 446,890	\$ 3,418,200	\$ 3,865,090
41-082-000-000	17	ELM ST	7.9	\$ 1,037,500	\$ 3,700	\$ 1,041,200
42-028-026-000		VILLAGE WY-OFF OF	0.78	\$ 7,800	\$ -	\$ 7,800
42-028-027-000		VILLAGE WY-OFF OF	2.57	\$ 23,820	\$ -	\$ 23,820
42-043-000-000	5	INGALLS TR	2.16	\$ 111,600	\$ 78,700	\$ 190,300
42-057-000-000	7A	ARBOR LN	2.41	\$ 86,070	\$ 15,900	\$ 101,970
43-012-000-000		PLAISTOW RD REAR	6.9	\$ 51,290	\$ -	\$ 51,290
45-008-000-000	215	PLAISTOW RD-ST OF	0.92	\$ 10,350	\$ -	\$ 10,350
48-026-000-000		AUTUMN CR	2.86	\$ 11,510	\$ -	\$ 11,510
49-035-000-000	17	CANTERBURY FOREST	1.45	\$ 22,750	\$ -	\$ 22,750
50-070-000-000	10	HARRIMAN RD	5.49	\$ 70,500	\$ -	\$ 70,500
53-027-000-000		HALE SPR PUMPHSE	4.25	\$ 175,750	\$ 1,200	\$ 176,950
59-008-000-000		AUTUMN CR REAR	0.43	\$ 3,550	\$ -	\$ 3,550
60-028-000-000		EVERGREEN REAR	5.93	\$ 48,050	\$ -	\$ 48,050
62-018-000-000	41	SWEET HILL RD	1.13	\$ 91,170	\$ -	\$ 91,170
66-024-000-000	23	NEWTON RD	0.09	\$ 80	\$ -	\$ 80
67-018-000-000	58	NEWTON RD	0.23	\$ 90,760	\$ 16,200	\$ 106,960
69-021-000-000	3A	DUNDEE DR	0.31	\$ 2,700	\$ -	\$ 2,700
69-051-000-000		NEWTON REAR	3.4	\$ 13,640	\$ -	\$ 13,640
69-054-000-000		NEWTON REAR	3.46	\$ 13,870	\$ -	\$ 13,870
73-003-000-000		(OFF) NEWTON RD	1.71	\$ 7,130	\$ -	\$ 7,130

REPORT OF THE BUDGET COMMITTEE

Francine Hart, Budget Committee Chair

As we close the books on another successful year, I would like to thank all the members of our Town Budget Committee for their commitment and dedication in providing the Town with a budget that is both prudent and responsible.

Perhaps the most significant goal the Budget Committee accomplished in 2017 was the passing of our annual Operating Budget with less than a 1% increase (less bond payment) over the previous year with no disruption of services or reduction in personnel. We also crafted an operating guideline for the Budget Committee designed to give direction to future boards as to responsibilities and processes.

The Budget Committee also instituted a series of training classes designed to educate not only newly-elected members, but also seasoned veterans in an effort to “hit the ground running” at the start of the budget season. By using some of our expert department heads as instructors, we were able to open up the classes to other Town boards, committees, and employees. This would not have been possible without the support of our new Town Manager, Mark Pearson, who set the tone for future town endeavors by fostering an atmosphere of collaboration, inclusiveness, and enthusiasm for the challenges we face in the future.

The 2018 budget year is shaping up to be even more dynamic, with projects that previously had been wishful thinking now on the planning boards. We face the challenges of funding potable water, adding a public works department and building, and making our town campus and roads safe for our taxpayers, paying particular attention to keeping the overall tax impact to residents to an absolute minimum. We have discussed a number of creative ways to fund these projects utilizing all the financial resources available to us, including grants, matching funding, and re-examining the best way to utilize our strong equity position.

In planning for Plaistow’s future, it is my fervent hope that all Town employees and elected officials leave behind a legacy that goes far beyond mortar and bricks, budgets and appropriations. Tomorrow is promised to no one, but when our grandchildren and great-grandchildren look back at the foundations we are endeavoring to build, may they inherit a town that stands on pillars of solvency, prosperity, and security for all members of our community.



REPORT OF THE BUILDING MAINTENANCE COMMITTEE

Paul Lucia, Maintenance Supervisor

“Planning for our Future” and building maintenance have many common threads as our group continuously works to stay ahead of emergency repairs by way of our preventative maintenance efforts. Each of our town properties is included in our Town Facilities data base: an ongoing listing of basic building components, their age and condition, maintenance history, and schedule of outstanding issues and needs. By grouping this type of information, we can better plan for and schedule our activities and try to avoid an emergency. It sounds a lot like our theme of future planning.

The Building Maintenance Department is responsible for assuring that all of our facilities are clean, operating safely, protected from degradation and monitored around the clock for the town. Building systems cared for by our team include electrical, plumbing, heating, cooling, fire suppression, security, septic, wells, roofs, building egress and parts of the exterior grounds. Additionally, we provide support at two recreation facilities, the Town Forest and Hale Spring. We also play a role in town and library functions as well as activities conducted by the many town voluntary groups. In 2018, with the bringing online of our new Safety Complex facility, we are staffed with a full-time supervisor, two part-time regular maintenance workers and one on call non-regular substitute. We constantly strive to proactively account for Plaistow’s facilities while providing improved support to the departments and the community.

The winter of 2017 began slowly but finished out with several moderate storms, handled somewhat more efficiently with our newly acquired snow removal tractor. This piece of equipment is much more attuned to the commercial needs of our town. The diesel, four-wheel drive machine with varied implements helped us to stay on top of the weather and improve and expand the job of snow removal at our multiple facilities.

The new Safety Complex building commanded an above-average amount of time and effort as we worked to define many details of the project and prepared for occupancy. We spent a considerable amount of time learning about the many new systems and features in our building and we look forward to 2018. Additionally, at the Safety Complex facility, the Fire Association garage roof was replaced in the fall of 2017. This repair had been planned for some time.

Our Court House building was also focused on during the past year. We replaced the fire alarm panel, set up a pest control program, renovated one of the bathrooms, replacing fixtures that were circa. 1934, and repaired the emergency lighting system. This building is rented to the State of New Hampshire Court System and provides welcomed revenue to our town.

The Town Hall and the Plaistow Library buildings also received updating in some areas. Two matching replacement windows were installed at Town Hall and the lobby floor was sealed and buffed prior to the winter weather. At the Library, discharge water from the water softener was routed away from the septic system. We also assisted in the planning

REPORT OF THE BUILDING MAINTENANCE COMMITTEE *(continued)*

for the upcoming repairs to our sprinkler system and are preparing for the maintenance duties associated with the new LED lighting.

As 2018 knocks on our door, we will continue to address the daily needs of our town's building assets and update and improve where we are able. We anticipate playing a big role in the completion of the Safety Complex as we review and redesign our operational methods for this expanded facility. Other work scheduled, such as the doors at Town Hall, the Library sprinkler and LED work, and the daily cleaning and maintenance support of all buildings will receive the benefits of our lessons learned throughout the new Safety Complex project. All of these found ideas and learned practices go a long way as we work to plan for Plaistow's future.

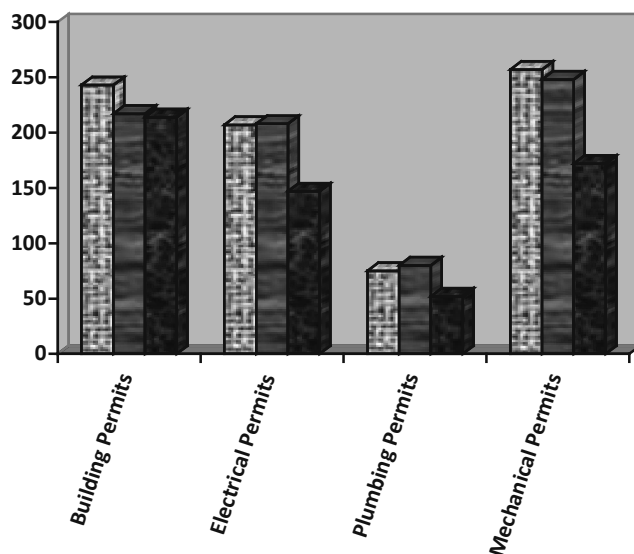


REPORT OF THE DEPARTMENT OF BUILDING SAFETY
P. Michael Dorman, Chief Building Official/Code Enforcement Officer

2017 has been a very busy year for the Department of Building Safety. This year included the grand opening of Chandler Place Apartments, providing quality, affordable housing for Plaistow's senior community. There was also a new five-lot residential subdivision (Hoyt Farm Acres) off Forrest St, and a new PetSmart retail store is under construction at 11 Plaistow Road. Planning ahead to 2018 we anticipate that there will be a new coach bus depot/office building, with three retail units at 88 Plaistow Road, and a small retail strip mall at the intersection of Routes 121A and 125. We have also heard that there may be other businesses looking to develop sites and locate in Plaistow.

This is a three-year comparison of the most common permitting we do.

3-Year Permit Comparison 2015-2017				
YEAR	Building Permits	Electrical Permits	Plumbing Permits	Mechanical Permits
2015	243	207	75	257
2016	217	248	80	248
2017	214	147	52	172



Protection of the Health, Safety and Welfare of the Plaistow Community is our mission and our goal. I've heard it said that the only reason we make people get a permit is to collect the fee. That couldn't be more wrong. Each permit represents an inspection opportunity which not only protects property values, but more importantly life safety.

REPORT OF THE DEPARTMENT OF BUILDING SAFETY ***(continued)***

That being said, revenues are important. Our permit fee structure is user-based, meaning we collect revenues from those actually using our services. However, the protections provided by permitting and inspection reach far beyond any single permit. *Every inspection protects the Plaistow Community as a whole.*

Below is a chart that shows the revenues collected for permitting in the past three years. While revenues are down slightly, this is still a very active and busy department. The downward trend is not unexpected after the boom of the last couple years.

Type of Fee Collected	2015	2016	2017
Building Permit	\$87,111.50	\$93,466.50	\$67,218.50
Electric Permit	\$10,785.00	\$10,320.00	\$6,470.00
Electrical Insp.	\$11,730.00	\$12,210.00	\$9,140.00
Plumbing Permit	\$5,065.00	\$5,765.00	\$2,825.00
Plumbing Insp.	\$4,380.00	\$6,090.00	\$3,510.00
Occupancy Permit	\$4,310.00	\$3,510.00	\$3,440.00
Mechanical Permit	\$8,700.00	\$8,390.00	\$4,710.00
Mechanical Insp.	\$9,250.00	\$8,130.00	\$5,220.00
Septic	\$7,765.00	\$5,455.00	\$5,905.00
Sign Permit	\$6,200.00	\$4,800.00	\$4,000.00
Auto Dealer Permit	\$2,700.00	\$300.00	\$2,500.00
Well Permit	\$240.00	\$780.00	\$480.00
Copies	\$86.44	\$114.00	\$32.00
Fire Dept. Revenue	\$1,815.00	\$1,870.00	\$3675.00
Salvage Yard Licenses	\$300.00	\$300.00	\$200.00
Administrative/Misc. Fees	\$390.00	\$400.00	\$1,540.00
TOTAL	\$160,827.94	\$161,900.50	\$120,665.50

This office enforces not only the code for all the building trades, but we are also charged with the enforcement of the Town's Laws, referred to as Ordinances. These laws may be proposed by various boards and committees, but they are voted on by you, the residents of Plaistow.

This year we did a little staff shuffling. Dee Voss, long-time Office Manager was promoted to the position of Planning Coordinator, a move which just placed her on the other side of the wall. Our new Office Manager is long-time Plaistow resident, Joyce Ingerson. Joyce has formerly served on many boards and committees and is proving to be an asset to the department. Since Dee didn't move too far we now have some back-up for permitting and training. Our inspectional services are still being provided by Ken Ray, Electrical Inspector and Gary Paradis, Plumbing/Gas/Mechanical Inspector.



REPORT OF THE DEPARTMENT OF BUILDING SAFETY ***(continued)***

With the Planning Office back on the third floor it's once again become a one-stop shop for your future Planning and Building questions and needs.

We are blessed to be able to work with so many dedicated people in other departments; Health, Planning, Highway, Emergency Management, Police and Fire. We couldn't do what we do without their never-ending cooperation.

The Department of Building Safety is here to assist property owners with all their building questions and needs. While you're always welcome to give us a call, there is lots of great information on our department page of the Town's website. www.plaistow.com/building. Our office hours are Monday through Thursday 7:00 AM to 4:30 PM and Friday 7:00 AM to 11:00 AM. Stop by or call us at 382-5200 X600 anytime!



REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23



PlaistowAccess.com



Vimeo.com/Plaistow



Livestream.com/Plaistow



Facebook: PlaistowAccess



PlaistowAccess Cable | Channels 17 and 23 Report

Annual

PlaistowAccess looks to the future with recent upgrades to equipment and services offered.

2017 began with the completion of an equipment upgrade in Town Hall's 2nd Floor Meeting Room. Cameras that were more than ten (10) years old have been replaced with new HD equipment for clearer images and higher quality recordings. Meetings and events in this facility are not only broadcast live on Channel 17, but are also available for online viewing. While there is no such thing as a completely "future-proof" upgrade, we are continuing to grow and accommodate modern expectations. We have streamlined our workflow to have programming uploaded to our Vimeo feed in a timelier manner. By the time this has been published, we hope to be providing Livestream coverage of Selectmen, Budget, Planning, and Zoning Board meetings. This will allow viewers to view our live broadcasts online, from locations beyond the reach of local cable. I would like to thank all cable subscribers, committee members, town administration, and citizens of Plaistow for their support of these projects.



PlaistowAccess cameras and equipment in position to cover various community events.

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

(continued)

Committed to Covering our Community and Government

PlaistowAccess has covered several events on an annual basis. These events include seasonal features such as Warrant Articles Review, “Easter in Plaistow”, various Patriotic Activities, Old Home Day, “Halloween in Plaistow”, and “December in Plaistow.”

In addition to our regular coverage, we have recorded the following special events in 2017:

- Plaistow Rec Opening Day Ceremony
- Lions Club Supermarket Sweep
- YMCA Commitment to the Community – Recognizing Rep. Norman Major
- National Night Out in Plaistow
- Run of the Savages
- Plaistow Safety Complex Addition/Renovation Walk-through
- Santa Live on Channel 23
- Several TCB concerts, including Valentine’s Day, Old Home Day, and Veterans’ Day performances

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo in addition to replaying on Channel 17.

Additional Government Programs and Meetings Broadcast in 2017:

- Safety Complex Site Walk-Through
- Plaistow Candidates’ Night at Plaistow Public Library
- Potable Water Informational Session

Our Staff, Volunteers and Committee Members:

Special thanks to all who have been a part of our team this year. The Plaistow Cable Advisory Committee (PCAC) in 2017 consisted of **Heather Beaulieu**, **Peter Bracci** (BOS Liaison), **Jay DeRoche**, and **Susan Sherman**. New members are always welcome! PCAC meets at the Town Hall Basement Studio; meeting schedule can be found online or at Town Hall. The committee has been very active in producing content for both channels. We would also like to welcome two additional members of our crew, **Frank Fiorella** and **Johnathan Merry-Carreiro**. Frank and John are our broadcast operators who regularly handle live meeting coverage, and other special events as well. We would also like to thank **Charlie Manes** for his many years of service in this capacity. Additionally, we were pleased to have **Spencer Damphousse** intern with us while covering various events and activities this past summer.

Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general. As always, we welcome new volunteers and committee members to help shape our future!

Dean Zanello

Cable Coordinator, PlaistowAccess | Channels 17 & 23
dzanello@plaistow.com (603) 382-5200

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE

Timothy Moore, Chair

The Plaistow Master Plan contains a vision of the future. A significant part of that vision includes capital improvements that either provide new equipment or facilities or a replacement/repair strategy to keep all capital investments in a state of good repair. The Capital Improvements Program (CIP) is an adjunct to the Master Plan; like the Master Plan it shows how the Town is “**Planning for Our Future**” by proposing a method of financing the capital improvements described in the Master Plan.

A CIP committee is appointed each year and is charged by the Planning Board to prepare an annual CIP to present to the Planning Board for approval. The CIP is then presented to the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP committee is made up of two members from the Planning Board, two members from the Board of Selectmen, and two members from the Budget Committee. Each Board or Committee may also appoint an alternate, non-voting member to the CIP committee. The Planning Board chairman serves as the CIP committee chairman. Town staff and the Town Manager support the CIP committee in preparation of the plan.

The CIP contains estimates of capital expenditures over a six-year period; the plan prepared in calendar year 2017 has estimates for 2018 through 2023 and is used to help prepare the 2018 budget that is voted on at the March 2018, Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in the next six-year planning period. The reviews for the highway and fire departments extend over longer periods of time that match the longest useful life of a piece of equipment. The library and Recreation Department also have longer planning horizons that are incorporated into the CIP.

Comparison of Capital Expenses versus Operating Expenses

Budget Year/Item	2012	2013	2014	2015	2016	2017
CIP Total	\$766	\$1,200	\$1,254	\$1,392	\$1,017	\$1,596
Budget Total	\$8,563	\$8,870	\$8,659	\$8,118	\$8,353	\$9,030
% of CIP Total to Budget Total	8.9%	13.5%	14.5%	17.1%	12.2%	17.7%

The table above compares the proposed CIP totals with the budget totals (including warrant articles) and then calculates the percent of the total budget allocated for capital expenditures. The amounts shown reflect amounts proposed at Town Meeting and not necessarily those approved at Town Meeting. Also note that the amounts have been rounded to the nearest thousand dollars and 1/10th of a percent.

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up-front fee from developers, at occupancy permit time, a sum of money to help offset the additional capital

Town of Plaistow NH 2017 Annual Report

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM (CIP) COMMITTEE

(continued)

expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impacts fees in place for schools, recreation, public safety complex, and new subdivision roads. The Fire Suppression Water Line impact fee is proposed to be discontinued at the March 2018 Town Meeting because its purpose has been completed.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc. remain in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

The CIP Committee relies on teamwork from all the department heads to get their latest capital budgets as well as Town Hall staff support. The CIP Financial Summary is included in the next 13 pages of this report.



CAPITAL IMPROVEMENTS PLAN (CIP) PROGRAM PROJECTS 2018-2023

Highway Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
H1D: Capital Reserve Fund Deposit - Vehicles	29	Warrant	\$93.7	\$93.7	\$93.7	\$93.7	\$93.7	\$93.7
H1E: Replace Highway Department Vehicle(s)	29 - 35	Warrant	\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
Expenses Subtotal			\$228.7	\$363.7	\$143.7	\$103.7	\$253.7	\$93.7
Fund Withdrawals								
H1W1: Capital Reserve Fund	29 - 35	Warrant	\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
H1W2: Impact Fee - New Road	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fund Withdrawals Subtotal			\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
Grants/Revenues								
H1R: Sale/Trade-In Value of Vehicles	29 - 35	Warrant	\$0.0	\$27.0	\$5.0	\$1.0	\$16.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$27.0	\$5.0	\$1.0	\$16.0	\$0.0
Highway Department Net Expenses			\$93.7	\$66.7	\$88.7	\$92.7	\$77.7	\$93.7
Fire Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	37	Warrant	\$108.0	\$108.0	\$108.0	\$108.0	\$108.0	\$90.8
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	37	Warrant	\$42.4	\$42.4	\$42.4	\$0.0	\$0.0	\$0.0
F3D: Creation of Capital Reserve Fund - Fire Department Radios	38	Warrant	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0
F1E: Replace Fire Department Vehicles	39 - 41	N/A	\$0.0	\$0.0	\$170.0	\$60.0	\$350.0	\$0.0
F2E: Replace Fire Department Equipment & Apparatus	42 - 44	N/A	\$0.0	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$165.4	\$165.4	\$562.8	\$183.0	\$473.0	\$105.8
Account Withdrawals								
F1W1: Capital Reserve - Fire Department Vehicles	39 - 41	N/A	\$0.0	\$0.0	\$170.0	\$60.0	\$350.0	\$0.0
F1W2: Public Safety Impact Fee - Apparatus	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F1W3: Rescue Vehicles/Medical Equipment	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W: Capital Reserve - SCBA, Tanks, Masks	42 - 44	N/A	\$0.0	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0
F3W: Capital Reserve - Radios	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	\$397.4	\$60.0	\$350.0	\$0.0
Grants/Revenues								
F1R: Sale/Trade-In Value of Vehicles	39 - 41	Warrant	\$0.0	\$0.0	\$10.0	\$10.0	\$10.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$10.0	\$10.0	\$10.0	\$0.0
Fire Department Net Expenses			\$165.4	\$165.4	\$155.4	\$113.0	\$113.0	\$105.8
Police Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
P1D: Capital Reserve Account deposit for replacement of the Communications Radio Dispatch System	46	Warrant	\$0.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
P4D: Capital Reserve Account deposit for replacement of the Record Management System	46	Warrant	\$11.0	\$11.0	\$11.0	\$11.0	\$11.0	\$11.0
P1E: Communications Radio Dispatch System replacement	47	Warrant	\$175.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P2E: Communication Systems	48 - 49	Budget	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
P3E: Replacement of Cruiser/Related Equipment	49	Budget	\$67.0	\$67.0	\$67.0	\$67.0	\$67.0	\$67.0
P4E: Hardware & Software Systems	49 - 51	Budget	\$38.0	\$13.0	\$13.0	\$13.0	\$13.0	\$13.0
Expenses Subtotal			\$301.0	\$121.0	\$121.0	\$121.0	\$121.0	\$121.0

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Account Withdrawals								
P1W: Capital Reserve - Radio Communication System	47	Warrant	\$140.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P4W: Capital Reserve - Record Management System	50 - 51	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$140.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues								
P3R: Sale/Trade-In Value of Vehicles	49	Budget	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0
Grants/Revenues Subtotal			\$6.0	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0
Police Department Net Expenses			\$155.0	\$115.0	\$115.0	\$115.0	\$115.0	\$115.0
Emergency Management Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
E1D: Create Emergency Management Capital Reserve Fund & make an initial deposit	53	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
E1E: Emergency Management Projects	54 - 55	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals								
E1W: Emergency Management Capital Reserve	54 - 55	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues								
E1R1: Emergency Management Planning Grant	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
E1R2: Homeland Security Grant	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Emergency Management Department Net Expenses			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Water Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
W1D: Capital Reserve Fund Deposit - Fire Suppression Water Line	57	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W2D: Capital Reserve Account Deposit - Pump & Pump House Replacement	57	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W1E: Fire Suppression Line Installation & Maintenance	40	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W2E: Water Department Buildings & Equipment	41 - 42	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals								
W1W1: Fire Suppression Water Line Capital Reserve Account	37	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W1W2: Water Line Impact Fee	37	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W1W3: Water User Fee (RSA 38:27)	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
W2W: Pump & Pump House Capital Reserve Fund	38 - 39	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues								
W2R: Sale/Trade-In Value of Vehicles	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Water Department Net Expenses			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Municipal Buildings 1	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								

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Highway Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
H1D: Capital Reserve Fund Deposit - Vehicles	29	Warrant	\$93.7	\$93.7	\$93.7	\$93.7	\$93.7	\$93.7
H1E: Replace Highway Department Vehicle(s)	29 - 35	Warrant	\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
Expenses Subtotal			\$228.7	\$363.7	\$143.7	\$103.7	\$253.7	\$93.7
Fund Withdrawals								
H1W1: Capital Reserve Fund	29 - 35	Warrant	\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
H1W2: Impact Fee - New Road	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fund Withdrawals Subtotal			\$135.0	\$270.0	\$50.0	\$10.0	\$160.0	\$0.0
Grants/Revenues								
H1R: Sale/Trade-In Value of Vehicles	29 - 35	Warrant	\$0.0	\$27.0	\$5.0	\$1.0	\$16.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$27.0	\$5.0	\$1.0	\$16.0	\$0.0
Highway Department Net Expenses			\$93.7	\$66.7	\$88.7	\$92.7	\$77.7	\$93.7
Fire Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	37	Warrant	\$108.0	\$108.0	\$108.0	\$108.0	\$108.0	\$90.8
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	37	Warrant	\$42.4	\$42.4	\$42.4	\$0.0	\$0.0	\$0.0
F3D: Creation of Capital Reserve Fund - Fire Department Radios	38	Warrant	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0
F1E: Replace Fire Department Vehicles	39 - 41	N/A	\$0.0	\$0.0	\$170.0	\$60.0	\$350.0	\$0.0
F2E: Replace Fire Department Equipment & Apparatus	42 - 44	N/A	\$0.0	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$165.4	\$165.4	\$562.8	\$183.0	\$473.0	\$105.8
Account Withdrawals								
F1W1: Capital Reserve - Fire Department Vehicles	39 - 41	N/A	\$0.0	\$0.0	\$170.0	\$60.0	\$350.0	\$0.0
F1W2: Public Safety Impact Fee - Apparatus	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F1W3: Rescue Vehicles/Medical Equipment	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W: Capital Reserve - SCBA, Tanks, Masks	42 - 44	N/A	\$0.0	\$0.0	\$227.4	\$0.0	\$0.0	\$0.0
F3W: Capital Reserve - Radios	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	\$397.4	\$60.0	\$350.0	\$0.0
Grants/Revenues								
F1R: Sale/Trade-In Value of Vehicles	39 - 41	Warrant	\$0.0	\$0.0	\$10.0	\$10.0	\$10.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$10.0	\$10.0	\$10.0	\$0.0
Fire Department Net Expenses			\$165.4	\$165.4	\$155.4	\$113.0	\$113.0	\$105.8
Police Department	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
P1D: Capital Reserve Account deposit for replacement of the Communications Radio Dispatch System	46	Warrant	\$0.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
P4D: Capital Reserve Account deposit for replacement of the Record Management System	46	Warrant	\$11.0	\$11.0	\$11.0	\$11.0	\$11.0	\$11.0
P1E: Communications Radio Dispatch System replacement	47	Warrant	\$175.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P2E: Communication Systems	48 - 49	Budget	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
P3E: Replacement of Cruiser/Related Equipment	49	Budget	\$67.0	\$67.0	\$67.0	\$67.0	\$67.0	\$67.0
P4E: Hardware & Software Systems	49 - 51	Budget	\$38.0	\$13.0	\$13.0	\$13.0	\$13.0	\$13.0
Expenses Subtotal			\$301.0	\$121.0	\$121.0	\$121.0	\$121.0	\$121.0

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MB1D1: Capital Reserve Fund Deposit - Building Systems Repairs and Maintenance	64	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
MB1D2: Capital Reserve Fund Deposit - Acquisition of Land and/or Buildings Fund	64	N/A	\$0.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0
MB2E1: Public Safety Complex- Expansion Bond & Debt Service	65 - 66	Budget	\$559.1	\$545.1	\$531.0	\$517.0	\$502.9	\$488.8
MB2E2: Public Safety Complex - Maintenance & Repair	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3D: Library - Capital Reserve Fund Deposit - Maintenance & Repair	66	Warrant	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0	\$65.0
MB3E: Library - Maintenance & Repair	67 - 70	Budget	\$101.5	\$62.2	\$55.0	\$110.0	\$36.0	\$0.0
MB4E1: Highway Garage/Salt Shed - Bond & Debt Service	57	N/A	\$0.0	*\$986	\$99.5	\$99.5	\$99.5	\$99.5
MB4E2: Highway Garage/Salt Shed -Maintenance & Repair	58	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB5E: Courthouse - Maintenance & Repair	59	N/A	\$16.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB6E: Historical Society - Maintenance & Repair	60	N/A	\$0.0	\$30.0	\$0.0	\$0.0	\$0.0	\$0.0
MB7E: Town Hall - Maintenance & Repair	60	N/A	\$28.0	\$30.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E1: Recreation Buildings - P.A.R.C.	61	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E2: Recreation Buildings - Ingalls Terrace	62	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E3: Recreation Buildings - Community Center (Beede Site)	62	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	*\$1500
Expenses Subtotal			\$779.6	\$842.3	\$860.5	\$901.5	\$813.4	\$763.3
Municipal Buildings 2	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Account Withdrawals								
MB2W: Police & Fire Departments Portion of Public Safety Complex Impact Fee	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB1W1: Building Systems Repair and Maintenance Capital Reserve Account	N/A	N/A	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
MB1W2: Acquisition of Land and/or Buildings Fund Account	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3W1: Library Capital Reserve Fund	47 - 51	N/A	\$60.0	\$47.2	\$55.0	\$110.0	\$36.0	\$0.0
MB3W2: Library Funds (Fees, Fines, Donations)	47- 51	N/A	\$41.5	\$15.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$111.5	\$72.2	\$65.0	\$120.0	\$46.0	\$10.0
Grants/Revenues								
None	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Municipal Buildings Net Expense			\$668.1	\$770.1	\$795.5	\$781.5	\$767.4	\$753.3
Municipal Services	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
MS1E: Building Department Expenses	64 - 65	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2D: Cable Department Equipment Capital Reserve Fund deposit	65	Warrant	\$30.0	\$30.0	\$20.0	\$10.0	\$10.0	\$0.0
MS2E: Cable Department - Purchase, Maintenance & Repair	66 - 72	Budget	\$45.0	\$20.0	\$30.0	\$27.5	\$30.0	\$0.0
MS3E: Cemetery - Maintenance & Repair	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4D: Capital Reserve Fund Deposit - Cell Tower Maintenance	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4E: Cell Tower - Maintenance & Repair		Warrant	\$0.0	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5D: Energy Capital Reserve Fund deposit	73 - 74	Warrant	\$25.0	\$25.0	\$50.0	\$50.0	\$50.0	\$50.0
MS5E: Energy Project Expense		N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$100.0	\$482.0	\$100.0	\$87.5	\$90.0	\$50.0
Account Withdrawals								
MS2W: Cable Department Equipment Capital Reserve Fund	66 - 72	N/A	\$32.5	\$30.0	\$60.0	\$20.0	\$0.0	\$0.0
MS4W: Cell Tower Maintenance Capital Reserve Fund	73 - 74	N/A	\$0.0	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5W: Energy Capital Reserve Withdrawal		N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

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Account Withdrawals Subtotal			\$32.5	\$437.0	\$60.0	\$20.0	\$0.0	\$0.0
Grants/Revenues								
MS2R: Cable Franchise Revenues	66 - 72	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
MS1R: Sale/Trade-In Value of Vehicles	64 - 65	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
Municipal Services Net Expenses			\$47.5	\$25.0	\$20.0	\$47.5	\$70.0	\$30.0
Conservation and Recreation	CIP Text Page Number	2017 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
CR1D: Conservation - Conservation 36-A Fund Deposit	76	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
CR2D: Conservation - Create a trail creation and maintenance capital reserve fund and make an initial deposit	77	Warrant	\$0.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
CR3D: Recreation - Capital Reserve Fund Deposit	77	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3E: Recreation - Expenses per Strategic Plan	78 - 79	Budget	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Expenses Subtotal			\$110.0	\$120.0	\$120.0	\$120.0	\$120.0	\$120.0
Account Withdrawals								
CR1W1: Conservation 36-A Fund	76	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W2: Forestry Fund	76	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR2W: Capital Reserve Fund - Trails	77	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3W1: Capital Reserve Fund - Recreation Plan	78 - 79	N/A	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3W2: Recreation Impact Fee	78 - 79	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Grants/Revenues								
CR2R: Trail Grant (50% Local Match Req'd)	72	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR4R: Recreation Gifts/In-kind Services	73	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation and Recreation Net Expenses			\$60.0	\$70.0	\$70.0	\$70.0	\$70.0	\$70.0
Transportation Infrastructure	CIP Text Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Expenses								
T1D: Transportation Infrastructure Capital Reserve Fund deposit.	81	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
T2E: Hazard Mitigation Plan Projects	81 - 82	Warrant	\$45.6	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3E: Transportation - Surface & Drainage Routine Maintenance	83	Budget	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0
T4E: Transportation - Special Projects	83 - 87	Warrant	\$785.1	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$1,165.7	\$335.0	\$335.0	\$335.0	\$335.0	\$335.0
Account Withdrawals								
Capital Reserve Fund - Transportation Infrastructure Projects	79 - 83	N/A	\$15.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$15.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues								
T2R: FEMA Funds	83	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3R: State Highway Block Grant	83	N/A	\$155.0	\$155.0	\$155.0	\$155.0	\$155.0	\$155.0
T4R1: SB 38 Highway Aid Funds		Warrant	\$129.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T4R4: State Aid Bridge Program (80% State/20% Local)	84 - 87	N/A	\$516.1	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$800.1	\$155.0	\$155.0	\$155.0	\$155.0	\$155.0
Transportation Infrastructure Net Expenses			\$350.6	\$180.0	\$180.0	\$180.0	\$180.0	\$180.0
	CIP Text							

CAPITAL IMPROVEMENTS PLAN (CIP) PROGRAM PROJECTS 2018-2023
(continued)

GRAND TOTALS	Page Number	2018 Recommended (Warrant or Budget)	2018	2019	2020	2021	2022	2023
Total Expenses	N/A	N/A	\$2,850.4	\$2,429.4	\$2,243.0	\$1,851.7	\$2,206.1	\$1,588.8
Total Grants/Revenues	N/A	N/A	\$826.1	\$208.0	\$196.0	\$192.0	\$207.0	\$181.0
Total Impact Fee Withdrawals	N/A	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals	N/A	N/A	\$484.0	\$829.2	\$622.4	\$260.0	\$606.0	\$60.0
Total Net Expenses			\$1,540.3	\$1,392.2	\$1,424.6	\$1,399.7	\$1,393.1	\$1,347.8



REPORT OF THE CEMETARY SEXTON

Daniel Garlington, Highway Supervisor

The Town's Cemetery again proved to be an affordable and attractive option to our Plaistow residents.

The prices for Cemetery plots are available as follows:

- Plaistow Residents: \$150 for the Sale of a plot and \$275 for perpetual care for a total of \$425
- Non-Resident: \$300 for the Sale of a plot and \$495 for perpetual care for a total of \$795
- Internment Fee for a full burial: \$100
- Internment Fee for a cremation: \$50

There were sixteen (16) cemetery plots sold in 2017.

The Town Highway Department continues to maintain the perpetual care in the Cemetery. This consists of the mowing, trimming, and Spring & Fall cleanups. Performing these tasks with in-house resources is important when it comes down to the timing of work being completed. Important dates in the cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veteran's Day. We do all we can to make the Cemetery look special for these days.

We hope all who have spent a few moments at Plaistow's Cemetery found some peaceful reflections and fond memories of loved ones. There were many inquiries from residents or former residents about the whereabouts of love ones within the cemetery.

Please know that comments and suggestions from the residents of Plaistow are always appreciated, so please contact the Town Manager's office if there is anything you need at 603-382-5200 x266.



REPORT OF THE CONFLICT OF INTEREST COMMITTEE

Therese A. Chouinard, Secretary

Purpose of the Committee

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee (COIC) is dedicated to serving Plaistow's citizenry by ensuring that:

- Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests
- Our government's decisions and policies are made through the proper channels of government structure
- Any and all public offices are not used for personal gain
- Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve

How to File a Petition

Any citizen who believes that a conflict of interest exists regarding a Plaistow public official and wishes to submit a formal complaint is encouraged to review the Town of Plaistow Conflict of Interest (COI) Ordinance, Section V, "Prohibited Conflict."

To obtain copies of the COI Ordinance, Bylaws, *Petition of Alleged Violation* form and the Tri-fold of *Prohibited Conduct* from the COI Ordinance you may:

- Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865
- Online at: <https://www.plaistow.com/conflict-interest-committee>
- Email to: townofplaistowcoic@yahoo.com and enter "COIC Business" in the subject line
- Attend a COIC meeting
- Inquire at Town Hall or the Plaistow Public Library

All correspondence to the post office box and email address go directly to the COIC, and remain confidential in accordance with our bylaws and ordinances. All *Petition of Alleged Violation* forms must be mailed to the COIC at the PO Box only; hand-delivered petitions will not be accepted.

NH Conflict of Interest Area Towns Group

The COIC is still interested in forming a NH Conflict of Interest Group of area towns who have a COI Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on the COI Ordinances and possible areas of improvement.

Committee Member Assistance

The COIC is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the ordinance will be taken under consideration at the COIC's discretion. In 2013 we created a tri-fold of the *Prohibited Conduct* from the COI Ordinance. We want to continuously improve our processes as we "Plan for Plaistow's Future."

REPORT OF THE CONFLICT OF INTEREST COMMITTEE

(continued)

Meeting Schedule

The COIC meets the third Tuesday of the month, 7:00 PM, at the Plaistow Public Library (except July, August, November and December). Special Meetings are called as needed. All regular meetings are open to the public and all are welcome to attend.

2017 Members

The 2017 COIC Members were John Moynihan, Chair; David Bird, Vice Chair; Therese Chouinard, Secretary; Benny Santosuosso and Ty Vitale.



REPORT OF THE CONSERVATION COMMITTEE

Timothy Moore, Secretary

This year's theme, "***Planning for Our Future,***" couldn't be more appropriate for the mission and work of the Conservation Commission.

Throughout the year the Commission works with the Code Enforcement Officer and the Planning Board to ensure that Plaistow's natural resources are protected and conserved for the future.

Our first scheduled event of the year is the celebration of Arbor Day, a national day of celebration of the value and beauty of trees and forests. Arbor Day is held on the last Friday of April but we traditionally celebrate the event with the Pollard School 5th grade class in the first week in May to accommodate the school's schedule. At the event one or more trees are planted in honor of Arbor Day. Education is always an important part of conservation and as a build-up to the Arbor Day celebration the 5th graders learn about trees and their value to the community. Each year the Commission sponsors a poster contest for grades 1 through 5. The poster theme for this year's contest was "*Stand For Something.*" The winners were:

Grade	Poster Winner
1	Travis Lavoie
2	Bella Segura
3	Allison Harb
4	Ava Cudmore
5	Emma Sharpe

A 5th grade poetry contest is also held and the winner and finalists are shown below:

Place	Poetry Winner
1 st	Arianna Tilden
2 nd	Hunter Liszewski
3 rd	Julianne Bouraphael
4 th	Kristen McGee

The Board of Selectmen choose the winners of the poetry and poster contests and present the winners a certificate at a Board of Selectmen's meeting. Congratulations to all the poster and poetry participants who not only participate in the Arbor Day activities but learn that it is important to plant and protect trees. Congratulations to B. Jill Senter, Chair of the Conservation Commission, and to Delores Coyle-Quirk, the Pollard 5th grade teacher, who together have worked over the last 8 years to make the annual Arbor Day celebration a success. A great day where everyone learns a lot and has a good time doing it.

REPORT OF THE CONSERVATION COMMITTEE

(continued)

The Conservation Commission participated in the annual Old Home Day celebration. We had displays and handouts of how to help protect both the quality and quantity of drinking water. The displays also described steps the Town is taking to properly manage storm water as part of the Environmental Protection Agency's (EPA) storm water requirements. This part of the display was an important piece to help the Town meet the storm water requirements.

This year we did our annual stream testing in early December. Normally this would be a period of high water conditions, however, this year the water levels were low. We contracted with Normandeau & Associates to do the testing at 21 locations. This year we did additional DNA testing over and above the normal annual testing. Earlier testing showed abnormal amounts of coliform in the streams. Part of the MS4 testing is to follow up on abnormalities and to resolve issues to clear the abnormalities. We will also be working with Normandeau & Associates to do the required MS4 testing and to ensure we are not doing any redundant testing.

Below are the results of the testing for nitrates and nitrites over the past 35+ years.

Annual Stream Sample Test Results History

Sample Point	Test Type	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2012 (mg/l)	2015 (mg/l)	2016 (mg/l)	2017 (mg/l)
Little River at intersection of Old County & Kingston Roads	Nitrates	< 0.10	0.5	0.56	< 0.2	< 0.10	< 0.10	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.50	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01

Note the "<" symbol means "less than" and gets reported when the available measurement techniques measure some quantity of a substance but it is so small that it cannot be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points. The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

The Commission closed out the year with an investigation to see what it would take to designate some of Plaistow's wetlands as prime wetlands. Prime wetlands are given added protection from encroachment and can involve the New Hampshire Department of Environmental Services in the enforcement of the protection.

REPORT OF THE CONSERVATION COMMITTEE
(continued)



Arbor



Day



REPORT OF THE CONSERVATION COMMISSION - TOWN FOREST

Timothy Moore, Secretary

The Town Forest is an excellent example of how Plaistow has been “**Planning for Our Future.**” With more than 400 contiguous acres protected by the Town Forest designation and a conservation easement held by the Southeast Land Trust, the future residents of Plaistow will be guaranteed an excellent natural resource.

Girl Scouts built duck nests in the Town Forest in the spring of 2016. The building of the mallard duck nests required almost 40 hours. The scouts also built 8 or 9 nests in two other marshlands outside of the Town Forest. The work was used to meet some of the requirements for the Girl Scout Bronze Award.

At the September 21st meeting of the Conservation Commission, scouts Allie and Kristen explained the duck nests are important, because after the ducks lay their eggs, many don’t survive. They were happy to report that all 10 eggs that were laid, survived. They said the project was a lot of hard work, but they learned a lot about conservation and were glad they did the project.

Peter Bracci, Plaistow Selectman, handed each participating scout an Official Pride of Plaistow citation. B. Jill Senter handed out the Girl Scout Bronze Award and a gift bag, compliments of the Conservation Commission, for their hard work and dedication to conservation.

The participating Girl Scouts are listed below:

Hailey Gonthier
Kirsten Patti
Natalie Sciola
Kristen Regis-McGee
Emme Shaw
Paige Thompson
Julia Fronc
Alexandra Galvin

Unfortunately, during the spring of this year a mountain biker had a serious injury that required a rescue team evacuation. It took more than an hour to locate the biker. There were several reasons for this including poor cell phone reception in the area and a trail marking system that makes it difficult to know exactly where you are at any point in time. One of the nice features of the Town Forest trail system is that it connects with trails in Hampstead and Atkinson. The Town Forest includes just over 400 acres and the total acreage of all three towns is closer to 600 acres. Each town uses a different trail marking system.

In order to prevent such an occurrence from happening again, a Trail Safety Committee was formed to see what could be done to improve hiker and biker

REPORT OF THE CONSERVATION COMMISSION - TOWN FOREST ***(continued)***

safety. The committee is chaired by Brent Ebner, a Hampstead resident and frequent user of the three-town trail system and includes public safety officials and Conservation Commission members from the three towns.

The safety committee's very important work will produce a large map showing the trails in all three towns and trail connection points at town boundaries. More importantly the new map will show roadway access points for all three towns. This is important because even though a hiker may be injured in Plaistow, the quickest emergency access might be in Hampstead or Atkinson. The safety committee also selected a common trail marking scheme throughout the three-town area. New trail signs may take a couple of years to fully implement but work will start in the spring of 2018. New trail maps will also be available in 2018 and posted at the trail-entry kiosk in the Town Forest parking lot. Thanks to Brent for his tireless work in improving the safety and enjoyment of the three-town trail system.

As always, thanks to Dan Garlington and his work crew for keeping the parking lot well-maintained all year and plowed during the winter months. Please be patient, however, as it may take a couple days to get the Town's roads plowed, sanded and salted before resources can be re-directed to the Town Forest.



REPORT OF THE ELDER AFFAIRS COMMITTEE

Susan Sherman, Chair

Our Elder Affairs Committee was established by the Town Manager with the mission and charter to improve opportunities and activities for senior citizens. Our committee meets monthly at the Town Hall.

We are so fortunate to have a great Library and Recreation department who work so well together to help plan and coordinate trips and programs for the citizens and special activities for our seniors.

- **Our Senior Newsletter:** *The Senior Sizzler*, continued with another full year of production. We mail copies, and also have them available at the Vic Geary Center, Town Hall lobby, area churches and the Library. It is also available on the Recreation website. In this newsletter we hope to offer news, opportunities for activities, recipes, craft ideas, and information about our town staff. Watch for the next edition!
- **Senior Health Opportunities:** We continue to partner with the Plaistow area YMCA and the Timberlane Regional School District for programming and opportunities. The school district sponsors a Wellness Expo for all citizens each spring...this is a great chance to learn about some healthy topics. Join us at the Expo.
- **Events:** In December 2017, we sponsored a well-attended movie social afternoon for Seniors at the Library. We enjoyed refreshments, the movie musical, *White Christmas*, starring Bing Crosby and a special visit from Santa. We thank the Library for the use of the space and our area businesses for the donations of small gifts and refreshments. Look for us again to sponsor a movie event.

Thank you for your continued support. We are always looking for new ideas!.



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

Lt. William M. Baldwin, Emergency Management Director

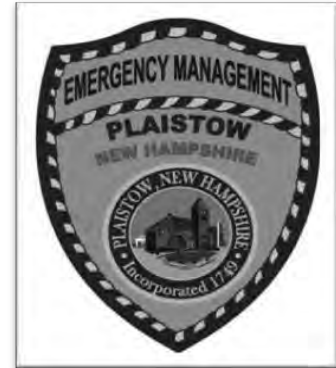
“Planning for Our Future”

Plaistow’s Emergency Management Department provides leadership and assistance to save lives, protect public health, safety, and property in Plaistow from any natural, man-made and technological hazards through an effective emergency management program based on the Four Phases of Emergency Management:

- **Mitigation** - efforts to reduce hazards or their impacts
- **Preparedness** - efforts to prepare for a likely hazard
- **Response** - actions taken to respond to an emergency or disaster
- **Recovery** - actions taken to restore the community to pre-disaster condition

The Town’s Local Emergency Operations Plan (LEOP) ensures a coordinated and effective response to disasters that may occur, and is organized to correspond to the Four Phases of Emergency Management and include functional annexes, Emergency Support Functions, (ESF’s) which identify the functions that may need to be addressed to manage a disaster.

The plan assigns one or more functions to Town Departments to provide response and recovery activities in support of local operations during an emergency or disaster. Plaistow is privileged to have dedicated, hard-working departments that work together to serve and protect our citizens and the Town. The revised/updated LEOP was adopted by the governing body on May 1, 2017.



The Plaistow Hazard Mitigation Team met in 2017 to review and update our Hazard Mitigation Plan. The Plan serves as a strategic planning tool for use by the Town of Plaistow in its efforts to identify and mitigate the future impacts of natural and/or man-made hazard events. Upon adoption of the Plan by the Plaistow Board of Selectmen, the Plan will become an official appendix to the Plaistow Emergency Operations Plan.

Training activities in 2017 included:

- The 13th Annual NH Emergency Preparedness Conference which is an annual event that brings together emergency responders, health officials and preparedness planners from NH to examine a wide spectrum of emergency management topics using an all-hazards approach
- The Emergency Management Team was invited to tour the Unutil Emergency Operations Center for the Seacoast Region and observe their annual Electric Exercise. The goal of the exercise is to demonstrate, test and evaluate the Company’s ability to respond to a large-scale electric interruption
- The Unutil Annual Gas Emergency Response Meeting

REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT ***(continued)***

- Hosting an ICS-402 Incident Command System Overview for Executives and Senior Officials course for elected officials and Town Department Heads.
- The 2017 NH HazMat Conference

In 2017, Plaistow Emergency Management held an informational meeting to recruit volunteers interested in joining the Plaistow Regional Community Emergency Response Team (CERT). Fourteen candidates attended the meeting-a great start to establishing the new team!

The CERT program educates volunteers about disaster preparedness for the hazards that may impact the community and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT training is designed to prepare people to help themselves and to help others in the event of a disaster. Because emergency services personnel will not be able to help everyone immediately, CERT volunteers can make a difference by using their CERT training to save lives and protect property. Anyone interested in joining the team can contact us at CERT@plaistow.com

Plaistow citizens are encouraged to sign up for **NH Alerts** from ReadyNH.gov. This free service was developed to provide you with information and resources to take action and keep your family safe from emergencies. These alerts include weather alerts, emergency alerts, community alerts, and missing persons alerts. They can be received by phone, a text message to your phone or an email. Visit www.readynh.gov and sign up today!

I want to thank my coworkers for their cooperation, dedication and hard work in supporting the Emergency Management Department.



REPORT OF THE PLAISTOW ENERGY COMMITTEE
Julian Kiszka, Selectmen Representative, Energy Committee Chair

The Plaistow Energy Committee makes recommendations to the Board of Selectmen regarding energy conservation, energy efficiency and/or conversion to greener energy sources. The Committee is staffed by the Town Planning Coordinator and comprised of volunteer community members with representatives from the Board of Selectman, Library and Fire Department. This year we welcomed Francine Hart and Cab Vinton to the committee, and are interested in accepting new active members.

The Energy Committee has several projects in progress or planning in 2017, as explained below.

Replace Town Building Lights with LED Fixtures and Lamps

Our biggest win this year is a project to change the Library's inside and outside lighting to more efficient LED. This will save approximately \$8,000 per year in energy costs. The Energy CIP fund commitment to the Library LED lighting project was initially expected to be \$18,000 from the \$25,000 Energy Capital Reserve. However, the amount from the Reserve was reduced to \$14,000 due to a higher than anticipated rebate from Unitil. The library's CIP contribution to this project went down from \$23,600 to \$19,000 for the same reason.

The Energy Committee proposed the project, completed the research, evaluated proposals from 3 companies, and provided a range of recommendations at different price points. The new lights are in the process of being installed and should be in operation by the time this report is published.

In 2018 the Committee will be looking to expand this project to include interior and exterior building lights at all other town-owned buildings.

Solar Array at the Landfill

This project has the potential to have the largest impact on reducing the annual Town-wide energy costs. It is also the most expensive and most difficult to implement. Because the array cannot be connected directly to each town building or facility, the electricity produced by the solar array must be connected to the grid where the Town can sell the electricity to our service provider, namely Unitil. Unfortunately, the amount of electricity that each service provider can purchase is capped, and Unitil has already reached its cap. Until the cap is removed or increased, this project is somewhat on hold. During 2018 the Committee should undertake two efforts: 1) Monitor legislation and regulations that would allow an increase to the cap, and 2) do some more conceptual design and engineering so that a project can be defined and placed in the queue of projects so when conditions change that would allow such a project to move forward, this Plaistow project can be considered.

REPORT OF THE PLAISTOW ENERGY COMMITTEE

(continued)

Replace Existing Streetlights with LED Fixtures and Lamps

The town currently spends nearly \$100,000 annually to power the approximately 470 outdated High-Pressure Sodium (HPS) lighting technology being used on municipal streets. This project has the potential for saving more than \$50,000 per year in energy costs.

Currently Unitil owns the lights, fixtures and poles, and was not willing to allow Plaistow to move forward with the project of retrofitting the current fixtures and lamps, as planned a few years ago, until they filed a new tariff with the Public Utilities Commission (PUC). The tariff would determine how much Unitil could charge the Town for the operation and maintenance of our new LED streetlights. That tariff was finally approved by the PUC this year. The resulting project cost and payback did not appear initially favorable to Plaistow. The tariff extended the energy costs savings payback period from approximately 4 to 5 years to at least 10 to 15 years or more.

Being persistent, the committee continues to pursue researching companies that may offer a more financially viable solution with a shorter payback period working within the guidelines of the new Unitil tariff for upgrading to LED street lighting.

Public Safety Complex Expansion Recommendation

The Energy Committee made a recommendation to the Public Safety Complex Expansion Building Committee that the new Police Station be equipped with energy-efficient LED fixtures and lamps along with other energy-efficient equipment be installed to the extent it is practical to do so. This is a 24/7 complex where the initial investment in higher efficiency equipment provides the greatest financial payback to the taxpayers of our community.

All future buildings and/or expansions should include energy efficiency in their planning and construction from the very start to achieve long-term savings.

Energy Audit

The Committee recommended to the Town Manager and Board of Selectmen that energy audits be conducted for the Town Hall, Historical Society and Courthouse, with recommendations about how to best make the buildings energy efficient, including but not limited to lighting, heating, cooling, insulation, doors and windows.

Energy Capital Improvements Program (CIP)

During 2018 the Energy Committee will be working on a CIP for an energy-efficient Town. The CIP will include costs of the energy-efficient equipment, the payback period for such equipment, and a plan to finance the purchase of such equipment along with the cost of any energy audits performed.

REPORT OF THE FINANCE DIRECTOR

Gregory A. Colby, CPA, Finance Director/Assistant Town Manager

The Finance Department is comprised of many functions that interact with all departments within the Town of Plaistow. These functions include Payroll, Accounts Payable and Accounts Receivable. The Finance Department is responsible for development, preparation and control of the Town's budget in conjunction with the Town Manager and the individual departments. The Department is also in charge of accounting and financial reporting including Federal and State reporting requirements.

It is the mission of the Finance Department to administer the financial resources of the Town in a fair, accurate, and professional manner to meet all areas of fiscal responsibility, including compliance with federal, state and local laws, as well as general accepted accounting principles.

The external audit conducted in 2017 for the year ended December 31, 2016 resulted in the Town receiving an unmodified opinion on the financial statements, which is the highest level an entity can receive. The Town continues to have a healthy, strong unassigned fund balance. The entire audit is available on the Town Website, under the Finance Department page.

Also, during 2017 the Finance Department continued to review and modify applicable policies such as credit cards, fund balance, purchasing and investment. Changes have been made when necessary to continue to keep them current and meaningful.

The external auditors have been scheduled for the first week of March 2018, and the expectation is to have the report back and available by June 15th.

We continue to work toward the future, with goals to ensure that information generated from this office is as timely and accurate as possible, so Town Officials, staff, and taxpayers can rely on and make sound financial decisions on behalf of the Town.



REPORT OF THE FIRE DEPARTMENT

John H. McArdle, Fire Chief

For anyone who has driven by the Fire Department, it is obvious changes have been taking place. We have relocated the administrative offices into the former Police Headquarters as the original building is being renovated to accommodate the operations aspect of our services. Throughout this process we have been able to maintain operations while accommodating the construction and renovation. Through the concerted efforts of both the Police and Fire Departments, we have been able to continue to provide the services you need without incident or interruption. It is this spirit of cooperation between these two public safety agencies which separates Plaistow apart from many other communities.

As the renovation nears completion, it is important to remember that throughout the planning for this momentous project, our intent was to not only meet our current needs, but to address the needs of your fire and rescue department for the next 25-30 years. We have maintained, through strict project budget management and the efforts of our project and construction management team, the vision for the future use of the building whether the Town maintains the ability to continue as a primarily on-call department or if the future dictates staffing on a 24/7 basis, the building will be able to accommodate it.

In addition to the building changes, we are also in the process of procuring the replacement tanker truck approved at last year's Town Meeting. We selected a vendor whose lowest price was enhanced with an option to prepay for the vehicle thereby realizing additional savings, which in turn we will put back into the truck to outfit it with items that we cut from our original specification to obtain a price that was acceptable to the department. As we have in the past, any funds remaining from the authorized amount of the warrant will be returned to the Capital Reserve once the truck is operational and in service. We are looking for delivery of the vehicle in 2018. This truck, as specified should serve the Town's needs for a minimum of twenty (20) years as a front-line tanker, and if our history of vehicle utilization is any indication of what we can expect, we might exceed twenty-five (25) years of service from this vehicle.

Our call volume continues to remain in excess of 1,000 calls for the last three (3) consecutive years. This past year we responded to 1,069 alarms. This does not include over 300 burn permits issued annually, various inspections, fire prevention activities, CPR classes and any number of routine public service activities we accommodate every year. It is due to the dedication and commitment of our predominantly volunteer membership, that each call was answered without issue or delay. We are also experiencing multiple or overlapping incidents at far greater occurrences than in the past. Last year approximately 10% of our calls for service overlapped with at least one other call, putting additional stresses on our responders to meet the demand. Each year, the challenge to balance the needs of their families against the needs of the community at large becomes increasingly difficult, but the members of your fire department strive to meet all of those demands. Each member is committed to give what they can. We believe the demands for our services are approaching a point where we need to consider expanding our coverage beyond the current weekday scheduling and consider staffing in the station for some portion of the weekend. Although we have volunteer members in town, the fact remains that their available time for answering fire department alarms is becoming more and more limited. We are presenting

REPORT OF THE FIRE DEPARTMENT ***(continued)***

a warrant article to add one additional fulltime Firefighter/EMT to allow us to staff the facility 12 hours/day, 7 days/week with two certified FF/EMTs. Based on current data, this will increase percentage of calls we receive with the station staffed from 41% to over 68%. This will also have a positive impact in our overall response times to the most emergencies that occur during that period of time. As has been our past practice, we are asking for this addition to improve the service to our residents.

As we see not only in Plaistow, but also in our surrounding communities. The availability of volunteers to fill the ranks of not only our department, but also many of the local fire departments has been a significant challenge for the past several years. The time necessary to maintain proficiency through drills and training, let alone the responding to calls, is becoming more limited. It is important that every minute spent serving the town is used appropriately. The members of the department realize this and take pride in consistently doing more with less to ensure we remain a significant value to the community not only in what we do, but how we do it.

Membership in the department is a commitment to the community. If you feel you would like the opportunity to serve your community, and your neighbor, while learning valuable skills, consider joining our ranks. We will provide you with the training and equipment to do the job safely. It is not easy and it takes time. However, the rewards can't be measured in a paycheck. Knowing you were part of a team that made a significant difference in a person's life or situation is a feeling few people experience. It is a privilege to work with this very dedicated group of citizens whose primary mission is to simply help their neighbor in their time of need.

Finally, thank you for your continued support of your Fire Department. Without this support, we cannot do the job you expect of us. From the financial needs of operating the department to the compassion and respect you demonstrate to us when we are responding to calls, your interaction helps us to keep in focus as to why we exist as a vital part of our community. To find out more about our ongoing activities, check our page on Facebook: "*Plaistow Fire Department*."

Summary of Fire Department Responses - 2017

Type	#		Type	#
Auto Fires	1		Odor Investigations	11
Carbon Monoxide/Heating Syst.	28		Other (non-specific)	12
Chimney Fires	2		Public Assists	105
Cooking/Stove Fires	8		Rescue	603
Electrical Service/Wires Down	5		Smoke Investigations	31
Fire Alarm Activations	137		Structure Fires	2
Hazardous Materials Incidents	3		Trash/Outside Fires	3
Motor Vehicle Accidents	76		Woods/Grass/Brush Fires	24
Mutual Aid (Provided)	18		Total Alarms	1069

REPORT OF THE FIRE DEPARTMENT
(continued)



FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN

Fire/Rescue Vehicle Apparatus Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 25-Year Interval	25 Year Estimated Total Cost	Proposed Replacement Year
Command Car 1	2015 Chevy	10	\$50,000	2.5	\$125,000	2025
Utility/Fire Prevention Car	2004 Ford	15	\$0	1.67	\$0	2049
Engine-1	2003 KME	25	\$475,000	1	\$475,000	2028
Tower - 3	1991 Pierce	25	\$400,000	1	\$400,000	2021
Tanker - 5	1993 Pierce	25	\$500,000	1	\$500,000	2017*
Engine 8	2012 HME	25	\$475,000	1	\$475,000	2037
Forestry - 4	1994 GMC	20	\$50,000	1	\$50,000	2019
Rescue -2	2006 Chevrolet	10	\$150,000	2.5	\$375,000	2019
					25-Year Total	\$2,000,000
					Cost per year	\$80,000

Explanation:

For a number of years, the Town of Plaistow has maintained a successful Fire Apparatus Vehicle Replacement Plan. The goal of this plan is to appropriately schedule the replacement of emergency vehicles so as to level the tax impact each year. The Capital Improvement Program Committee, in coordination with the Fire Chief, calculates the total cost to replace vehicles within a 25-year planning horizon. The total cost of vehicle replacement is then divided by 25 to generate an approximate annual cost. Through annual Warrant Articles, that amount is requested to be placed into the existing Fire Department Capital Reserve Fund dedicated to the replacement of Fire Department apparatus. As a need for equipment replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds. It should be noted the Tower truck was purchased as a used piece of apparatus and the current plan is to replace it with a previously owned truck as well. All replacement costs are estimates based on recent industry sales of similar type vehicles.

*Tanker-5 was approved to be replaced as part of the 2017 Warrant. As of this report, the truck is being constructed with an anticipated delivery in the late spring/early summer of 2018.

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

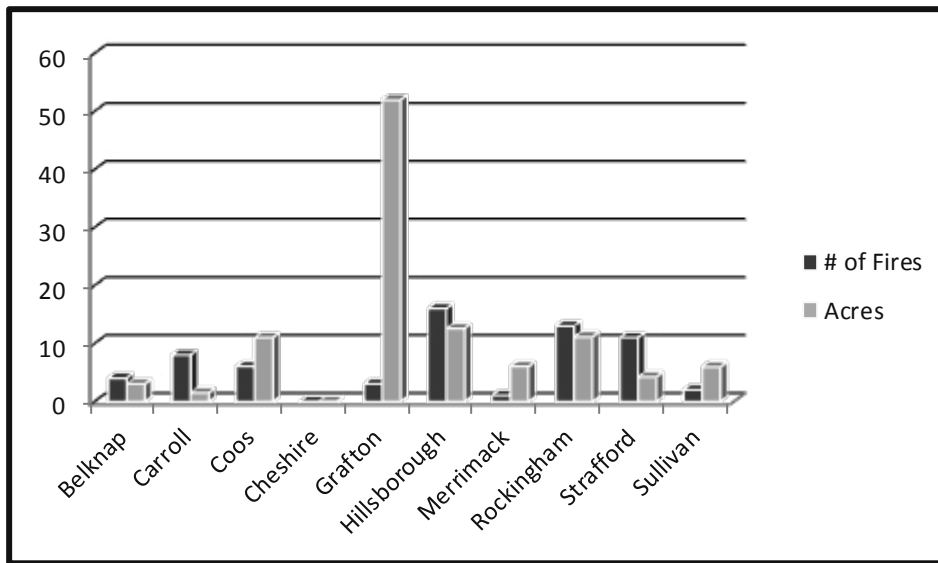
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for more than three (3) weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your fire department and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA

NUMBER of FIRES	ACRES BURNED
64	107
351	1090
124	635
112	72
182	144
318	206

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!



2017 REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT

**Bruce Breton
Selectman, Windham
Chairman, Board of Directors**



**Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee**

About the District:

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities. This District is recognized by the State of New Hampshire as the Regional Emergency Planning Committee (REPC) for the member communities. The REPC, consisting of representatives from local government, industry, and the general public, works with industry to insure their compliance with federal regulations for the reporting of chemicals used within and traveling through the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY2018 operating budget for the District was \$124,911.00. Additionally, in 2017 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$42,716. The Fire Chiefs from each of the member communities make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including grants management, financial management, and emergency planning.

2017 REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE
HAZARDOUS MATERIAL MUTUAL AID DISTRICT
(continued)

District Facility

The District maintains a facility in Windham that provides space to house two response trucks, technician trailer, and operations trailer, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 28 members drawn from the ranks of the fire departments within the District. The Team consists of 6 Technician Team Leaders, 17 Hazardous Materials Technicians, 2 Communication Specialists, 1 Information Technology Specialist and 2 Support Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry and a local police officer.

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer.

This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Command Support Unit and one Response Truck along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry, Sandown and Plaistow, allowing for rapid deployment. The second Response Truck, which serves as a rehabilitation unit, is housed at Auburn Fire. The Foam Trailer is housed by Salem Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

2017 REPORT OF THE SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT *(continued)*

In 2017 the Emergency Response Team completed 1234 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Ammonia Emergency Response, Chemical Identification and Hazardous Materials Response Planning. Several Team members attended the New Hampshire Hazardous Materials Training Conference. Funding provided through a Hazardous Materials Preparedness Grant allowed for two Team members to attend the International Association of Fire Chiefs Hazardous Materials Teams Conference.

Emergency Responses

In 2017 the Team responded to 30 incidents. These included, spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes and leaking fuel tanks, assisting the local police departments with identifying unknown substances and suspicious packages, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org



REPORT OF THE PLAISTOW HAZARD MITIGATION COMMITTEE

Dennise Horrocks, Deputy Emergency Management Director

“Planning for Our Future”

Disasters can cause loss of life, damage buildings and infrastructure, and have devastating consequences for a community’s economic, social, and environmental well-being. Hazard mitigation reduces disaster damages, and is defined as continuous action taken to reduce or eliminate the long-term risk to human life and property from hazards. Local governments have the responsibility to protect the health, safety, and welfare of their citizens. Proactive mitigation policies and actions help reduce risk and create safer, more disaster resilient communities. The purpose of mitigation planning is to identify local policies and actions that can be implemented over the long term to reduce risk and future losses from hazards. These mitigation policies and actions are identified based on an assessment of hazards, vulnerabilities, and risks and the participation of a wide range of stakeholders and the public in the planning process.

The Plaistow Hazard Mitigation Plan was prepared by participants from the Town of Plaistow Hazard Mitigation Team with the assistance and professional services of the Rockingham Planning Commission (RPC) (under contract with the NH Homeland Security Emergency Management). The Plan serves as a strategic planning tool for use by the Town of Plaistow in its efforts to identify and mitigate the future impacts of natural and/or man-made hazard events. Upon adoption of the Plan by the Plaistow Board of Selectmen, the Plan will become an official appendix to the Plaistow Emergency Operations Plan.

The following natural hazards are addressed:

- Flooding
- Hurricane-High Wind Event
- Severe Winter Weather, including snow squalls
- Wildfire
- Earthquake
- Drought
- Extreme Temperatures
- Extreme Weather, including microbursts and heavy precipitation events

The list of critical facilities includes:

- Municipal facilities
- Communication facilities;
- Fire station and law enforcement facilities
- Schools
- Shelters
- Evacuation routes
- Vulnerable Populations

Mitigation is an investment in our community’s future safety and sustainability!

REPORT OF THE HEALTH DEPARTMENT

Dennise Horrocks, Plaistow Health Officer

“Planning for Our Future”

Plaistow Public Health Emergency Preparedness and Response

The South Central Public Health Region, which includes the towns of Atkinson, Chester, Danville, Derry, Hampstead, Londonderry, Plaistow, Salem, Sandown, and Windham, continues to plan, prepare and improve readiness for public health emergencies and threats. This work includes the maintenance of a Regional Public Health Emergency Response Annex, which includes plans for response to and recovery from public health emergencies that could impact the communities in our region.

On November 1, 2017, our Public Health Region participated in a Volunteer Activation Exercise in conjunction with a Hospital Safety Exercise at Parkland Medical Center. The Region called upon our partner agencies and volunteers to activate and assemble at a simulated Family Assistance Center (FAC). This exercise was conducted to test communications and response capabilities of our partners during an emergency in our region. Twenty-seven volunteers from nine different agencies responded to the activation. Included were volunteers from several Community Emergency Response Teams (CERT), Amateur Radio Emergency Services, Disaster Behavioral Response Team, and Faith-based groups. The exercise began with an overview of Parkland’s Safety Exercise and an explanation and presentation of how a FAC could help families in need of support during a tragic or emergency event and what roles volunteers could have during an activation. Overall, the exercise was very successful, and our Region looks forward to future planning for a full scale Public Health exercise in Spring 2018.

Public Protection from Foodborne Illness and Disease

The Centers for Disease Control estimates that 48 million illnesses, 128,000 hospitalizations, and 3,000 deaths are attributable to foodborne illness in the United States each year. For some consumers, foodborne illness results only in mild, temporary discomfort or lost time from work or other daily activities. But for others, especially pre-school age children, older adults, and those with impaired immune systems, foodborne illness may have serious or long-term consequences, and most seriously, may be life threatening. Foodborne illness is a common, costly—yet preventable—public health problem.

The Plaistow Health Department is responsible for inspecting and licensing all Plaistow establishments where food is produced, manufactured, stored or sold to ensure that food is prepared under safe and sanitary conditions. This is accomplished through routine inspections, follow-up inspections, complaint investigations, foodborne illness investigations, plan reviews of new or remodeled establishments, training in safe food handling and guidance in food security preventive measures.

REPORT OF THE HEALTH DEPARTMENT *(continued)*

Comprehensive Mosquito Surveillance and Control Plan

Mosquito surveillance and control are essential components of the Town's response plan aimed at preventing mosquito-borne diseases such as West Nile virus (WNV) and Eastern Equine Encephalitis (EEE). Mosquito surveillance includes targeted mosquito trapping, species identification, and testing of mosquitoes for EEE and WNV. Mosquito control includes source reduction (e.g., draining standing water) of habitats where mosquitoes breed, and chemical control through the appropriate use of larvicides and adulticides (chemicals aimed at killing mosquito larvae and adults). Adulticiding may be performed as "spot spraying," targeting specific high-use/activity areas such as recreation locations, school sports fields and the senior center.

This year, Dragon Mosquito Control utilized new traps explicitly designed to capture ZIKA mosquitoes. The traps monitor the presence of one (*Aedes albopictus*) of the two (2) mosquito species known to transmit the ZIKA virus worldwide. Because this species has been found periodically in Massachusetts and can endure the cold winter there, if it becomes established in NH it can likely also survive winters here. The other ZIKA mosquito species is a tropical mosquito that could get imported into NH, but probably could not survive the cold temperatures in our winter months.

The State of New Hampshire reported one (1) human case of WNV, no human cases of EEE, nine (9) mosquito batches that tested positive for WNV, and no mosquito batches testing positive for EEE or ZIKA virus. There were no positive results in Plaistow.

Resource for Public Health Concerns and Information

Questions on these and many other topics can be found on our town website: www.plaistow.com or by contacting the Health department at 382-2494.



REPORT OF THE HIGHWAY DEPARTMENT

Daniel Garlington, Highway Supervisor

The Plaistow Highway Department, Dana Rabito (Foreman), Aaron Shea (Laborer), Shawn Feeley (Laborer), Stephen Duphily (Seasonal Laborer), and myself are responsible for maintaining Class Five Roads and the maintenance of town properties.

Plaistow has always taken maintaining the roads during winter storm events very serious. Sometimes this can be difficult and often challenging because each one is different from another. 2017 was a very active winter storm event year. We had 15 events including three (3) large storms, two 14" storms back-to-back in February and a blizzard on Valentine's Day. smaller storms that don't require plowing are all handled in-house but the town relies heavily on outside contractors to plow our streets. We used about 1,100 tons of salt throughout the year.

In the spring, the town hired F.B. Hale of Hudson, New Hampshire to sweep all our streets. We removed approximately 40 yards of debris. This amount is usually associated with the type of winter we had.

Plaistow is very proud of its Town-owned properties. The Highway Department maintains these facilities with a great deal of pride. We also are responsible for maintaining street signs, cutting roadside bush, roadside washouts, directing traffic during work from outside contractors, and cold patching pot holes.

Plaistow puts a lot of effort in protecting our ground water. We are continuing to work to comply to the EPA's MS-4 Storm Water permit requirements. In early fall, the town hired N.E. Storm Water Management, LLC. of Westford, Massachusetts to clean all 511 town maintained catch basins. We also repaired 13 catch basins which were falling apart.

Plaistow's roadway infrastructure is very important. We have established a Road Surface Management System (RSMS) which puts a plan in place as to which roads get repaired and how they get repaired. In 2016, we surveyed all the Town maintained streets & all the NHDOT maintained streets which updated the plan. The new data proved that the road work that has been done is keeping our roads in really good condition. The roadway system is one of Plaistow's most important assets. In 2017, Hale Spring Road, Chandler Avenue, Bittersweet Drive, and Glendale Circle were repaved by Continental Paving from Londonderry, New Hampshire. Our roadway infrastructure is very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, plow, salt, and sweep.

On October 29, 2017, we had a major wind and rain storm. Many parts of Plaistow were without power for a day or so, with several trees down. Once again, the residents of Plaistow endured it, cleaned up the mess, and moved on...that's what Plaistow people do!!

HIGHWAY DEPARTMENT VEHICLE ANALYSIS

Highway Equipment Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 25 Year Interval	25 Year Estimated Total Cost	Proposed Replacement Year
6 Wheel Dump Truck	2010 International	10	\$160,000	2.22	\$355,556	2020
6 Wheel Dump Truck	2015 International	10	\$160,000	2.86	\$457,143	2025
Dump Truck	2012 F-550	7	\$110,000	2.86	\$314,286	2019
Pick Up Truck	2013 F-350	7	\$50,000	2.86	\$142,857	2020
Front End Loader	2016 Caterpillar	20	\$160,000	1.00	\$160,000	2036
Roadside Brush Cutter	2010 Ford Newholland	15	\$110,000	0.0	\$146,667	2025
Backhoe	1987 Ford	20	\$160,000	0.0	\$0.00	No plans to replace
Wood Chipper	2014 100 HP	20	\$40,000	1.00	\$40,000	No plans to replace
Landscaping Trailer	Purchased in 2011	10	\$10,000	2.00	\$20,000	2021
					20 Year Total	\$1,489,842
					Cost Per Year	\$73,754

Explanation:

For many years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. As with all municipal equipment replacement planning programs, the goal is to schedule vehicle replacements in a manner which minimizes the tax impact each year. The Capital Improvement Program (CIP) Committee, with assistance from the Highway Supervisor, calculates the total cost to replace vehicles over a 20-year planning horizon. That total cost is then divided by 20 to generate an annual cost. Through annual Warrant Articles, that amount is then requested to be placed into the Highway Department Capital Reserve Fund which is dedicated to replacing Highway Department vehicles and equipment. As the need for a replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.

REPORT OF THE HIGHWAY SAFETY ADVISORY COMMITTEE

Police Chief Kathleen Jones, Chair

Plaistow's Highway Safety Advisory Committee met periodically throughout 2017 and was engaged in many discussions regarding improvements and concerns brought forth by residents involving Plaistow's roadways. The Committee is comprised of citizen volunteers, members of the Board of Selectmen, numerous Town Department Heads, and representation from Pollard Elementary School.

As a Highway Safety Advisory Committee, we encourage all residents to let us know if you have any issues or ideas with Town roads that you would like us to study or evaluate. The Highway Safety Advisory Committee is an advisory board that can make recommendations to the Board of Selectmen for any issues involving Plaistow roads. Please visit the Town of Plaistow website and click on the tab for the Highway Safety Committee and you will find instructions how to bring an issue or concern to the committee's attention.

This year, the Highway Safety Committee, the Town of Plaistow, in partnership with Pollard Elementary School, continued work with Hoyle, Tanner and Associates for the Safe Routes to School (SRTS) grant project. This project is meant to improve the sidewalk network and provide traffic calming elements in the immediate vicinity of Pollard School and Elm Street. The SRTS grant will help fund needed pedestrian safety improvements to the NH Route 121A (Main Street) and Elm Street intersection. The SRTS project represents the Town's first step toward meeting our overall intent to slow traffic, improve pedestrian and motorized traffic right of way, and calm vehicle operations on Main Street in the Village Center District. The construction for this project is set to begin on or around June of 2018 when school is out for the summer.

Additionally, this past year the Highway Safety Committee continued its focus on enforcement as the Town's Police Department applied for and was granted funds from the New Hampshire Department of Safety. These funds are for increased enforcement patrols in the areas of distracted driving and other infractions such as speeding and compliance with traffic control devices and signs.

With committee support, the Town also applied for and received 50% grant funding to purchase three (3) more radar panels that can target problem roadways where speeding is a chronic concern. These panels can be moved to different locations giving us the ability to target more areas in the Town that we have not been able to target in the past. I want to thank Highway Supervisor Dan Garlington and his crew for helping to change the location of these signs, when needed. I also want to thank Sgt. Jason Mazza of the Police Department for helping to constantly gather data from the panels which aids in more effective enforcement.

The committee dealt with various other concerns such as reviewing and studying speed limits, changing or improving signage on roadways, trucking issues and No-Thru Trucking designated areas, etc.

REPORT OF THE HIGHWAY SAFETY ADVISORY COMMITTEE *(continued)*

This past year, we were sad to see Mr. Ernie Sheltry retire from the committee. Mr. Sheltry has served honorably on the Highway Safety Advisory Committee since September of 2008. Thank you for your dedication, service, good advice and ideas, and for your genuine caring to keep the residents of Plaistow safe. You will certainly be missed!

The committee also welcomed two new volunteer resident members, Mr. Arthur Wiggin, and Mr. Sam Cafiso. Welcome aboard and thank you for your time and your energy with the committee.

In closing, I want to thank all the members of the Highway Safety Advisory Committee for giving freely of their time and dedication to making Plaistow a safer place to live! I am looking forward to working with all of you again throughout 2018.



REPORT OF THE HISTORICAL SOCIETY

Robert J. Carolan, President

2017 was another very busy year for the Historical Society!

This past year our most significant changes have been in our people. Some of our older members, including long-time members Tom Cullen, Paul Holmes and Roy Jeffrey, have slipped into “care” and new members have come to the fore. We are especially appreciative of the help we are now getting from Laurie Milette and Jean-Christophe Boudreau. At the same time, stalwarts Jim Peck and Bob Hobbs continue to be our mainstays, putting in many hours at the Museum. Many thanks also to Paul Lucia, the town’s Building Department Manager who has been invaluable in his support and assistance.

We need more of you to step forward and chip in!

Our 42nd Old Home Day was a huge success, with the great weather and large crowds! We had a record number of visitors that day in the museum. Toddler Trick or Treat was also a success with close to 100 families visiting us. If parents are interested, we have pictures of all the toddlers at no charge! We will continue to support Toddler Trick or Treat in 2018 and beyond.

We have an excellent local Archeology exhibit. We will be partnering with the local American Legion, in the coming year, as the Centennial of WW I arrives in November of 2018. Our new display cases have increased the visual accessibility of our exhibits.

Jim Peck organized another wonderful visit of fifth graders from Pollard School. They had a tour of the museum, and they also participated in a contest to match up pictures of buildings and sites from many years ago, with contemporary photos of the same locations in town. Jim later provided a walking tour of downtown Plaistow for the fifth graders. Next year, we will continue to partner with the fifth-grade teachers on this excellent program.



REPORT OF THE HISTORICAL SOCIETY *(continued)*

Be sure to let Bob Hobbs know if you have any new resources for his Veteran Identification project. Bob does an outstanding and diligent job of maintaining records of the town's veterans.

We once again awarded our annual J. Alden Palmer Plaistow Historical Society Scholarship this year to a very deserving Timberlane senior. This year, we also started a new scholarship in the name of long time member, Bob Gablosky, who passed away in 2016. Bob was a prominent local artist who painted many pictures of Plaistow, including the iconic painting of Town Hall which hangs in the Great Hall as shown below:



Our Facebook page, managed by Jim Peck, now has more than 1,460 “likes,” thanks to his daily posting of the Isaac Merrill Diary. He has also brought us innumerable precious old photos from Plaistow's past.

Jim, Bob and Laurie are currently working on digitizing all the old Town Reports. 170 years from 1846 through 2017 will hopefully soon be made available to the townspeople and researchers.

A big thank you to all who donated historical artifacts and documents to the museum this past year, especially to Paul Holmes and family for many boxes of invaluable items including all his archeological records, and to the family of Alden Palmer for many items from Alden's vast collection. If anyone has old historical items, please contact us!

Our plans for the future are to “hold the course” in order to fulfill our mission of preserving our particularly unique past. Every day, the future transitions into the past, but we sometimes fail to notice. We need to stay on top of it all. To do that we need help from our citizens. Continual input is the key to sustainability.

REPORT OF THE HISTORICAL SOCIETY

(continued)

Partly we are a museum, partly we try to be a social entity, partly we seek to provide a resource for information and partly we have to keep it all together. In total, we must stay relevant to the present in order to protect the past. To be relevant we must have a grip on the events and people at the forefront of the organization and forward motion of our community.

If you get down to the TD Bank on Route 125, be sure to check out their new mural, shown below, that we helped them to create. Mortgage Specialists never looked better than it did as our old Parish Meeting House, depicted in the mural circa 1890.



Our members now total 54, but few are active. We could use your help! Please join us in preserving the town's past. Our meetings are held on the third Tuesday of the month at the museum, at 1:00 pm, except for January & February. The museum is open Thursdays, generally between 10 am and noon. Please come visit us, or contact us at info@plaistowhistorical.org. Also, please "like" our Facebook page, so that you can view all the old pictures and documents we post daily. You can find our Facebook page at <https://www.facebook.com/PlaistowHistoricalSociety>

REPORT OF THE HUMAN SERVICES DEPARTMENT

Lorice Sadewicz, Human Services Director

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short-term responsibilities. Residents that apply to the Town for assistance often have an immediate need of shelter, heat, power or food that day.

Assistance Standards:

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town is able to aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Many referrals to other agencies that can assist in that process are provided.

Assistance Guidelines:

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered. The Board of Selectmen reviews current allowable levels of assistance to insure the needs of the applicant are met and the numbers used are not artificially low.

Assistance Determination:

The basic formula that Human Services Coordinators use is: *basic needs expenses minus income and available assets = the amount of assistance that may be granted*. The need formula is applied to a household as a whole. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to sustainable independence. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

Assistance Repayment:

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.

REPORT OF THE HUMAN SERVICES DEPARTMENT

(continued)

Assistance Statistics:

During 2017, we have assisted many clients and helped them achieve stability and independence. Many challenges for the Human Services Department assisting residents still exist. In 2017, more than 118 contacts were made with this office. All are provided with a list of or referred to additional public and private agencies for assistance. Many received local assistance. Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2017, the Town of Plaistow budgeted \$21,350 and has spent \$12,005 in direct assistance.

Transportation, Health Care and Housing are the most challenging hurdles for residents in need to overcome. Human Service Agencies are always researching resources and benefactors to help fill the gap.

The Human Service Department, through a trial period agreement with CART/Easter Seals, provided 53 rides while building a relationship and gathering statistics. Plaistow is working to address the transportation need for Plaistow residents.

Other Human Service Agencies:

In addition to administering the general assistance budget, The Human Services Department oversees annual Town contributions to area non-profit organizations. These organizations are a valuable asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to submit an application for community support for review in the fall. Through this multi-question application and personal interaction, a determination is made to continue, increase or decrease funding. The 2017 budgeted support to approved agencies was a total of \$54,082. The services provided by these organizations to Plaistow residents had a value far greater than the annual allotment. Services are available to all residents. For more information, resource list and contact information, please see the Human Services Department page on www.plaistow.com. There you will find a "Where to Call" list and the list of Agencies currently supported by the Town Operating Budget.

Human Service Office:

The office staff continues to work with other agencies, civic groups and benefactors, developing additional resources for our residents. The Human Service Coordinator attends NHLWAA meetings and coordinated access meetings for additional knowledge, training and updating of available programs.

*Thank you to all who continue to give, share, sponsor
and provide for Plaistow's Citizens.*

Words can't describe the impact you have on those less fortunate.

Life's worth is measured by the affect you have on others.

HUMAN SERVICES AGENCIES

The Town of Plaistow and its residents continue to benefit from the following Human Service Agencies:

Human Services Agency

Family Mediation and Juvenile Services
Child and Family Services of NH
Rockingham Community Action Program
Haven
Pregnancy Care Center
Seacoast Child Advocacy
Center for Life Management
Rockingham Nutrition & Meals on Wheels
Retired Seniors Volunteer Program
Vic Geary Senior Center
Lamprey Health Care
Community Health Services

Services Provided to Plaistow

Youth & Family Resources
Community Based Health Care
Fuel Assistance, WIC, Etc.
24-Hour Crisis/Domestic Violence
Crisis Pregnancy Services
Safe Child Abuse Evaluation
Mental Health Services
Meals to Seniors and Disabled
Age +55 Transportation
Senior Center
Medical & Transportation Services
Medical/Prescription Services



REPORT OF INFORMATION TECHNOLOGY

Tim Howard, President and CEO, RMON Networks

In 2017 downtime and quality of services demanded a technology overhaul for the Town of Plaistow. Town of Plaistow, like many other municipalities in New Hampshire, was struggling with older technology. The age of their network was becoming a challenge for the town. Town employees were faced with downtime and struggling to serve the public quickly and efficiently. RMON Networks worked diligently with the Town of Plaistow to recommend the right products and solutions for their needs. Anticipating the budgeting process that municipalities are faced with, our company recommended financing the project. Technology financing or leasing agreements are an extremely popular choice for today's businesses and organizations. Leasing enables you to continually upgrade and maintain your technology, for a fixed, low cost that you can budget on. A perfect solution for a municipality.

As part of the network overhaul, the aging equipment was replaced with all new HPE servers, Cisco switches and Sophos Firewalls. The new equipment will provide better speed / performance, simplicity, and scalability. All equipment is now housed in a secured server cabinet located at Town Hall. A secured server cabinet was a great addition to the project, it provides an extra layer of physical security to help ensure the safety of the town's sensitive data.

While a portion of the Town of Plaistow's technology remains on premise to support their municipal applications, and provide quick access to data, some aspects of their technology was also shifted to the cloud. Our company always assesses every environment with a cloud first mentality, and this was no different. We utilized Microsoft Azure Backup for an offsite cloud backup solution and also shifted their unsupported Office 2007 to an Office 365 enterprise cloud solution. Whenever possible, we will recommend a cloud solution because it provides the latest technology, for an affordable monthly payment, and can scale up or down with your organizational demands.

Technology Implemented

- HPE Server
- Cisco Switches
- Sophos Firewalls
- Azure Backup
- Office 365

Results

In ***"Planning for Our Future"*** our company and the Town of Plaistow successfully created a plan to overhaul Town of Plaistow's network infrastructure, all while keeping costs down, and maintaining quality of service. The Town of Plaistow's new hybrid solution provides a computer network they can rely on. Productivity has skyrocketed, and employees are happy.

REPORT OF THE JOINT LOSS PREVENTION COMMITTEE

Fire Captain Scott Vezina, Chair

As mandated by New Hampshire (RSA) 281-A:64, under Title XXIII. Labor, every employer shall provide employees with safe employment. The Joint Loss Committee meets quarterly each year to maintain a safe work environment; prevention of any potential work place hazards that may cause illness, injury or death; and to adopt safe work methods and procedures that promote the safety and health of employees.

The Town of Plaistow has established a Joint Loss Committee comprised of employees from various departments. The Chair, Vice Chair and Secretary are elected annually by members of the Committee. The Committee meets to assess The Town of Plaistow's safety policies and procedures as well as identify potential hazards that could affect employees or public safety.

During my first year as Chairmen, the Joint Loss Committee has addressed challenges to improved safety in the Town's parks and recreation areas. We have continued to update and maintain a safe environment during construction and renovations of the Plaistow Safety Complex.

I would like to thank all the members of the Joint Loss Committee for their efforts and dedication to ensure the Town's compliance with the New Hampshire Department of Labor requirements. Input from each department allows a regular assessment of the various safety concerns we face on a daily basis. This will assist us in planning for our future in our community and maintain the safety of all employees.



2018 PLAISTOW LANDFILL SCHEDULE

April	Saturday	28	HHW** only	
May	Saturday	5	19	
	Wednesday	9	23	
June	Saturday	2	16	
	Wednesday	6	20	
July	Saturday	7	21	
	Wednesday	11	25	
August	Saturday	4	18	
	Wednesday	8	22	
September	Saturday	8	22	
	Wednesday	12	26	
October	Saturday	6	20	27
November	Saturday	3	10	17

Hours*: **Saturday:** 7:00am – 3:00pm
 Wednesday: 4:00pm – 8:00pm

****Subject to change pending on weather and/or facility conditions.***

*****Household Hazardous Waste Collection Day Only***



REPORT OF THE LIBRARY

Cab Vinton, Director

2017 was another successful (and busy!) year at the PPL. We were visited 62,000 times, circulated 52,000 items, held 580 library-sponsored programs, and provided free meeting space to 55 local groups. Here are some of the highlights from the year.

"The library, as it is, is the best deal in town – tax money well spent!" *

"Planning for Our Future"

Throughout the year a Strategic Planning committee comprised of library staff, Trustees, and community members held regular meetings on the Plaistow's "Library of the Future." We conducted a survey of Plaistow residents, mailed to every residential address in town, and used those results to help us determine the library's priorities through the year 2020. The full report of these activities, goals, and objectives is available at the Library and on our website.

People Make the Difference

In 2017 we bid adieu to Brianna Sullivan and Alice Major, and welcomed Scott Campbell as interim replacement shortly thereafter. We will remember with great fondness both Maryan Sullivan and former librarian Flo Rullo, both of whom passed away this year. Big thank-you's, as always, go to our elected Trustees, who graciously volunteer so much time and energy to the Library. Many thanks, too, go to the Friends of the Library, who raised \$4,300 to support a wide variety of library programs and initiatives. We also wish to express our thanks to our valued partners in other town departments who helped us in so many ways this year – Buildings, Recreation, Police, Fire, Highway and Human Resources, to name just a few.

Innovative New Services

Our core services will remain the same. We continue to loan books and movies at an impressive rate and to provide stimulating programs and events for all ages. But this year we added several services that go above and beyond what some might expect from their local public library. For example:


- We now circulate a wi-fi "hotspot" to patrons wanting to take the Internet with them wherever they go.
- We facilitated a Community Supported Agriculture (CSA) program, with 21 subscribers picking fresh vegetables up at the library all summer long.
- After many hours of staff training through the U.S. State Department, we became an official Passport Acceptance Facility in September and have already facilitated the issuance of 43 passports.
- In October, we accepted a donation of a telescope from the NH Astronomical Society which patrons are free to borrow.

REPORT OF THE LIBRARY

(continued)

Programs

We take pride in offering a wide diversity of programs for all ages and interests. Our most popular adult events this year attracted more than 50 attendees and included Candidates' Night, A Supernatural Evening with Jeff Belanger, Remember the Thresher, and an author visit from Boston Marathon survivor Roseann Sdoia. New for 2017, our twice weekly yoga classes have also been a huge hit with patrons, helping us more than double our attendance statistics for adult programs.



"We absolutely love the library, and feel fortunate to have it in our community. We spend most of our time in the children's section and have been thrilled with the variety of programs and items available to borrow."

On the children's side, several programs drew over 100 guests: Animal Craze Petting Zoo (101), Dan the Balloon Man (121), UNH Little Red Wagon (124), and our Summer Reading kickoff (150!). With so many great programs each week, it's no surprise that attendance increased by 17% in 2017!

A major initiative to do a better job of reaching to teens has been very successful, with a more than five-fold increase in program attendance in 2017 from 109 to 563. A new teen/tween Advisory Group was also launched this year, and we're looking forward to adding members and working with them on a long overdue makeover for our young adult area.

Facility Improvements

In 2017 we also devoted significant attention to our beautiful building now that its 20-year anniversary is just a couple years away. We've begun the process of updating furniture, including more child-appropriate tables and chairs, and secured proposals to upgrade our computer network infrastructure in early 2018. The Carolyn Jeffrey Memorial Fund allowed us to add two additional AWE Learning computers to the children's area. These computers come preloaded with a huge array of award-winning educational programs. Thanks to Lucas Unger's Eagle Scout project, staff are already planning outdoor programs for our new reading circle. Not to be outdone, the Girl Scouts also built the first of several raised garden beds.

More prosaically, new LED fixtures are currently being installed throughout the building and grounds. These have already led to significant energy and cost savings as well as much improved lighting. A new HVAC control system also promises to provide significant savings and performance improvements in future years.

REPORT OF THE LIBRARY

(continued)

Looking Ahead

With a budget of just 2% of the overall town budget, we strive to offer the best value possible to the taxpayers in whatever we do. We look forward to serving even more community members this year, whether they're using our online resources or visiting us in person to borrow materials, receive homework and research assistance, attend meetings and events, use free wi-fi, and so much more. We have great ideas for 2018 and beyond – for more details, don't forget to check out our Strategic Plan on our website!



PLAISTOW PUBLIC LIBRARY STATISTICS

General Service	2017	2016	% Change
Hours of service per week	54	54	0.0%
New patrons	268	209	28.2%
Residents borrowing in past year	1,378	1,394	-1.1%
Non-resident borrowers	198	190	4.2%
Total visits by customers	62,207	59,582	4.4%
Meeting room use (large rooms only)	452	432	4.6%
Community groups using meeting room	55	49	12.2%
Passport applications/renewals	43		n/a
Notary services	105	120	-12.5%
Library Holdings			
Total materials in collection	50,190	48,139	4.3%
Materials added to collection	2,531	2,699	-6.2%
Materials taken from collection	137	655	-79.1%
NH OverDrive eBook copies	21,863	19,462	12.3%
NH OverDrive eAudiobook copies	15,871	14,889	6.6%
Circulation			
Total circulation	51,949	53,821	-3.5%
Book checkouts	36,077	38,613	-6.6%
Magazine checkouts	919	1,080	-14.9%
Audiobook checkouts	2,996	2,780	7.8%
Movie checkouts	10,974	11,380	-3.6%
Downloadable eBooks	2,677	2,471	8.3%
Downloadable Audiobooks	2,461	2,018	22.0%
Checkouts at Coop partner libraries	1,881	2,073	-9.3%
Loans to non-Coop libraries	789	835	-5.5%
Loans from non-Coop libraries	887	1,805	-50.9%
Museum pass usage	386	390	-1.0%
Programming			
Total adult programs	135	83	62.7%
Total adult program attendance	2,332	1,101	111.8%
Children's programs	442	448	-1.3%
Children's program attendance	7,876	6,730	17.0%
Computer Use			
Adult computer use (hrs)	5,572	5,798	-3.9%

MOSQUITO CONTROL PROGRAM
Sarah MacGregor, President Dragon Mosquito Control

The 2017 mosquito season had wet months and dry months but overall ended on the dry side. After an extreme drought the previous year, I had no idea what to expect regarding mosquito species. By August, it was clear that a few species did not rebound after the drought while one species was having a good year. In total, the 2017 mosquito population was below normal yet still greater than the record low of 2016.

West Nile Virus (WNV) was found in NH last season. One human case in North Hampton and nine batches of mosquitoes tested positive for WNV in NH. No animal cases were identified. The first WNV mosquito batch was trapped in Manchester on July 31st and the last WNV batch was trapped in Danville on October 5th. There were nine (9) WNV positive mosquito batches in eight (8) communities this year. There was no Eastern Equine Encephalitis found in NH. There were two (2) human cases of Jamestown Canyon Virus in Goffstown and Hanover and one case of Powassan Virus in Dover last year.

Adult mosquitoes were monitored at four locations throughout town. Over 2000 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. None of the mosquitoes collected in Plaistow tested positive for disease in 2017. Dragon has identified 140 larval mosquito habitats in the Town of Plaistow. Crews checked larval habitats 257 times throughout the season. There were 38 treatments to eliminate mosquito larvae. In addition, 925 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was conducted at PARC before movie night last season.

The proposed 2018 Mosquito Control plan for Plaistow includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.DragonMosquito.com/No-Spray-Registry or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, description of your house, and acreage. Anyone who submitted a request in 2017 may contact the office to reaffirm your request. Inquiries may be emailed to help@dragonmosquito.com or call the office at 603-734-4144.

OLD HOME DAY - 2017 EXPENDITURE ACCOUNT 01-4589-10-855

<u>Expense</u>	<u>Vendor(s)</u>	<u>Amt</u>	
Fireworks	American Thunder	\$ 6,000.00	25%
Parade:			
	New Eng. Band Production	\$ 1,375.00	
	Jambalaya Jazz Band	\$ 1,000.00	
	Sons of Italy Drum & Bugle Corps	\$ 1,400.00	
	Todd Crumb	\$ 1,025.00	
	Miss NH Scholarship Fund	\$ 200.00	
	Steven Marroncelli	\$ 1,250.00	
	Branches Steel Orchestra	\$ 1,600.00	
	Bekdash Temple	\$ 1,300.00	
	Clan MacPherson Bagpipers	\$ 1,000.00	
	Clan MacPherson Bagpipers	\$ (1,000.00)	
	Subtotal Parade	\$ 9,150.00	37%
Entertainment:			
	McDonny's Farm	\$ 1,100.00	
	Party Visions	\$ 1,345.00	
	Business Card-Old Safari Rides	\$ 1,165.00	
	Preciphist	\$ 300.00	
	Ryan Thomson	\$ 400.00	
	Subtotal Entertainment	\$ 4,310.00	18%
Supplies & Other:			
	T Shirts	\$ 150.00	
	Tammy Bergeron-Car Show Award	\$ 81.00	
	Haley Bush Website & Supplies	\$ 292.29	
	OHD Signs & Banners	\$ 760.94	
	Tents & Stage- Grand Rental	\$ 1,515.00	
	Atkinson Police detail	\$ 212.00	
	Rockingham County Sheriffs	\$ 272.00	
	Pete's Sewer Service- Portables	\$ 300.00	
	Troop 18 BSA Trash Pick-up	\$ 500.00	
	Business Card- Microsoft	\$ 535.00	
	PayPal Fees	\$ 104.05	
	Michele Lampron-Raffle Expenses	\$ 230.04	
	Subtotal supplies & Other	\$ 4,952.32	20%
	Total OHD Expenses	\$ 24,412.32	100%

REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT

Timothy Moore, Planning Board Chair

Dee Voss, Planning Coordinator

The Planning Board's mission is "***Planning for Our Future.***" It does this in performing two primary functions. The first is the review and approval of new and amended subdivision and site review plans. This function ensures that when new and expanded growth occurs it meets all federal, state, and local regulations; in other words, the growth occurs within the guidelines established by earlier boards and commissions in their efforts to plan for the future. The second primary function of the Planning Board is to create and maintain the requisite planning documents such as the Master Plan, the Capital Improvements Program, the zoning ordinance and map, the subdivision regulations, the site plan review regulations, and timely review of the impact fee methodologies and fee schedules.

Major Planning Events

The Town received a 2013 Safe Routes to School (SRTS) grant of approximately \$250,000. The Town was able to secure an additional \$100,000 from the New Hampshire Department of Transportation, administer of the SRTS program, to complete the project with the all aspects of the original scope as defined in 2013. This project will propose designs for an improved intersection at Main and Elm Streets and with then fund the construction of the chosen design. It will also make improvements to the sidewalks leading to Pollard School and to crosswalks in the vicinity of the Town Hall. Hoyle Tanner Associates is the consultant hired to complete the engineering, engage the public, and construct the work described in the grant. This project has been delayed for numerous reasons, but construction is now scheduled for the summer of 2018 (during the school summer recess). At the present time there are no barriers that would prevent the completion of this project.

The Westville Road Little River Bridge replacement is scheduled for completion in 2018. Part of the agreed upon construction sequence will be to close Westville Road for approximately 6 weeks in the summer, again during the school recess, in order to expedite the bridge replacement. The remaining replacement construction cost is \$715,111 with \$516,089 of that amount available from the State Aid Bridge (SAB) program. The Fire Suppression Water Line Impact will be discontinued by a proposed change to the zoning ordinance and the balance of the fund (approximately \$6,345) will be used to offset some of the construction costs. Similarly, the Fire Suppression Water Line Capital Reserve Fund is proposed to be discontinued and the balance of the fund (approximately \$63,655) will be used to offset some of the construction costs as well. Normally the remaining balance of \$129,029 would have to be raised by taxes, however, in 2017, the New Hampshire Senate through Senate Bill 38 Highway Aid Fund, made available additional funds for all municipalities. Plaistow's share of this additional funding was approximately \$132,000 which the Selectman voted to apply \$129,029 of the amount to the Westville Road bridge project leaving no costs of the project to be raised by taxes. The remainder of the \$132,000 will be used for other highway projects.

REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT

(continued)

Master Plan

One of the required duties of the Planning Board is to create and maintain a Master Plan for the Town with periodic updates to the Plan every 10 years at a minimum. Although most Master Plans have multiple chapters, and Plaistow's Plan is no different, by law only two (2) chapters are required – a Vision statement or chapter and a Land Use chapter. Major updates were done in 1988 and 2004 with minor updates completed in 1995. In 1988 and 2004, the Planning Board hired a consultant to do the updates. The Planning Board did update the following chapters: Population, Recreation, and Community Facilities. The plan is to update the Master Plan chapter by chapter over a period of two (2) to three (3) years.

In 2014 the Planning Board did hire a consultant to update the recreation impact fee, to help the Planning Board conduct a community survey, and update the Transportation Chapter of the Master Plan. The survey and Transportation Chapter update were completed in 2015.

During 2017 the Planning viewed a presentation by Steve Whitman of Resilience Planning and Design, LLC that described a different format for Master Plans generally known as a Stewardship of Resources model. The Planning Board decided to adopt this format and will be working with Resilience throughout 2018 and 2019 to update all of the chapters. The current Water Resources chapter was done by Resilience and will be easily transitioned to the new format. The update schedule below will be completely redone as the work on the new format continues but the current goal would be to have the Master Plan updates completed by the end of 2019. The new format will also make future updates easier to complete and more importantly to keep all chapters of the Master Plan in sync with each other.

Master Plan Update Status and Proposed Completion Schedule		
Master Plan Chapter	Approval Date	Proposed Completion Date
Letter of Introduction	December, 2011	
Update Schedule & History		On-going
Implementation		On-going
History of Plaistow	December, 2011	
Vision Statement	December, 2011	2018
Goals	December, 2011	
Population	January, 2012	Update, 2018
Community Facilities	May, 2012	
Housing	2016	
Transportation	November, 2015	
Recreation	December, 2012	
Energy		2019
Land Use		2018
Economic Development		2019
Natural Resources		2018
Water Resources	2017	

REPORT OF THE PLANNING BOARD AND PLANNING DEPARTMENT

(continued)

An important adjunct to the Master Plan is a Capital Improvements Program (CIP). Please see the separate report for the CIP for more details. Its relation to the Master Plan however is extremely important in that it provides a planned funding mechanism for the projects listed in the Master Plan.

Impact Fees

The Planning Board contracted Bruce Mayberry, a Planning Consultant and Impact Fee expert, to work with the Planning Board, Recreation Director, and Recreation Commission to update the Recreation impact fee. This impact fee was deemed to be the most critical to be updated since the older methodology was not well documented. Bruce completed the update in the summer of 2017 and was approved by the Planning Board shortly thereafter. However, because impact fees are part of zoning, the proposed update cannot be incorporated into the zoning unless approved at the 2018 Town Meeting. Bruce also made some suggestions for the existing Impact Fee Ordinance. The most important of which was to remove the reference to impact fee methodology from the zoning ordinance to the Plaistow Planning Board Fee Schedule that already contains the dollar amounts of the impact fees and which can be updated by a Public Hearing rather than at a Town Meeting. The second suggestion was to include specific credits that could be applied to reduce the dollar amount of the impact fee. Both of these changes will be proposed as part of an update to the Impact Fee Zoning Ordinance at the March 2018 Town Meeting.

Affordable, Elderly Housing

Both in Plaistow and in the region, there is a shortage of affordable, elderly housing. Many long-time residents can no longer keep their existing housing but would still like to live in Plaistow. There are many reasons why people are looking for a change, but people on a fixed income often cannot afford to maintain their house. As mobility becomes a more difficult task, people are looking to move into smaller, one-floor housing units. In 2017, 24 units of affordable, elderly housing came on line at Chandler Place. Before these rental units were constructed they were completely rented out with a waiting list of those wanting the rental units where none were available. The next group of 16 units are under construction and again are fully subscribed. These rental units are managed by the New Hampshire Housing Finance Authority who monitors all renters for compliance with the age (62 years or older) and income. Plaistow currently does not have an ordinance that facilitates such units to be built. Such an ordinance is being proposed at the March 2018 Town Meeting.

In 2017 the Planning Department had a staffing change. Town Planner Greg Jones, left and we wish him all the best in his future endeavors. Dee Voss was named as Planning Coordinator in August. Dee has been working for the Planning Board for the last seventeen (17) years as the minute taker and assisting with special projects. Joyce Ingerson has taken over minute taking responsibilities. Both are welcome assets to the Planning Board and Planning Department.

REPORT OF THE POLICE DEPARTMENT

Kathleen A. Jones, Police Chief

The past year for the Police Department has certainly been a busy one. As most residents are aware, the new Police Department was built and we were able to move in this past August. Building a new police station has been a goal of the Town and the Building Committee for many years that has finally been accomplished! We are grateful and humbled that the community allowed the Department in ***“Planning for Our Future”*** for many years to come with this beautiful facility.

For many years, the Department functioned with a facility that was too small, not efficient, was a safety hazard, and that did not allow us to meet the needs of the people we serve. All that has changed now and we have a facility that the residents can be proud of and which reflects the professionalism that all police employees strive for.

One of the most important parts of this project was researching and putting together the Dispatch Center. A project such as this is extremely technical and there was no room for error. Communications Supervisor Lucia Theberge worked tirelessly in researching to insure that every detail was perfect, cost effective, and would last for the community for many years to come. All of this on top of her regular duties was really an amazing accomplishment on her part!

Lastly, we could not have asked for a better partner in Chief John McArdle and the members of the Plaistow Fire Department during this project. In early 2018, we will be hosting an open house for the new police facility as well as the renovated Fire Department and we hope to see you there.

In 2017, the Department continued down the road of building upon our community policing beliefs. A large accomplishment this year was hosting our first ever Citizen’s Police Academy. The hope for the citizen’s academy was to bring community members into the daily life of their local police officers and Dispatchers so they will have a better understanding of law enforcement overall and to demonstrate how and why we do what we do. The academy has been a goal of the Department for a while and it was brought to life through the hard work and dedication of Captain Brett Morgan.

We could not have asked for better recruits for the first academy. They were curious, engaged in each class, and always put their best foot forward in learning outside their comfort zones. In addition, I want to thank the many Department employees who taught classes, hosted a shift ride-a-long or assisted during classes for the participants. As always, it was a good reminder of the amazing talent and knowledge that the Officers and Dispatchers have to share. I think the employees enjoyed it as much as the academy recruits! The second annual academy will be starting in the beginning of 2018 and we encourage all residents to apply to this once in lifetime experience.

This year, Officer Brian Farrell attended specialized training and began hosting self defense classes in partnership with the Plaistow Area YMCA. Officer Farrell’s classes

REPORT OF THE POLICE DEPARTMENT

(continued)

have been well attended and well received by the community and we will be hosting more in the future. In partnership with the SAU and bordering police departments, we are finalizing training and implementation of a program called Cop Sync in all the schools within the Plaistow and Hampstead School Districts. This program is a notification and information sharing tool between the schools and local law enforcement should a catastrophic event take place. It is unfortunate that we all need to think about these types of events happening in our schools but both education and law enforcement want to be prepared and united in our efforts to protect our school staff and students.

In the beginning of the year, the community helped us to welcome and name our latest crime fighter, K-9 Shadow. Shadow and his human partner, Sgt. Alec Porter, attended and successfully graduated from the Boston Police K-9 Training Academy for patrol tactics and search and rescue. The training was many weeks of intensive and exhausting instruction and exercises and we could not be prouder of our newest Officer. In the future, Sgt. Porter and Shadow will also be attending narcotics detection training. Once again, this would not have been possible without the incredible generosity of many who donated to keep this worthwhile program going. Through these donations we were able to purchase our new K-9, a brand new outfitted K-9 cruiser, and training; all at no cost to the taxpayers. We will remain forever grateful.

For the past couple of years, we have been short staffed in Administration, Patrol, and Dispatch. We met our goal this year to bring the Department up to full staff with the hiring and training of Officers Tony Simone, Kyle Sandner, Edward Barrasso, Dispatcher Shoshana Kleiner, and Records Clerk Chelsea D'Urso. All are very welcomed additions to the Department and have been doing a great job so far. In other staffing news, it was my honor and pleasure to be able to promote Master Patrol Officer Dorothy McGurrien to the rank of Sergeant. Sgt. McGurrien hit the ground running with her new responsibilities and is doing a great job. For those of you who know Sgt. McGurrien, you are aware of what an asset she is to the Department and the Officers she will supervise and mentor.

We have continued to expand and improve our Firearms and Defensive Tactics training for the Department under the hard work and Supervision of Captain Valquerio Eiro. This area of police training is the most important to insure the safety of all our Officers and cannot be taken lightly. Officer Robert D'Auria has joined the firearms training team and has been doing a great job revamping and teaching within the firearms program.

I wish I had enough space in this report to list all of the individual accomplishments of each and every employee of the Department throughout 2017 as they are numerous. No division within the Department is an island. Each depend upon each other and work together like a finely tuned machine to insure that the community is well protected and well served in everything we do. As Chief, I am so fortunate and thankful to work with such a talented crew each day.

In 2018, I hope to keep moving the Department forward with the community through new and innovative community policing and crime prevention initiatives. After all, the Department could not continue to be successful without the community's belief in us and

REPORT OF THE POLICE DEPARTMENT *(continued)*

continued support for public safety. I hope to continue capitalizing on the talents of the employees through continuing education and specialized training to be able to provide the best service we can for all residents, businesses, and others who pass through Town. Thank you for another great year, and we wish you and your families a happy and healthy 2018!



REPORT OF THE PUBLIC SAFETY COMPLEX BUILDING COMMITTEE

Dennis Heffernan, Vice Chair

This has been an exciting year for the Public Safety Complex Building Committee as both the construction of the new Police Department and transforming of the original Safety Complex into the Fire Department continued. In September of 2017 the Police Department was completed and the Department moved into its new space. Overall, the Department is very pleased with the new building. The Fire Department should be completed by the end of January 2018. The renovated building gives the Fire Department the space they need for every day operations.

All in all, this entire project has gone smoothly with only a few issues that needed to be addressed. Credit goes to both Eckman Construction and Trident Project Advantage Group for the well-run and on-budget project.

Thanks to the cooperative efforts of many we added back some items that were on the initial wish list, but had to be cut for the budget. We were also able to secure a grant to add even more to the scope of the project. Credit also goes to our new Town Manager, Mark Pearson who came on board halfway through the project and added valuable leadership. Ongoing budget and planning meetings continue to take place to address any issues and track the budget.

Our committee continues to meet once a month to review progress on the project, including monthly reports from the construction team. We are planning a Grand Opening for March 2018.

Special thanks to all Committee members, the employees of the Safety Complex, members of the Fire Department, and Police Department who have made many adjustments and accommodations due to this project.

In closing, we would like to once again thank the citizens of Plaistow for allowing this project to move forward. This will be a building that will suit the needs of the Police and Fire Departments and the whole Town can be proud of for many years to come.



REPORT OF THE RECREATION DEPARTMENT

Christina Cruz, Recreation Director

This past year the department and its volunteers have worked diligently to make its programs better. The emphasis has not been on what can we bring to town, not to say that we are not working on that too, but how can we improve our current programming overall. The theme ***“Planning for Our Future,”*** is what we strive to achieve every day. Through our Master Plan, we as a community have identified what we would like to bring to town. For example, a Community Garden, a wonderful partnership with Terra Farms and the Plaistow Lions, is now in its second year! Additionally, we have replaced the entire playscape at Ingalls Park/Smith Field and added a merry-go-round and spring toys as well. Additionally, we are in the beginning stages of building another basketball court as well as a wall court at Smith Field. The roof on our small pavilion has been replaced and we will be replacing the well cover come springtime! Research and teamwork helped bring these items to fruition.

As we move forward in 2018, we look forward to hopefully receiving a grant from the Land and Water Conservation Fund to construct trails behind PARC (Plaistow Area Recreation Complex) on Old County Road. These trails would allow access to the highest point in Plaistow known as Mount Misery. In 2017, we upgraded one of our baseball fields to a Cal Ripken 70's field, and look forward to upgrading the other two fields with new bases. We will be looking to incorporate more security measures and energy efficient lighting. In a world where technology is growing rapidly every day, the Department is also looking at moving to an on-line registration for all its programming. What a great tool this would be, saving the department time and money. If this program is as great as we believe, it could become the best employee ever, working 24 hours a day, never ill and needing minimal supervision. Additionally, we look forward to completing more projects on our Strategic Plan.

Each year, the Town Report has a theme. This year it is ***“Planning for our Future.”*** As the Director, each year I think about how or why this department is so successful? Many of its success stems from the dedicated volunteers we have who work tirelessly to make Recreation what it is today. In 2017, the Department along with its Recreation Commission adopted a mission and vision for the first time. As we grow, it is important that we remember both our mission and our vision.



Mission

Recreation is for everyone. We provide both passive and active programs to meet the needs of our citizens through comprehensive activities, open space preservation, facilities, and services which respond to changing needs within our community in a safe and secure environment while enriching the quality of life for present and future generations.

REPORT OF THE RECREATION DEPARTMENT

(continued)

Vision

To build a sense of Community through programs which promote civic engagement and healthy lifestyles for residents of all ages in Plaistow.

Moving on, Little League Baseball is a thing of the past. The Town of Plaistow has moved to a Cal Ripken league this past year. Of course, there were a few bumps in the road, however they are all being ironed out. The Cal Ripken league Board of Directors are all volunteers who spend countless hours researching and teaching the new league rules and regulations to our volunteer coaches. Likewise, working towards providing more opportunities for our athletes to hone their skills. Now in its second year, Stevie B. baseball, a 6-week clinic, allows both boys and girls to work on the fundamentals. Also, baseball began its first year of Fall Ball completely funded by Cal Ripken. Softball continues to move forward. They too have had numerous indoor clinics as well as Fall Ball. As if sitting on the Board of Directors was not enough, our Plaistow representative has been the President of Southern NH Softball League for the last two years. She brings with her years of experience of the game as well as an emphasis on organizing the Board. Her goal? That every athlete is given the opportunity to play softball with the proper equipment and instruction and of course making it fun. Like many of our programs, success relies heavily on dedicated volunteers, so thank you.

Moving forward, the Department has applied for a federal grant through the Land and Water Conservation Fund for \$51,500. If funded, this grant would add approximately 100 acres of land to include trails to our PARC. The description of the project would be a partnership between the Town and Appalachian Mountain Club who would be building sustainable and accessible trails. It is our hope that this would provide both a recreational and cultural activity for our residents. Remains of root cellars from Kelley Town still exist as well as stone wall, creating property lines, all part of our history. Additionally, this would create trails for walking, biking, snow shoeing and cross-country skiing. Fingers crossed!

One of our most popular summer events is our Wednesday night Summer Concert series. This past year we went 12 weeks! It was amazing! we had a couple of new bands, Country Group, The Rory Scott Band and the Acapella Group, the Afternotes. This year we look forward to bringing a few new groups in and some veteran music groups as well, like the B Street Bombers. Early fall we had a viewing of the Secret Life of Pets under the pavilion at PARC. Which is something we look forward to continuing next summer. Also, we were fortunate to have the Timberlane Music Association perform at our Annual Tree Lighting in December.

In closing, thank you to the Community who readily supports all Recreation activities. To the Commission and Volunteers, the amount of time and effort you put into this awesome community utterly amazes me. To the Summer Recreation staff who work for seven (7) weeks outside in the heat with smiling faces, you make me proud to look to the future. To all the littles who come to recreation programs, your laughter and pure enjoyment are what makes this department strive to be the best.

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

Timothy Moore, on Behalf of the Rockingham Planning Commission



156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 • Fax: 603-778-9183
email@rpc-nh.org • www.rpc-nh.org

The Rockingham Planning Commission (RPC) provides an excellent resource for Plaistow to ***“Planning for Our Future”***. The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, hazard mitigation planning, seacoast infrastructure resiliency planning, housing, energy efficiency planning, and economic development. The figure to the right is an example of help provided to Exeter for an energy efficient project.



The Commission, which is not affiliated with Rockingham County, serves a state-defined planning region that includes 27 municipalities in southern and seacoast Rockingham County with a population of approximately 180,000. Commission membership is voluntary and is maintained through the payment of annual dues from each of the 27 municipalities based on their respective population. The RPC Fiscal Year 2019 (July 1, 2018 through June 30, 2019) dues rate for each community is \$1.00 per capita. Based on a population of 7667, Plaistow's dues for FY 2019 are \$7667.00.

The number of commissioners from each municipality is also based on population; Plaistow is entitled to 2 commissioners who serve 4-year terms. Alternates may also be named. Generally planning boards make recommendations to boards of selectmen who then appoint a person as a commissioner. The RPC is directed by a Board of Commissioners (appointed from each municipality), who set policy, oversee the budget and decide what work the Commission will undertake. The Commission has a very modest budget of approximately \$1.3 million. Dues account for approximately 12% to 13% of the RPC's revenue.

The Commission holds monthly meetings on the 2nd Wednesday of the month. The meetings rotate each month among the member towns.

The Commission undertakes many land use activities; typical activities include the following:

- ❖ Provides Developments of Regional Impact (DRI) Committee support.

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

- ❖ Provides Geographic Information System (GIS) support for use in local and regional planning.
- ❖ Updates RPC web site and continues to make commonly requested planning documents available for download. The web site can be found at: www.rpc-nh.org.
- ❖ The RPC conducted a stream crossing inventory for its member towns. The picture to the right shows a sample of such a crossing (not in Plaistow) where the condition of infrastructure was recorded and a general recommendation made about whether the infrastructure needs improvements.
- ❖ Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- ❖ Provides technical assistance to the NH Office and Energy and Planning in administering the FEMA Flood Insurance Program.

The Commission is involved in the activities that promote regional water quality.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council.

The Commission provides educational programs for its members including the following:

- ❖ Organized and sponsored several workshops for Stormwater Management and climate adaptation planning.
- ❖ Provided a training session for new commissioners.
- ❖ Organized and held the Annual Legislative Forum, where RPC legislative priorities were presented and local officials and legislators were invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

- ❖ Traffic Counting: In cooperation with NHDOT, the RPC maintains a robust traffic counting program in the region. This data is used by NHDOT, communities and RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.
- ❖ Safe Routes to School: Staff worked with several member communities in the development of Safe Routes to School (SRTS) initiatives, including Rye, Hampton, Plaistow, Newfields and Portsmouth.

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

- ❖ 2016-2042 Long Range Transportation Plan: Worked on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation.
- ❖ MPO Technical Advisory Committee and Policy Committee Meetings: Held 4 Policy Committee Member meetings throughout the year and several Technical Advisory Committee meetings throughout the year as necessary (typically every 2 months).
- ❖ Map sets. The standard twenty four maps that the RPC prepares for each town are shown here: Aerial Photo 2015, Agricultural Resources, Community Facilities, Conservation and Public Lands, Elevation / Contours, Adopted FEMA Flood Hazard Areas, Historic Resources, Impaired Water, Land Use 1962, Land Use 1974, Land Use 1998, Land Use 2005, Land Use 2010, Digital Tax Parcels, Soil Potential for Development, Stratified Drift Aquifer, Source Water Resources, Trails, Transportation, Wildlife Action Plan, Conservation Priority Areas, Zoning, Impervious Surfaces, and a Base Map.



REPORT OF THE STORMWATER MANAGEMENT TASKFORCE

Timothy Moore, on Behalf of the Stormwater Management Task Force

Clean Water Act

The Federal Water Pollution Control Act of 1948 was the first major U.S. law to address water pollution. Growing public awareness and concern for controlling water pollution led to sweeping amendments in 1972. As amended in 1972, the law became commonly known as the Clean Water Act (CWA). The 1972 amendments follow:

- Established the basic structure for regulating pollutant discharges into the waters of the United States.
- Gave EPA the authority to implement pollution control programs such as setting wastewater standards for industry.
- Maintained existing requirements to set water quality standards for all contaminants in surface waters.
- Made it unlawful for any person to discharge any pollutant from a point source into navigable waters, unless a permit was obtained under its provisions.
- Funded the construction of sewage treatment plants under the construction grants program.
- Recognized the need for planning to address the critical problems posed by nonpoint source pollution.

Note: Point sources of pollution are typically those pollutants discharged into surface waters by a single (point) source like the discharge from a sewage treatment plant or a chemical plant. Nonpoint sources are those that discharge pollutants over larger areas into surface waters such as pesticides, herbicides, and fertilizers from residential or agricultural sources. Stormwater runoff into surface waters is also a large contributor of pollutants.

Subsequent amendments modified some of the earlier CWA provisions. Revisions in 1981 streamlined the municipal construction grants process, improving the capabilities of treatment plants built under the program. Changes in 1987 phased out the construction grants program, replacing it with the State Water Pollution Control Revolving Fund, more commonly known as the Clean Water State Revolving Fund. This new funding strategy addressed water quality needs by building on EPA-state partnerships.

Over the years, many other laws have changed parts of the Clean Water Act. Title I of the Great Lakes Critical Programs Act of 1990, for example, put into place parts of the Great Lakes Water Quality Agreement of 1978, signed by the U.S. and Canada, where the two nations agreed to reduce certain toxic pollutants in the Great Lakes. That law required EPA to establish water quality criteria for the Great Lakes addressing 29 toxic pollutants with maximum levels that are safe for humans, wildlife, and aquatic life. It also required EPA to help the States implement the criteria on a specific schedule.

REPORT OF THE STORMWATER MANAGEMENT TASKFORCE **(continued)**

In the late 1990s most point sources of pollution had been identified and either eliminated or had plans in place to eliminate the illicit discharges. Stormwater can be a significant contributor to ground water contamination and, in fact, the EPA determined that nation-wide it was the largest contributor to surface water contamination.

On May 1, 2003, EPA Region 1 issued its Final General Permit for *Stormwater Discharges From Small Municipal Separate Storm Sewer Systems* (2003 small MS4 permit) that covers "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008 but remained in effect for authorized Operators until a new permit was issued in 2017. During 2008 – 2010 EPA issued three separate draft Small MS4 General permits to replace the 2003 Small MS4 permit. One for eligible Operators located in the state of New Hampshire and two separate Massachusetts permits; one for Operators located in the North Coastal watershed and the other for those located in the Interstate, Merrimack and South Coastal watersheds.

The Notice of Availability of the Draft NPDES General permit for Discharges from Small Municipal Separate Storm Sewer Systems located in the State of New Hampshire was published in the Federal Register on December 23, 2008 (See 73 FR 78786). The public comment period for the draft permit began in December 23, 2008 and ended in January 20, 2009, but was extended through February 20, 2009. In response to comments received, EPA released a new Draft Permit in 2013. The 2013 draft general permit and fact sheet were published in the **Federal Register** on February 12, 2013. A notice of the extension of comment period was published in the **Federal Register** on April 4, 2013, extending the comment period to May 15, 2013. A second notice extending the public comment period was published in the **Federal Register** on May 13, 2013, extending the comment period to August 15, 2013. In response to comments received on the 2013 draft permit and to align permit requirements with NH State Law, including recently updated water quality standards allowing schedules in NPDES permits, EPA reopened the comment period on proposed modifications to section 2.1.1, 2.2, 2.3.6, Appendix F and Appendix H of the draft NH MS4 general permit. The comment period on select sections of the 2013 draft permit was from September 1, 2015 through November 2, 2015. A notice of availability for the 2013 draft general permit and fact sheet was published in the **Federal Register** on September 1, 2015. EPA provided additional time from the close of the public comment period through November 20, 2015, during which time any interested person could file a written response to the material filed by any other person. All documents on the draft permits can be found below.

The 2017 New Hampshire Small MS4 General Permit was issued on January 18, 2017. The final permit reflects modifications to the 2013 Draft Small MS4 General Permit and the 2015 Re-noticed permit sections. This permit replaces the 2003

REPORT OF THE STORMWATER MANAGEMENT TASKFORCE ***(continued)***

small MS4 general permit for MS4 operators within the state of New Hampshire. For more information on communities within New Hampshire that are automatically designated and may require permit coverage see: [NH regulated communities](#).

Due to Plaistow's proximity to larger urban areas, Plaistow is required to implement stormwater controls. Such controls and regulations are commonly referred to as MS4 regulations. Plaistow began in 2003 to take measures to be in compliance with the regulations and has done the following:

- Updated zoning, subdivision, and site plan review regulations to adequately handle storm water run during and after construction of any new commercial, residential, or industrial development.
- Identified all outfalls – places where drainage enters a stream, pond, lake, or wetland area. These outfalls are then mapped in a GIS map layer. Additionally, water quality is measured at each outfall at least once during a 5-year cycle. Any contaminants found must be traced to the source of contamination and removed if possible.
- Impaired streams require special attention by measuring the water quality during both wet and dry periods. This testing and tracing contaminants to their source is an on-going effort.
- An annual report is due May 1st each year and must be sent to the USEPA. It reports on all efforts made to monitor and control stormwater run-off.

One of the impairments found in the brooks and rivers in Plaistow is coliform and the taskforce has been working to identify the source or sources of this contamination. Although standard water testing can detect the presence of coliform, a more detailed DNA testing program is required to identify the source of the coliform, that is, whether it comes from human or animal waste. To date the DNA testing has not identified a source of the coliform. Plaistow spent in excess of \$3,000 to do water testing necessary for compliance.

The 2017 MS4 permit will require more extensive outreach programs and updated plans to control stormwater runoff.



REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST

Kathleen Giacobbe, Supervisor of the Voter Checklist

There have been a few changes in your Supervisors. Long-time Supervisor Chairman, Nancy Jackman retired after 30 years of service in December 2016. Our Town Treasurer, Nancy Bolduc was appointed on December 16, 2016; then ran for the office in March 2017. In May, Polly Huard had to step down from serving and on June 5, Gayle Hamel was appointed. She will run for the remainder of Polly's term in March 2018.

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of six (6) years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand in hand with the Town Clerk's Office in retaining the records and registering new voters.

Residents may change their voting record any time that the Town Clerk's office is open, at an Election or during any work session of the Supervisors of the Check List as allowed by NH RSAs. Changing a party before a primary election must be done about three (3) months in advance of the election.

REGISTERING TO VOTE: New residents may register to vote during regular office hours at the Town Clerk's office, during any session of the Supervisors of the Check List or on Election Day at the polls. The Supervisors' sessions are posted on the Cable TV station (Channel 17) and also in the local newspapers. The session is held about 10 days prior to any election. After that date, a person cannot register to vote in the Town Clerk's office until after the election. New Hampshire has a same-day registration policy, so a resident can register at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter, a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. ID is also required. This can be in the form of a current NH driver's license, a non-driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it has a photo on it. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see the document that confirms the name change. Anyone that has become a citizen after moving to the USA will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration he/she will be allowed to sign a *Verifiable Action of Domicile* and then bring in proof of residency, citizenship and/or age as needed.

ID is also required on Election Day. If a register voter arrives without ID, they may sign an affidavit and have their photo taken and attached to the affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST *(continued)*

Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

Check your voter information at: <https://app.sos.nh.gov>

GET OUT AND VOTE! IT'S YOUR BEST WAY OF HELPING TO PLAN FOR OUR FUTURE!



REPORT OF THE TAX COLLECTOR

Julie McNamara, Tax Collector

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

- **Tax Bills:** Tax Bills are issued semi-annually. RSA76:15a. The Tax year runs from April 1st through March 31st with the bills due in July and December. The first bill is the prior year's valuation times $\frac{1}{2}$ of the previous year's tax rate. If property has physically changed in valuation, the current years appraisal may be used times $\frac{1}{2}$ the previous year's tax rate. RSA76:15-b. The second bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date. The bill shall reflect any payments made on the first billing.
- **Escrow:** Most Banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us or you may provide a copy to them.
- **Mailing Address:** It is critical for the property owner to maintain the billing address for properties owned. A link is available at **Plaistow.com**; you can also e-mail or snail-mail the signed request to the assessor.

OFFICE HOURS

MONDAY-TUESDAY-WEDNESDAY 8:30-4:30

EXTENDED HOURS AT TAX TIME PLEASE CALL OR VISIT PLAISTOW.COM

Tax Bill information is available at Plaistow.com on our newly designed web page **FIND IT FAST/TAX LOOKUP**. Each year can be viewed and downloaded to show owner, map/lot, bill amount due or paid.

In the theme of "PLANNING FOR OUR FUTURE" the tax office would like to note:

Prepayments for property taxes can be made up to 2 years. This means you can make payments to suit your budget needs, as often as you would like. Any prepayments will reflect on your printed bill with a balance remaining when the bill is printed.

If you would like a receipt mailed please include a self addressed stamped envelope. We can be reached by e-mail TAXCOLLECTOR@PLAISTOW.COM or Phone 603-382-8611.

REPORT OF THE TAX COLLECTOR (continued)

The Town of Plaistow Tax Collector is proud to bring you Online Services!

Citizens can access
their account
information



Billing allows the
citizen to see details of
their account history

Office Hours
Mon, Tue, Wed, 8:30am-4:30pm
Closed for lunch 12:00pm-1:00pm

Julie McNamara, Tax Collector
Town of Plaistow
145 Main Street
Plaistow, NH 03865
Phone: (603) 382-8611

www.plaistow.com

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Debit/Credit Cards Accepted:



A debit card is processed as a credit card only if the card has a MasterCard, Visa, Amex or Discover logo present. *Please Note:* There are additional fees to cover the cost of the credit card fees—2.79% with a \$1.50 minimum. These fees go directly to our third party processor and are not retained by the Town.
Convenience fees cannot be refunded.

TEST YOUR WELL WATER



Protect Your Family's Health

Test Your Water Today for All Common Pollutants



Why should I test my well water?

Unhealthy levels of various contaminants are common in private wells in New Hampshire. Some of these contaminants have been linked to cancer and other diseases. Most of these contaminants have no taste, smell or color. You won't know what's in your well water unless you have it tested by a laboratory. State and local laws generally do not require testing of private well water. If you have a private well, the New Hampshire Department of Environmental Services (NHDES) strongly recommends that you have your well water tested – for all of the most common pollutants – to help protect your family's health. If a test shows that your well water has contaminants in it, NHDES can help you consider water treatment choices that work best for the level of contaminants in your water.

How do pollutants get into well water?

Well water comes from rain and snow that soaks into the ground. As water seeps through the soil and rock, it can pick up pollutants and other materials that are present on or in the ground.

Some contaminants that are commonly found in well water at unsafe levels come from the rocks and soil that the water flows through. The most common in New Hampshire are bacteria, radon, arsenic, manganese, uranium and radium. For example, the U.S. Geological Survey estimates that one in five private wells in New Hampshire has more arsenic than is allowed in public water systems.

Other contaminants get into well water from human activities. Gasoline storage and spills, industrial/commercial activities, improper waste disposal and road salting can introduce toxic substances to the ground. Even typical residential activities, such as using fertilizers or pesticides too close to a well, spilling fuel and improperly disposing of household chemicals can contaminate well water.

What should I test my well water for?

The following tests identify common contaminants found in well water in New Hampshire. Many private wells have been tested according to the requirements of mortgage companies or at the recommendation of well drillers, water treatment vendors, etc., but often those tests do not include all of the common contaminants that can harm your health, especially if they were done years ago. The list recommended in this flier provides a cost-effective, reasonable overview of a well's water quality. Contact an accredited laboratory for availability and pricing. *It is not necessary to do all of these tests at one time.*

◆ Standard Analysis

This covers the most common contaminants (see the list on the next page). Some of these contaminants pose health-related concerns, while others only affect aesthetics (taste and odor).

◆ Radiological Analysis

The rocks in New Hampshire contain naturally occurring radioactive elements that dissolve easily in well water. The recommended radiological analysis will test for uranium, analytical gross alpha and radon.

Testing for radon in air may have been required by your mortgage company; however, radon and other radioactive elements are also common in well water in New Hampshire. NHDES estimates that approximately 55 percent of private wells in New Hampshire exceed NHDES' advisory level for radon.

◆ Volatile Organic Compounds (VOCs)

The most common VOCs come from compounds found in gasoline, such as MtBE and benzene, and from industrial solvents. MtBE can be found in well water even in remote areas.

◆ Additional Tests

Circumstances specific to your well or property may require additional testing not described here. For instance, NHDES does not recommend routine testing for pesticides, herbicides or other synthetic organic compounds (SOCs), mainly because of the high cost. However, such testing might be a good idea if your water has elevated nitrite or nitrate concentrations and an agricultural source is suspected, or significant amounts of pesticide have been applied near your well.

These less-routine tests may not be performed at all laboratories.

TEST YOUR WELL WATER *(continued)*

What will testing tell me?

The laboratory report you receive will show the level at which any of the tested substances were found in your water sample. The mere presence of a contaminant in your well water does not necessarily mean that there is a problem. However, when levels exceed state or federal health standards or recommended action levels, there may be a problem and you should take steps to fix it. There are a number of appropriate treatment methods that can remove contaminants from water. NHDES' Be *Well* Informed web tool (see <http://xml2.des.state.nh.us/DWITool/>) allows a user to enter water quality results from a lab report into the application, evaluates the contaminants and recommends appropriate treatment options when necessary. You can print a report from Be *Well* Informed that summarizes recommended treatment options along with potential impacts to your health and/or home. NHDES also has fact sheets on its website covering all common water quality problems and their solutions. Before making any final treatment decisions, be sure to consult with a qualified treatment professional.

When should I test my well water?

NHDES recommends that prospective homebuyers test the water in a home with a private well before purchase.

Water quality in wells is generally stable, and if a change is going to occur, it occurs slowly. Thus the time between water quality tests, once you've purchased the home, can generally be several years if a well is properly constructed and located in a safe area. Bacteria and nitrate are exceptions; you should test for them every year.

The following conditions would call for more frequent testing:

- Heavily developed areas with land uses that handle hazardous chemicals.
- Recent well construction activities or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after substantial flushing of the pipes.
- Elevated contaminant concentrations found in earlier testing.
- Noticeable variations in quality such as a change in taste, smell, or appearance after a heavy rain or an unexplained change in a previously trouble-free well, such as a strange taste or cloudy appearance.

When taking any sample, NHDES recommends that it be taken after a heavy rainstorm. These events tend to highlight conditions of improper well construction or poor soil filtration.

Learn More

For information about private well testing, treatment or accredited laboratories in New Hampshire, visit the NHDES website: www.des.nh.gov

Go to the A to Z List and select "Private Well Testing"

NHDES recommends having the following tests done every 3 to 5 years, except for bacteria and nitrate, which are recommended annually.

Standard Analysis

Arsenic	Lead
Bacteria	Manganese
Chloride	Nitrate/Nitrite
Copper	pH
Fluoride	Sodium
Hardness	Uranium*
Iron	

Radiological Analysis

Analytical Gross Alpha
Radon
Uranium*

Volatile Organic Compounds (VOCs)

***Please note: Uranium is part of both the standard and radiological analysis for the State of NH Lab.**



REPORT FROM THE TOWN CLERK'S OFFICE

Maryellen Pelletier, Town Clerk

The Town Clerk's Office is responsible for providing many services and maintaining town records. The Town Clerk's Office is open Monday 8:00am–7:00pm, Tuesday through Thursday 8:00am–4:30pm and Friday 7:00am–11:00am. The phone number is 603-382-8129; the fax number is 603-382-7183, for more information please visit the Town Clerk's page on the Plaistow website at <http://www.plaistow.com>.

Some of the things you can do at the Town Clerk's Office are:

- **Register a Motor Vehicle or Boat**, or renew your vehicle or boat registration. Registrations are renewable in your birth month each year, unless the vehicle is leased or is in a trust or company name. Renewal reminders are mailed or e-mailed to residents on the first day of their renewal month. Residents may choose to renew online at <http://www.Plaistow.com>, in person, or through the mail. You may call the Town Clerk's office to learn what paperwork you will need to register your vehicle. All renewals and transfers require the original of your most recent registration. Payments can be made by cash, check or credit card. (paying by credit card adds an additional fee of 2.79%).
- **Obtain a Marriage License**. Both parties need to be present when applying for a marriage license. They should each bring proof of identification (driver's license or passport), and, if either party has been previously married/joined by civil union, they will need divorce decree(s), dissolution(s) or death certificate(s) to show proof of how the prior marriage(s)/union(s) ended. The licensing process takes approximately 30 minutes, with a cost of \$50.00 and the application expires in 90 days.
- **Obtain Copies of Vital Records** (birth, marriage, divorce and death certificates). Customers requesting copies of vital records will need to show proof of identification and state how they are related to the individual(s) on the record. The cost is \$15.00 for the search and first copy, then drops to \$10.00 for additional copies.
- **Register Your Dog**- All dogs must be licensed by April 30 each year. You must have a statement from your vet that your dog has a current rabies vaccination to have your dog licensed, unless it has already been recorded in the dog system. If you have not registered your dog in Plaistow before, you will also need to show proof of spay/neuter, if applicable, in order to obtain the lowest rate. Rates are \$2.00 for seniors (1 dog only), \$7.50 for puppies under 8 months or neutered/spayed dogs and \$10.00 for whole dogs, a group license (5 or more dogs) is \$20.00.
- **Register to Vote**. You will need to show proof of identification and proof of residency to become a registered voter. You can register to vote at the Town

REPORT FROM THE TOWN CLERK'S OFFICE

(continued)

Clerk's office up to ten (10) days prior to any election. You can also register at the polls on Election Day. Call the Town Clerk's office for voter registration details. If you are a naturalized citizen, you need to bring your naturalization papers in or your US passport. Party changes are done at least 90 days before any primary election.

- **Apply for/Obtain an Absentee Ballot.** You will need to be a registered voter in the Town of Plaistow or register at the same time as the request. Each voter must pick up his/her own absentee ballot, or apply by mail. The clerk cannot accept an application from another person, nor can the clerk hand them a ballot for another person.

The Town Clerk also files liens, attachments, and handles all phases of federal, state and local elections, from registering new voters, issuing absentee ballots, taking official minutes, printing ballots, to recording and certifying the votes.

On a personal note...

As of November 2017, we placed an ad to hire a new part-time assistant to begin training. This is in anticipation of my retirement in the fall of 2018. This will be my last end of year report. It has been a pleasure to work for the citizens of Plaistow these past 27 years. Sadly, I have seen many residents pass on as well as many new residents. I will be relocating to Wakefield, NH, after I retire, and am looking forward to that day. I will greatly miss seeing the residents and recognizing faces while out in stores in town. Since the only person I know in Wakefield is the Town Clerk, it seems strange when I'm out and about in that town and don't recognize a soul.

It is my hope that the new hire will be proficient in all aspects of the office and will be able to aid my Deputy, Martha Fowler, when I retire. Martha will be appointed Town Clerk to fill the remainder of my term which ends in March 2019.



REPORT FROM THE TOWN CLERK'S OFFICE

Vital Statistics - Marriages

1/16/2018

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 2

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CASEY JR, JAMES J PLAISTOW, NH	GROVER, BRITTANY N PLAISTOW, NH	PLAISTOW	PLAISTOW	01/07/2017
ANDRLE, MATTHEW G PLAISTOW, NH	DIROCCO, NICOLE A PLAISTOW, NH	PLAISTOW	ATKINSON	04/30/2017
DIPIRRO, MICHAEL S PLAISTOW, NH	O'BRIEN, CHRISTINE D PLAISTOW, NH	PLAISTOW	WINDHAM	05/06/2017
MCCORMICK, BRADLEY C PLAISTOW, NH	HOLLAND, MICHELLE M IPSWICH, MA	PLAISTOW	PLAISTOW	06/19/2017
KING, BRIAN P PLAISTOW, NH	CONWAY, KELLI J PLAISTOW, NH	PLAISTOW	PELHAM	08/12/2017
LEMIEUX, RICHARD P PLAISTOW, NH	HARRIS, MELINDA B PLAISTOW, NH	PLAISTOW	PLAISTOW	09/07/2017
BURKE, ROBERT F PLAISTOW, NH	BENOIT, MICHELLE M PLAISTOW, NH	PLAISTOW	PLAISTOW	09/15/2017
HACKNEY, JOSEPH M PLAISTOW, NH	DESISTO, DONNA E PLAISTOW, NH	PLAISTOW	PLAISTOW	09/17/2017
STEVENS, JONATHAN A PLAISTOW, NH	BENCIVENGA, GINA A PLAISTOW, NH	PLAISTOW	AMHERST	09/23/2017
VICKERS, JAMES M PLAISTOW, NH	DIGIAMMERINO, JENNA L PLAISTOW, NH	PLAISTOW	DERRY	10/08/2017
SAUNDERS, SCOTT R PLAISTOW, NH	PELLERIN, DONIELLE M PLAISTOW, NH	NEWTON	NEWTON	10/14/2017
JACKMAN, DANIEL S PLAISTOW, NH	ROBINSON, CANDICE D PLAISTOW, NH	PLAISTOW	NASHUA	10/20/2017
DOGGETT, JOHN M PLAISTOW, NH	PARKER, DEBORAH J LEBANON, ME	ROCHESTER	ROCHESTER	10/21/2017
TELLIER, DAVID W PLAISTOW, NH	LACROIX, JOAN L PLAISTOW, NH	PLAISTOW	EPPING	10/28/2017
STONIER, JAMES W PLAISTOW, NH	YEATES, SUSAN A PLAISTOW, NH	PLAISTOW	PLAISTOW	11/03/2017

Total number of records 15

REPORT FROM THE TOWN CLERK'S OFFICE

Vital Statistics - Deaths

01/16/2018



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

—PLAISTOW, NH —

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SENER, STUART	01/05/2017	DOVER	SENER, RAYMOND	COLLINS, LORRAINE	Y
DENICOLA, SALVATORE	01/12/2017	PLAISTOW	DENICOLA, MARIO	COLARUSSO, DORA	Y
HARDING, MARION	02/09/2017	PLAISTOW	MORSE, FRED	JOHNSON, GRACE	N
FISCHER, LINDA	04/27/2017	PLAISTOW	GILCRIST, JOHN	MCGONAGLE, JOAN	N
MILLER, BETTY	06/15/2017	LEBANON	REGISTER, WILLIAM	SULLIVAN, MADDIE	N
FOLEY, KEVIN	06/30/2017	PLAISTOW	FOLEY, PETER	BEAUMONT, DELORES	N
BURNS, EDWARD	07/03/2017	PLAISTOW	BURNS, STEPHEN	NICKERSON, PATRICIA	Y
PELCZAR, THOMAS	07/26/2017	BARRINGTON	PELCZAR, JOHN	RUNIONS, TERESA	N
ROSSI, PHILIP	08/01/2017	MANCHESTER	ROSSI, STEPHEN	CAMPAIOLA, MARY	Y
VERDUCCI, THOMAS	10/07/2017	SALEM	VERDUCCI, VICTORIO	MURPHY, BARBARA	N
GREENING, HOWARD	11/03/2017	TILTON	GREENING, CAYWOOD	EARLE, EDITH	Y
BYRON, STEPHANIE	11/21/2017	PLAISTOW	FONTES, EDWARD	SMALL, DIANE	N
REISIG, KARIN	12/08/2017	DOVER	REISIG, MAXIM	PETERSON, ANITA	N

Total number of records 13

REPORT FROM THE TOWN CLERK'S OFFICE

Vital Statistics - Births

1/16/2018

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--PLAISTOW--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
SCHOTT, LINCOLN ROY	01/24/2017	EXETER,NH	SCHOTT, DAVID	SCHOTT, TARA
LAMALFA, LOUISSA LYNN	02/10/2017	MANCHESTER,NH	LAMALFA JR, PAUL	LAMALFA, STACIE
RIZZOTTI, JULIAN ANTHONY MICHAEL	03/09/2017	EXETER,NH	RIZZOTTI, JOSHUA	MCKENNA, DANIELLE
VAN GELDER, VIVIANNE SKYE	04/21/2017	DOVER,NH	VAN GELDER, JONATHAN	VAN GELDER, KRISTEN
BERGQUIST, KENDRA ROSE	08/10/2017	EXETER,NH	BERGQUIST, CHRISTOPHER	INESON, ZOE
FILLIO, ROZELYN ELISABETH	09/28/2017	EXETER,NH	FILLIO, DAVID	DIAZ, ELIZABETH
LAVALLEY, MILA MORA	10/01/2017	NASHUA,NH	LAVALLEY III, WILLIAM	LAVALLEY, LAUREL

Total number of records 7

REPORT OF THE TRASH RECYCLING ADVISORY COMMITTEE (TRAC)

Peter Bracci, Selectmen/TRAC Chair

In August 2016, the Board of Selectman established the Trash Recycling Advisory Committee (TRAC) to re-examine/review/investigate ways to reduce the cost of trash pickup in Plaistow and to increase the recycling participation. The committee is chaired by an appointed Selectman and consists of 5 to 8 members. At our first meeting, Geoff Adams was elected as the Vice Chairman. The initial TRAC meetings were designed to establish a path toward certain required goals. Thirty regional towns were surveyed. Each town had a unique method of trash removal. Of all the towns, Plaistow's method, curbside pickup, appears to be the most user friendly.

In July 2016, the town of Plaistow entered into a 5-year contract with JRM in Peabody, Massachusetts. The contract pertains to all residential units (single family home, apartment or condominium) and municipal units including Town Hall and PARC. Units paying residential taxes are covered under the contract. Commercial or industrial enterprises are not covered. The contract requires an initial base payment of \$352,000 and increases 10% each consecutive year on July 1. An initial cost of \$67 per ton for disposal of trash was stipulated with a yearly increase of \$2 per ton. The contract provides Plaistow with weekly curbside trash pickup of two 35 gallon trash barrels and biweekly pickup of unlimited amount of recyclables. Additionally, one item labeled as "bulk" (e.g. a desk, mattress, exercise bike) can be placed at the curb for pickup each week. Although there is a fixed cost for the biweekly recycling pickup, there is no fee for recycling tonnage as JRM secures any return on the recycled products.

Of particular note, in the 2016 JRM contract was the implementation of Single Stream Recycling. With the advent of single stream recycling, recycling participation is made much easier. No longer is it necessary to separate paper from plastics or aluminum. All recyclables may be placed in a container together. However, it is imperative to note that there are some items prohibited from recycling. Most notably, thin plastic bags (i.e., grocery store bags) cannot be recycled because they clog the machines, causing JRM to spend extra time and resources clearing the machines of debris. If these bags are seen in your containers, JRM may refuse to pick up your recycling. Some other items not permitted in recycling containers are food waste products, iron (i.e., coathangers, nails) and styrofoam (i.e., coffee cups, packaging). A complete list of prohibited recycle items is on the Town website under Trash and Recycling/Recycling Guidelines.

Initially, the recycling rate for Plaistow was determined to be 16%. This figure is based on how much trash is disposed of in relation to the weight of products recycled. TRAC established a goal of 21% for a future recycling rate based on the survey of 30 towns in the area. Just a 5% increase in the recycling rate equates

REPORT OF THE TRASH RECYCLING ADVISORY COMMITTEE (TRAC)

(continued)

to a reduction of approximately 169 tons of costly trash. Our taxes for trash disposal in 2018 could be reduced by about \$12,000.

In May 2017, Peter Gamache, JRM General Manager, hosted TRAC for a complete tour of the recycling facility in Peabody, Ma. Mr. Gamache explained the entire recycling process from curbside pickup to processing at the plant. He also detailed the benefits of recycling which provided the committee with valuable information and ideas as we look ahead and plan for the future with regards to receiving the best value for service as well as preserving the environment as much as possible.

As a committee, we completed an audit of all JRM dumpsters in town (which Plaistow is contractually obligated to pay for). TRAC compiled its research, made a list of recommendations, including all pertinent stipulations of the current contract with JRM, and provided the Board of Selectmen with a detailed presentation listing all this information. TRAC's recommendations (to be implemented through the town manager) are outlined as follows:

1. Direct JRM to enforce the 2 trash barrel limit each week.
2. Direct JRM to pick up only 1 bulk item per week per household.
3. Establish Town Hall as the focal point for complaints.
4. Require each condo/apartment complex that has town trash pickup, each municipal building and each town area (e.g. PARC) to provide a recycling opportunity to users.
5. Educate town residents and personnel on single stream recycling.

With the successful implementation of these recommendations, TRAC will be recommending a program that offers a more efficient method of waste disposal in conjunction with mandatory recycling.

In order to maintain the best possible rate charged to the Town, we all must do our part and continue to recycle as much as possible. Without actively recycling and reducing the amount of trash disposal, there presently is little that can be done to reduce our trash removal costs. Likewise, failing to act will only delay the implementation of innovative waste removal methods. If we continue on our current path, curbside trash and recycle disposal system will only become more expensive and prevent Plaistow from accomplishing its part in preserving the environment.

In conclusion, TRAC requests that you abide by the limit of two (2) 35-gallon barrels of trash per week and avoid mounding trash on top of the barrels. Limit your bulk items to just one (1) item less than 150 pounds per week (i.e., if changing your mattress, put out the mattress one week and the box spring the next). If you have a problem, start with a call to Town Hall. Finally, if you live in a condo or apartment complex and do not have any opportunity to recycle, please bring this to the attention of you complex president or owner and ask that recycling

REPORT OF THE TRASH RECYCLING ADVISORY COMMITTEE (TRAC)
(continued)

containers be provided. If each of us makes an effort to just recycle a little bit more, we all can have a positive affect on our waste costs and the preservation of the environment.



REPORT OF THE TRUSTEES OF THE TRUST FUND

B. Jill Senter, Chair

The Trustees are happy to report that we have had another successful year, earning an average rate of more than 1% on our investments. At times, it has been even higher. We continue to watch over these investments insuring that we are using the best tools available to us for planning for the Town's future.

The Trustees currently oversee two (2) Trust Funds and nineteen (19) Capital Reserve Funds with the balances totaling close to \$2M. This year we looked at specific funds that no longer serve the purpose stated in the Warrant Article that created them. There are six (6) of these accounts with balances in them.

Money in Capital Reserve accounts can only be used for the original purpose the account was set up for. Once the intended purpose is completed, or otherwise no longer needed, it requires a vote at Town Meeting to release the balance in the account to the Town's General Fund and close the account. One example would be the Town Hall Restoration fund. The work to renovate the Town Hall has long been completed. Therefore, a Warrant Article is proposed for Town Meeting to return the balance of funds of this to the General Fund and close the account.

The Trustees are governed by the State of New Hampshire RSA's as to what our duties are and how we may invest the funds entrusted to us. We comply with these regulations and work toward providing the town with investments that best provide for the Town's future.

As always, we thank you for the trust you have shown us and we are honored to be able to serve the residents of Plaistow.



REPORT OF THE WATER DEPARTMENT

John H. McArdle, Water Superintendent

This year brought two significant accomplishments to Town related to your Water Department. The first being completion of the segment of piping along Rt. 125 from Old Road to East Road. This service provides a second supply loop to the southern portion of Rt. 125 and areas adjacent to that location. This ensures a redundant flow path should the original segment need to be taken out of service for repair. This was a single point of vulnerability to those serviced by the system in the western portion of the water line.

The second item, which is equally if not more important than the completion of the construction project, has been the ongoing discussions with NH DES regarding the potential to solve not only the issue of over thirty years of MtBE contaminated wells in the community, but providing a viable source of potable (drinking) water to Plaistow, at no cost to the town. Although there are many moving parts to this, one thing is very clear: the state has to remediate the MtBE problem. They have the funds to commit to solving it and we stand to benefit in a significant way. This opportunity will most likely not repeat itself in the foreseeable future, if ever, if we don't take advantage of it this year. Your support of the warrant article to transition the fire suppression system to a potable water system is necessary to move this process forward. Although future use of the system is, and should be a topic of the discussion, it will be a moot point if we don't take advantage of securing a viable, cost effective and regulated supply of potable water to the community. It has been my understanding that the sizing of piping during any of the various construction projects over the last 20 years has been with the future intent of utilizing this system for potable water. It makes sense to move forward with this transition as this unique opportunity may not present itself again.

With regards to the current operations, we will be replacing some of the mechanical components in the existing pump house system that have begun to show signs of deterioration. Our proactive approach has been to replace equipment as it begins to deteriorate before we are faced with an emergency repair, whenever possible.

The members of the department thank the town for their continued support of our efforts to maintain progress with this segment of our infrastructure. It is a significant component to our fire protection profile and may very well be the first link to providing a safe, robust supply of contaminant free drinking water to our community for years to come.



WOMEN IN LEADERSHIP AWARD

In 2017, the Plaistow Woman in Leadership was awarded to three (3) very deserving women. They have shown themselves to be true leaders by their involvement and the time they have invested in the Town of Plaistow.

The award winners for 2017 were Nancy Bolduc, Kerry Patles, and Wendy Moley. Each woman has dedicated her adult years to the Town, participating in many worthwhile activities from sports to Scouting, from community service to elected or appointed positions.

The committee, B. Jill Senter, Brenda Major, Rosemarie Bayek, Sue Sherman and Martha Sumner, would like to thank everyone who submitted nominees. In 2018 we are hoping to receive more nominations for the many outstanding women out there. We would like to hear all about the unsung heroes of Plaistow. Nomination forms are available on the Plaistow web page or at Town Hall.

Please join us in congratulating the 2017 award recipients. We look forward to the 2018 awards in May of 2018.



REPORT OF THE ZONING BOARD OF ADJUSTMENT

Peter Bealo, Chair

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the NHRsAs (State Laws) to grant certain reliefs when there is a proposal that is in conflict with Plaistow's Zoning Ordinances. Some issues commonly seen are home occupations, building too close to setbacks, and building on substandard lots, among others.

Staff accepts application and the Board hears those requests on a monthly basis. Last year the Board considered nine (9) requests for relief. I believe this is indicative of the relatively stable economy leading residents to think about improving their properties instead of selling them, as well as increased commercial investment in Plaistow.

Applicants are usually sent to the ZBA by a town board, committee or department, to seek "relief," in the form of a *Variance*, from strict application of our Zoning Ordinances. Other appeals, such as a *Special Exception*, is a specific requirement of an ordinance, such as a home occupation request. The Board also hears *Administrative Appeals* in the case where a decision or another board, committee or department is challenged.

This board is in place to consider providing people, who have unique circumstances (hardships) in their property, potential relief from the "one-size-fits-all" concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed and to voice their opinions. The ZBA reviews applications to ensure that all the minimum requirements are in place and can be monitored to protect our neighborhoods and resources.

However, the Zoning Board recognizes that we do not PLAN Plaistow's future, we are judicial in nature and are not chosen to be judicial activists. The Planning Board appropriately and ably plans for the future, and the Zoning Board merely judges along the gray area of Planning on individual properties.

The ZBA's greatest resource is our team of volunteers who sit as members of the Board. These are people, parents, and business people who live in our community. They work together, carefully and thoughtfully considering each application. They grant relief when warranted and allowed under the RSAs while always keeping in mind the protection of our property values, neighborhoods and the community as a whole.

In 2017 the ZBA bid farewell to Joyce Ingerson and Jim Allen. Joyce has gone on to work in the Building Inspector's office. The ZBA wishes them well and thanks them for their wisdom and guidance. We welcomed John Blinn as an alternate member to the Board. John has been a quick study and is a huge asset to the Board. I am grateful for the continued service of our long-term members: Tim Fisher, Dan Lloyd: and Martha Sumner, Alternate. Dee Voss continues to ably facilitate the Board as our Administrative Assistant. I want to thank them all for their continued service to the Board and the Community.

REPORT OF THE ZONING BOARD OF ADJUSTMENT

(continued)

Continuity in Board members and staff is very important from an experience perspective, but getting new residents involved is critical to the future of responsible progress. If you're looking to have a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as Members or Alternates to the board. Please direct any letters of interest to the ZBA at the Town Hall.



NOTES

**TOWN OF PLAISTOW
NEW HAMPSHIRE
2018 TOWN MEETING WARRANT
AND BUDGET
Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, February 3, 2018**
Plaistow Town Hall, 145 Main Street
Great Hall (2nd Floor)
10:00 A.M.
 - **Deliberative Session Snow Date will be held within 72 hours**
as determined by the Moderator
Plaistow Town Hall, 145 Main Street
Great Hall (2nd Floor)
 - **Ballot Voting - Tuesday, March 13, 2018**
Pollard School, 120 Main Street
Polls open from 7:00 A.M. to 8:00 P.M.
-

TOWN WARRANT 2018
(continued)

2018 Plaistow Town Warrant

State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Town Hall, 145 Main Street in said Plaistow on Saturday, February 3, 2018 at 10:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. If necessary, the snow date will be held within 72 hours, as determined by the Moderator.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at Pollard School, 120 Main Street, in said Plaistow on Tuesday, March 13, 2018 from 7:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

<u>SELECTMAN</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
Francine Hart	
Gary A Ingham	
Julian Kiszka	
Daniel J Poliquin	
John A Blinn Sr	
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN THREE</u>
Sam J Cafiso Jr	
Katie Ingalls	
Laurie Milette	
Dean Nifakos	
<u>PLANNING BOARD</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
James Peck	
Gennifer Silva	
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
Jane Query	
Catherine Willis	
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN ONE</u>
Rosemarie L Bayek	
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
Ben Santosuosso	
Therese A Chouinard	
Peter Lambert	

<u>TAX COLLECTOR</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
Julie McNamara	
<u>MODERATOR</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN ONE</u>
Robert Harb	
<u>SUPERVISOR OF THE</u>	
<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>SIX YEAR TERM</u>	<u>MORE THAN ONE</u>
Nancy L Bolduc	
<u>SUPERVISOR OF THE</u>	
<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN ONE</u>
Gayle Hamel	
<u>AUDITOR</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>
James Peck	
<u>TRUSTEE OF THE</u>	
<u>TRUST FUNDS</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
B Jill Senter	

TOWN WARRANT 2018 ***(continued)***

The articles begin with “P” to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with “Z”.

Operating Budget

Article P-18-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,555,795? Should this article be defeated, the operating budget shall be \$9,506,742 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0))

Collective Bargaining Agreement (Police Union)

Article P-18-03: To see if the Town of Plaistow will vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633 which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2018	\$32,805.34
2019	\$10,935.12

And further to raise and appropriate the sum of \$32,805.34 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

Collective Bargaining Agreement Special Town Meeting (Police Union)

Article P-18-04: Shall the Town, if Article P-18-03 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address Article P-18-03 cost items only?

(Recommended by the Board of Selectmen (5-0-0)).

Contingency Fund Creation and Deposit

Article P-18-05: Shall the Town vote to establish a Contingency Fund for the current year for significant unanticipated expenses that may arise and further to raise and appropriate \$80,000 to go into the fund? This sum is to come from the General Fund, Unassigned Fund Balance with no amount to be raised from new taxation. Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. Use of these funds will be pursuant to RSA 31:98-a and RSA 32:11.

Total Appropriation:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000

Amount to be raised by new taxation:	\$0
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TOWN WARRANT 2018

(continued)

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

Winter Maintenance Expendable Trust Fund Creation and Deposit

Article P-18-06: Shall the Town vote to establish a Winter Maintenance Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for plowing and for winter maintenance of Town-maintained roads, sidewalks, parking lots, and other outside facilities when the amount of such winter maintenance in the annual budget of the Highway Department has been depleted and furthermore shall the Town vote to raise and appropriate the sum of \$25,000 for an initial deposit? The Board of Selectmen shall be the fiscal agent of the fund.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

Fire Department Apparatus Capital Reserve Fund Deposit

Article P-18-07: Shall the Town vote to raise and appropriate the sum of \$81,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund that was created in 1998?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund Deposit

Article P-18-08: Shall the Town vote to raise and appropriate the sum of \$42,400 to be added to the existing Self-Contained Breathing Apparatus (SCBA) Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Management Information Computer System Capital Reserve Fund Creation and Deposit

Article P-18-09: Shall the Town vote to establish a Management Information Computer System Capital Reserve Fund pursuant to RSA 35:1, for the purpose of replacing the hardware, software, all peripheral device interfaces, and installation of a replacement for the existing Management Information Computer System used by the Police Department for 20 years, and furthermore to raise and appropriate the sum of \$25,000 for an initial deposit into this Capital Reserve Fund? The Board of Selectmen shall be the fiscal agent of the fund.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Communications Radio Dispatching System Replacement

Article P-18-10: Shall the Town vote to raise and appropriate the sum of \$175,000 for the final Phase of the replacement of the Communication Radio Dispatching System and to withdraw \$140,000 from the Communication Radio Dispatching Capital Reserve Fund that was created in 2014?

	Appropriation:	\$175,000
Withdrawal from the Communication Radio Dispatching Capital Reserve Fund:		-\$140,000
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Amount to be raised by 2018 taxation:		\$35,000

TOWN WARRANT 2018 ***(continued)***

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Building/Building Systems Capital Reserve Fund Deposit

Article P-18-11: Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the existing Building/Building Systems Capital Reserve Fund that was created in 2007?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Library Capital Reserve Fund Deposit

Article P-18-12: Shall the Town vote to raise and appropriate \$50,000 to be deposited into the existing Library Capital Reserve Fund that was created in 2016?

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (9-0-0) This fund is in the Capital Improvements Program as approved by the Planning Board.)

Public Works Facility

Article P-18-13: Shall the Town vote to raise and appropriate \$600,000 as a non-lapsing appropriation, per RSA 32:7 VI, that will be used to design, engineer, and construct an 80 ft. x 100 ft. (8000 sq. ft.) Public Works Facility that would include garage and office space for the Highway and Water Departments, to be located at the former Penn Box site, Map 41 Lot 11, 144 Main Street?

Total Appropriation: \$600,000
Withdrawal from the General Fund, Unassigned Fund Balance: -\$600,000

No amount to be raised by new taxation:	\$0
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(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This project is in the Capital Improvements Program as approved by the Planning Board.)

Records Management Capital Reserve Fund Creation and Deposit

Article P-18-14: Shall the Town vote to establish a Records Management Capital Reserve Fund for the purpose of funding proper records management, storage, and archiving pursuant to the provisions in RSA 35:1 and with the Board of Selectmen to act as the fiscal agents of the fund? Furthermore, shall the Town raise and appropriate \$10,000 to be deposited into the Records Management Capital Reserve Fund? This capital reserve fund will be used for the purchase of any hardware and software, both on-site and off-site, to provide for proper records management.

(Recommended by the Board of Selectmen (3-1-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Energy Capital Reserve Fund Deposit

Article P-18-15: Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund that was created in 2016?

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

TOWN WARRANT 2018 ***(continued)***

Westville Road Bridge Replacement

Article P-18-16: Shall the Town vote to raise and appropriate the sum of \$586,089 for the engineering and construction phase of the replacement of the Westville Road Bridge? Furthermore, to accept the reimbursement of \$516,089 from the State Bridge Aid Program (80% of \$645,111) and to withdraw \$63,655 from the General Fund, Unassigned Fund Balance and \$6,345 from the Fire Suppression Water Line Impact Fee for the water line installation?"

Total Appropriation:	\$586,089
State Bridge Aid program grant:	-\$516,089
Withdrawal from the Water Line/Fire Suppression Impact Fee:	-\$6,345
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$63,655

Amount to be raised by new taxation:	\$0
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(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0). This expense is in the Capital Improvements Program as approved by the Planning Board.)

Accrued Leave Time Expendable Trust Fund Deposit

Article P-18-17: Shall the Town vote to raise and appropriate \$25,000 to be deposited into the existing Accrued Leave Time Expendable Trust Fund that was created in 2004?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (9-0-0).)

Cemetery Special Maintenance Expendable Trust Fund Creation and Deposit

Article P-18-18: Shall the town vote to establish a Cemetery Special Maintenance Expendable Trust Fund per RSA 31:19-a, including but not limited to the surveying and maintenance of the Town cemetery's lots, open space, and all infrastructure necessary for keeping the cemetery in a state of good repair? Furthermore, shall the Town raise and appropriate the sum of \$40,000.00 to make an initial deposit into this fund with said amount to come from the General Fund, Unassigned Fund Balance? The Board of Selectmen shall act as the fiscal agent for this fund.

Total Appropriation:	\$40,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$40,000

Amount to be raised by new taxation:	\$0
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(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (8-0-1).)

Cemetery Special Revenue Fund Creation

Article P-18-19: Shall the Town vote to adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from the sale of cemetery lots for the expenditures for the purpose of the Town cemetery maintenance? Such fund revenues and expenditures shall be accounted for in a special revenue fund to be known as the Cemetery Special Revenue Fund, separate from the General Fund, Unassigned Fund Balance. Any surplus in said fund shall not be deemed part of the General Fund, Unassigned Fund Balance accumulated surplus and shall be expended only after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue.

(Recommended by the Board of Selectmen (5-0-0).)

TOWN WARRANT 2018

(continued)

Leasing Town Property

Article P-18-20: Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to rent or lease municipal property for a term of up to five years without further voter ratification of the Town? Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to the rescission shall remain in effect.

(Recommended by the Board of Selectmen (5-0-0)).

Leasing Space on The Telecommunication/Cell Tower

Article P-18-21: Shall the Town vote to adopt the provisions of RSA 41:11-a III to authorize the Board of Selectmen to lease space on a telecommunication/cell tower and tower property for the installation of telecommunications equipment for a term of up to five years. Once adopted, this authority shall remain in effect until specifically rescinded by the legislative body at any duly warned meeting provided that the term of any lease entered into prior to rescission shall remain in effect?

(Recommended by the Board of Selectmen (5-0-0)).

Mosquito Control Expendable Trust Fund Creation and Deposit

Article P-18-22: Shall the Town vote to establish a Mosquito Control Expendable Trust Fund in accordance with RSA 31:19-a for the purpose of holding in reserve funds that may be used for emergency spraying (adulticiding) for mosquitoes in response to surveillance and a public health threat per the Town's Mosquito Control Plan as directed by the Town Health Officer? Furthermore, shall the Town vote to raise and appropriate \$7,000 into this fund? The Board of Selectmen shall be the fiscal agent. A no vote on this warrant article would not preclude the Town from spraying, should an emergency arise during 2018.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

Fire Department Full-time Staff Position

Article P-18-23: Shall the Town vote to raise and appropriate \$53,803 to establish an additional Full-time Firefighter/EMT (EMT) position in the Fire Department? This sum represents the cost of wages and associated roll up costs (such as taxes, insurance, retirement and uniforms.) The annual cost of this position is estimated at \$79,000.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-1)).

Keno

Article P-18-24: To see if the town will vote to allow the operation of Keno within the Town pursuant to the provisions of NH RSA 284:41 through 51.

(Recommended by the Board of Selectmen (5-0-0))

Conversion of Fire Suppression Water System to a Potable Water and Fire Suppression Water System

Article P-18-25: Shall the Town vote to amend existing authority establishing a municipal fire suppression water system by adding authority pursuant to RSA 38:4 to establish a municipal potable water system? (2/3 majority vote needed for passage).

TOWN WARRANT 2018

(continued)

(Recommended by the Board of Selectmen (5-0-0))

Water Department Pump(s) & Pump House Capital Reserve Discontinuance

Article P-18-26: Shall the Town vote to discontinue the Pump and Pump House Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? This fund was created in 2011. This warrant article shall be null and void if the Water System amendment (See Article P-18-25) fails.

Amended

(Recommended by the Board of Selectmen (5-0-0)).

Fire Suppression Line Capital Reserve Discontinuance

Article P-18-27: Shall the Town vote to discontinue the Water Department Fire Suppression Line Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? This capital reserve fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0)).

Internet Capital Reserve Fund Discontinuance

Article P-18-28: Shall the Town vote to discontinue the Internet capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0).)

Town Hall Expendable Trust Fund Discontinuance

Article P-18-29: Shall the Town vote to discontinue the Town Hall Expendable Trust Fund, pursuant to RSA 35:16-a, that was established to renovate the Town Hall over a period of three (3) years from 2003 through 2005 and to transfer said funds with accumulated interest to the date of withdrawal into the General Fund, Unassigned Fund Balance? The fund was created in 2003.

(Recommended by the Board of Selectmen (5-0-0).)

PEG Cable Access Fund Discontinuance

Article P-18-30: Shall the Town vote to discontinue the PEG Cable Access fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

(Recommended by the Board of Selectmen (5-0-0).)

Recreation Commission Capital Reserve Fund Discontinuance

Article P-18-31: Shall the Town vote to discontinue the Recreation Commission capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund, Unassigned Fund Balance? The fund was created in 2002.

TOWN WARRANT 2018

(continued)

Proposed Plaistow Zoning Amendment Z-18-01

Are you in favor of amending the Zoning Ordinance Article X, Home Occupation, § 220-66. Permitted Uses, by adding the use “Internet Sales” to Section A, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-02

Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32G, Integrated Commercial-Residential, B. Uses (2) Permitted commercial/industrial uses by adding a letter (z) Private/Public Schools, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-03

Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32G, Integrated Commercial-Residential, B. Uses (3) Allowed by special exception by deleting the use “Care and treatment of animals” as a permitted use and by deleting all other references to “Care and treatment of animals” in the Integrated Commercial –Residential zoning district, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-04

Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32A, Industrial, B. Uses, by adding a (3) Care and treatment of animals as permitted use, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-05

Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32B, Commercial I, D. Special exception criteria for the use “Care and treatment of animals” by adding a number (11) to read **“No structures, including but not limited to kennels and fenced animal play areas, shall be located within 500 feet of the property line.”**, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-06

Are you in favor of amending the Zoning Ordinance Article VI, Planned Residential Development (PRD), §220-48 Specific design requirements, G. PRD lot requirements, (3) by changing the words “Dwelling units” to “Foundations” so that the ordinance would read: **“Foundations** shall not be located any closer than 50 feet to each other”, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-07

Are you in favor of amending the Zoning Ordinance Article VIII, Accessory Dwelling Units - ADUs, § 220-57 General Requirements by eliminating paragraph M as follows: **~~“M. For lots exceeding 160,000 square feet, an accessory dwelling unit may be added as a stand-alone~~**

TOWN WARRANT 2018

(continued)

~~structure provided all other provisions of this ordinance are met.”~~, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-08

Are you in favor of amending the Zoning Ordinance Article III, General Provisions, §220-3. One building per lot by adding an exception for Accessory Dwelling Units under paragraph A, as proposed by the Plaistow Planning Board?

A. Not more than one house or other principal building or principal structure shall be placed on a lot.

(1) Exception: Accessory Dwelling Units (ADUs) are permitted provided all other requirements of Article VIII - Accessory Dwelling Units (ADUs) are met.

Proposed Plaistow Zoning Amendment Z-18-09

Are you in favor of amending the Zoning Ordinance Article III, General Provisions. §220-3 One building per lot by deleting paragraph C as follows: ***“C. In the ICR the dwelling unit shall be occupied by the owner of the business.”***, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-10

Are you in favor of amending the Zoning Ordinance Article V, Establishment of Districts and District Regulations, §220-34 Dimensional requirements. B. Front yard regulations and exceptions by eliminating (5) as follows: ***“(5) No accessory use or structure may occupy any part of a required front yard.”***, as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-11

Are you in favor of amending the Zoning Ordinance Article IX, Signs, §220-61. Temporary Signs B. Permit duration; content, size and fee. by deleting paragraph D as follows, as proposed by the Plaistow Planning Board?

“D. Temporary signs shall not be installed on in-ground posts or anything else of a visible permanent or semi-permanent nature.”?

Proposed Plaistow Zoning Amendment Z-18-12

Are you in favor of amending the Zoning Ordinance Article X. Home Occupation, §220-67. Conditions by deleting portions of paragraph D, as proposed by the Plaistow Planning Board?

§ 220-67. Conditions.

Section to remain: D. The business use shall not change the residential character of the dwelling and the property, as proposed by the Plaistow Planning Board?

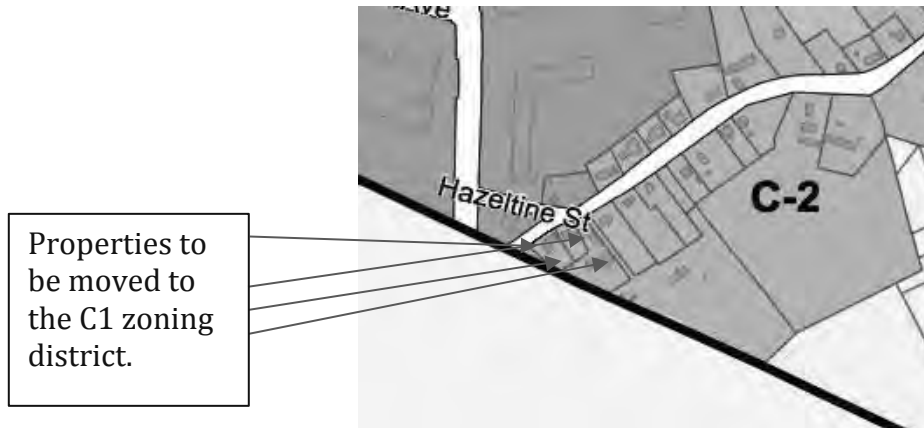
Section to be eliminated: ~~*Storage in an accessory building or exterior storage may be permitted by special exception granted by the Zoning Board of Adjustment. Exterior storage must be screened from neighboring views by either solid fence, evergreens of adequate height and bulk at the time of planting or by an existing combination of natural foliage and longer distances, to be determined sufficient by the Code Enforcement Officer.*~~

TOWN WARRANT 2018

(continued)

Proposed Plaistow Zoning Amendment Z-18-13

Are you in favor of amending the Plaistow Zoning Ordinance to re-zoning parcels on Tax Map 24, Lot 42 (1 Main St); Lot 41 (3 Main St); Lot 40 (5 Main St) and Tax Map37, Lot 65 (7A Main St) from Commercial 2 designation to Commercial 1 designation, as proposed by the Plaistow Planning Board?



Proposed Plaistow Zoning Amendment Z-18-14

Are you in favor of amending the Plaistow Zoning Ordinance by making a housekeeping change by changing all occurrences of “Plaistow Fee Schedule” and “Plaistow Impact Fee Schedule” to “Plaistow Planning Board Fee Schedule,” as proposed by the Plaistow Planning Board?

Proposed Plaistow Zoning Amendment Z-18-15

Are you in favor of amending Article XIV, Impact Fees, of the Plaistow Zoning Ordinance by deleting the Fire Suppression Impact Fee, moving the methodologies to the Plaistow Planning Board Fee Schedule, adopting a new Recreational Facilities Impact Fee methodology, modifying the credits for various types of dwelling units and clarifying when each type of impact fee is assessed and collected, as proposed by the Plaistow Planning Board?

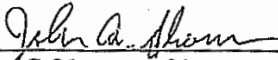
Proposed Plaistow Zoning Amendment Z-18-16

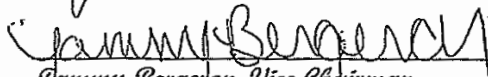
Are you in favor of a new Article VII that will create an Affordable, Elderly, Rental Housing Overlay District? The age and income restrictions must be monitored and enforced by a state or federal agency. A density bonus would allow up to 6 dwelling units per 40,000 square feet on a lot with 160,000 or more square feet, as proposed by the Plaistow Planning Board?


TOWN WARRANT 2018

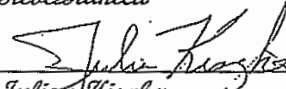
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Given under our hands and seal this Twenty-Ninth day of January in the year of our Lord, Two Thousand and Eighteen.


John A. Sherman, Chairman


Tammy Bergeron, Vice Chairman


Steve Ranslett


Julian Kiszka

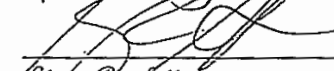

Peter Bracci

Plaistow, New Hampshire
January 29, 2018

We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Pollard Elementary School and the Plaistow Town Hall, being public places in said Town on the Twenty-Ninth day of January in the year of our Lord, Two Thousand and Eighteen.


John A. Sherman, Chairman


Tammy Bergeron, Vice Chairman


Steve Ranslett


Julian Kiszka


Peter Bracci

TOWN WARRANT 2018
(continued)

Citizen's Petition Zoning Amendment Z-18-17

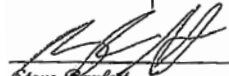
Are you in favor of amending the Plaistow Zoning Ordinance Article V, Establishment of Districts and District Regulations, Table 220-32F, LDR-Low Density Residential, C. Area and dimensions, (1) Minimum lot size by changing (1) Area: 110,000 square feet to (1) Area: 80,000 square feet per dwelling unit?

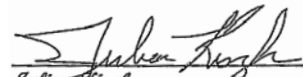
(Recommended by the Planning Board 3-2-0)

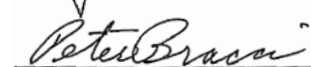
Given under our hands and seal this first day of February in the year of our Lord, Two Thousand and Eighteen.


John A. Sherman, Chairman


Tammy Bergeron, Vice Chairman


Steve Rantlett

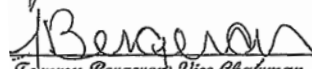

Julian Kiszka


Peter Bracci

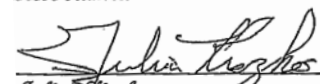
Plaistow, New Hampshire
February 1, 2018


We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Pollard Elementary School and the Plaistow Town Hall, being public places in said Town on the first day of February in the year of our Lord, Two Thousand and February.


John A. Sherman, Chairman


Tammy Bergeron, Vice Chairman


Steve Rantlett


Julian Kiszka


Peter Bracci



New Hampshire
Department of
Revenue Administration

2018
MS-737

Proposed Budget

Plaistow

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 29, 2018

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
FRANLINE HART	CHAIR	
Sam J. Capiso	Budget Committee Member	
Dean Mifalor	Budget Member	
Pengis Hefernan	Bud Comm. Member	
John A. Hefernan	Bud Comm. Member	
John A. Hefernan	Bud Comm. Member	
John A. Hefernan	Bud Comm. Member	
John A. Hefernan	Bud Comm. Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$305,550	\$307,806	\$349,417	\$0	\$349,417	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$121,003	\$115,325	\$132,699	\$0	\$132,699	\$0
4150-4151	Financial Administration	02	\$336,754	\$345,844	\$377,870	\$0	\$367,870	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$35,000	\$38,889	\$75,000	\$0	\$75,000	\$0
4155-4159	Personnel Administration	02	\$1,910,152	\$1,764,954	\$2,011,174	\$0	\$2,009,174	\$0
4191-4193	Planning and Zoning	02	\$85,925	\$86,037	\$86,485	\$0	\$86,485	\$0
4194	General Government Buildings	02	\$211,818	\$243,104	\$249,999	\$0	\$249,999	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	02	\$125,260	\$125,187	\$124,798	\$0	\$124,798	\$0
4197	Advertising and Regional Association	02	\$26,800	\$25,470	\$25,000	\$0	\$25,000	\$0
4199	Other General Government	02	\$28,680	\$27,402	\$27,150	\$0	\$27,150	\$0
General Government Subtotal					\$3,459,592	\$0	\$3,447,592	\$0
Public Safety								
4210-4214	Police	02	\$2,011,466	\$2,031,673	\$2,050,117	\$0	\$2,050,117	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$642,327	\$585,257	\$652,985	\$0	\$652,985	\$0
4240-4249	Building Inspection	02	\$140,038	\$127,611	\$131,166	\$0	\$131,166	\$0
4290-4298	Emergency Management	02	\$20,250	\$17,072	\$17,800	\$0	\$17,800	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal					\$2,852,068	\$0	\$2,852,068	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal					\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Highways and Streets								
4311	Administration	02	\$291,829	\$302,003	\$293,545	\$0	\$293,545	\$0
4312	Highways and Streets	02	\$412,600	\$423,229	\$539,500	\$0	\$539,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$97,000	\$93,362	\$97,000	\$0	\$97,000	\$0
4319	Other		\$154,215	\$154,215	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$955,644	\$972,809	\$930,045	\$0	\$930,045	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$615,000	\$616,879	\$663,570	\$0	\$663,570	\$0
4325	Solid Waste Cleanup	02	\$47,000	\$34,018	\$47,000	\$0	\$47,000	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$662,000	\$650,897	\$710,570	\$0	\$710,570	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	02	\$34,860	\$108,152	\$58,600	\$0	\$58,600	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$34,860	\$108,152	\$58,600	\$0	\$58,600	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-737

Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Health								
4411	Administration	02	\$88,044	\$82,157	\$88,749	\$0	\$81,749	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$54,082	\$51,792	\$53,010	\$0	\$53,010	\$0
	Health Subtotal		\$142,126	\$133,949	\$141,759	\$0	\$134,759	\$0
Welfare								
4441-4442	Administration and Direct Assistance	02	\$740	\$242	\$47,287	\$0	\$47,287	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$21,350	\$17,470	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$22,090	\$17,712	\$47,287	\$0	\$47,287	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	02	\$187,790	\$178,807	\$191,220	\$0	\$191,220	\$0
4550-4559	Library	02	\$554,432	\$554,432	\$584,936	\$0	\$584,936	\$0
4583	Patriotic Purposes	02	\$1,000	\$800	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation	02	\$28,100	\$24,412	\$25,000	\$0	\$22,500	\$0
	Culture and Recreation Subtotal		\$771,322	\$758,451	\$801,656	\$0	\$799,156	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	02	\$10,825	\$6,300	\$11,600	\$0	\$11,600	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$10,825	\$6,300	\$11,600	\$0	\$11,600	\$0



Appropriations

BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	02	\$279,600	\$279,600	\$280,000	\$0	\$280,000	\$0
4721	Long Term Bonds and Notes - Interest	02	\$318,398	\$318,398	\$279,118	\$0	\$279,118	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$0	\$5,000	\$0	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal					\$597,998	\$564,118	\$564,118	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$498,613	\$480,931	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal					\$498,613	\$480,931	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$10,000	\$10,000	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal					\$10,000	\$0	\$0	\$0
Total Operating Budget Appropriations					\$9,706,501	\$9,578,830	\$9,577,295	\$9,555,795



Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	10	\$0	\$0	\$175,000	\$0	\$175,000	\$0
		Purpose: Communications Radio Dispatching System Replacement						
4903	Buildings	13	\$0	\$0	\$600,000	\$0	\$600,000	\$0
		Purpose: Public Works Facility						
4909	Improvements Other than Buildings	16	\$0	\$0	\$586,089	\$0	\$586,089	\$0
		Purpose: Westville Road Bridge Replacement						
4915	To Capital Reserve Fund	07	\$0	\$0	\$81,000	\$0	\$81,000	\$0
		Purpose: Fire Department Apparatus Capital Reserve Fund Dep						
4915	To Capital Reserve Fund	08	\$0	\$0	\$42,400	\$0	\$42,400	\$0
		Purpose: SCBA Capital Reserve Fund Deposit						
4915	To Capital Reserve Fund	09	\$0	\$0	\$25,000	\$0	\$25,000	\$0
		Purpose: MICS Capital Reserve Fund Creation and Deposit						
4915	To Capital Reserve Fund	11	\$0	\$0	\$10,000	\$0	\$10,000	\$0
		Purpose: Building/Building Systems Capital Reserve Fund Dep						
4915	To Capital Reserve Fund	12	\$0	\$0	\$50,000	\$0	\$50,000	\$0
		Purpose: Library Capital Reserve Fund Deposit						
4915	To Capital Reserve Fund	14	\$0	\$0	\$10,000	\$0	\$10,000	\$0
		Purpose: Records Management Capital Reserve Fund Creation a						
4915	To Capital Reserve Fund	15	\$0	\$0	\$25,000	\$0	\$25,000	\$0
		Purpose: Energy Capital Reserve Fund Deposit						
4916	To Expendable Trusts/Fiduciary Funds	06	\$0	\$0	\$25,000	\$0	\$25,000	\$0
		Purpose: Winter Maintenance Expendable Trust Fund Creation						
4916	To Expendable Trusts/Fiduciary Funds	17	\$0	\$0	\$25,000	\$0	\$25,000	\$0
		Purpose: Accrued Leave Time Expendable Trust Fund Deposit						
4916	To Expendable Trusts/Fiduciary Funds	18	\$0	\$0	\$40,000	\$0	\$40,000	\$0
		Purpose: Cemetery Special Maintenance Expendable Trust Fund						

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



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Special Warrant Articles

4916	To Expendable Trusts/Fiduciary Funds	22	\$0	\$0	\$7,000	\$0	\$7,000	\$0
			<i>Purpose: Mosquito Control Expendable Trust Fund Creation and</i>					
Total Proposed Special Articles			\$0	\$0	\$1,701,489	\$0	\$1,701,489	\$0



New Hampshire
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Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	03	\$0	\$0	\$32,805	\$0	\$32,805	\$0
		<i>Purpose: Police CBA</i>						
4155-4159	Personnel Administration	23	\$0	\$0	\$25,403	\$0	\$25,403	\$0
		<i>Purpose: Fire Department Full-time Staff Position</i>						
4199	Other General Government	05	\$0	\$0	\$80,000	\$0	\$80,000	\$0
		<i>Purpose: Contingency Fund</i>						
4220-4229	Fire	23	\$0	\$0	\$28,400	\$0	\$28,400	\$0
		<i>Purpose: Fire Department Full-time Staff Position</i>						
Total Proposed Individual Articles			\$0	\$0	\$166,608	\$0	\$166,608	\$0



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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$8,767	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$144,827	\$150,000	\$150,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$153,594	\$150,000	\$150,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$3,525	\$4,000	\$4,000
3220	Motor Vehicle Permit Fees	02	\$1,811,078	\$1,780,000	\$1,780,000
3230	Building Permits	02	\$123,641	\$110,000	\$110,000
3290	Other Licenses, Permits, and Fees	02	\$90,812	\$80,000	\$80,000
3311-3319	From Federal Government		\$26,427	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$2,055,483	\$1,974,000	\$1,974,000
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$395,213	\$395,213	\$395,213
3353	Highway Block Grant	02	\$154,215	\$154,215	\$154,215
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02, 16	\$55,872	\$561,089	\$561,089
3379	From Other Governments	02	\$115,946	\$100,000	\$100,000
State Sources Subtotal			\$721,246	\$1,210,517	\$1,210,517



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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Revenues

Account	Source	Article	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Charges for Services					
3401-3406	Income from Departments	02	\$99,652	\$100,000	\$100,000
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$99,652	\$100,000	\$100,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$19,281	\$10,000	\$10,000
3503-3509	Other	02	\$448,414	\$400,000	\$400,000
	Miscellaneous Revenues Subtotal		\$467,695	\$410,000	\$410,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds	16	\$14,000	\$6,345	\$6,345
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	02	\$108,152	\$58,600	\$58,600
3915	From Capital Reserve Funds	10	\$484,613	\$140,000	\$140,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$606,765	\$204,945	\$204,945
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	16, 18, 13, 05	\$0	\$783,655	\$783,655
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$783,655	\$783,655
	Total Estimated Revenues and Credits		\$4,104,435	\$4,833,117	\$4,833,117



Budget Summary

Item	Prior Year	Selectmen's Ensuing FY (Recommended)	Budget Committee's Ensuing FY (Recommended)
Operating Budget Appropriations	\$9,029,751	\$9,577,295	\$9,555,795
Special Warrant Articles	\$1,123,013	\$1,701,489	\$1,701,489
Individual Warrant Articles	\$13,922	\$166,608	\$166,608
Total Appropriations	\$10,166,686	\$11,445,392	\$11,423,892
Less Amount of Estimated Revenues & Credits	\$3,896,020	\$4,833,117	\$4,833,117
Estimated Amount of Taxes to be Raised	\$6,270,666	\$6,612,275	\$6,590,775



Supplemental Schedule

1. Total Recommended by Budget Committee	\$11,423,892
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$280,000
3. Interest: Long-Term Bonds & Notes	\$279,118
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$559,118
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$10,864,774
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,086,477
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$32,805
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$12,510,369

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
<i>STATE WIDE QUESTIONS AND EMERGENCY HOTLINE SUPPORTED BY GRANITE UNITED WAY</i>		
For referral agency for many circumstances and resources		2-1-1
<i>STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)</i>		<i>1-603-271-0476</i>
Community Health & Human Svc	<i>www.211nh.org</i>	
AIDS Hotline	Aids Response Seacoast	1-603-433-5377
Alcoholics Anonymous	AA Service Office	1-800-593-3330
	AL-ANON	1-603-645-9518
	Drug/Alcohol Addiction Hotline	1-603-893-5201
American Red Cross	Disaster Services	1-603-624-4307
Animal Control Problems	Plaistow Animal Control Officer	1-603-382-1200
Assessments, property	Plaistow Assessing Department	1-603-382-5200 X230
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129
Battered Women Shelter	HAVEN	1-800-854-3552
Birth Certificates	Plaistow Town Clerk	1-603-382-8129
Blind, NH Association for	Sight Center	1-800-464-3075
Building Permits	Plaistow Building Department	1-603-382-1191 X259
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cable Company	COMCAST/xfinity	1-800-266-2278
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X266
Chamber of Commerce	Plaistow Area Commerce Exchange	1-603-382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child Care	Rockingham County Childcare Info.	1-800-310-8333
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	Well Sense	1-877-492-6965
Conservation Commission	Plaistow Town Hall	1-603-382-5200 X266
Consumer Complaint	NH Better Business Bureau	1-603-228-3789
Death Certificate	Plaistow Town Clerk	1-603-382-8129
Department of Health and	Human Services (DHHS)	1-800-852-3345
Department Child Youth	DCYF	1-603-271-6202
Department of Labor	NH DOL	1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection	1-603-228-0432
Disaster Relief	American Red Cross	1-603-624-4307
District Court	Plaistow District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129
Driver's License	NH Dept. Motor Vehicles	1-603-227-4010
Drugs and Alcohol	Anyone Anytime New Hampshire	www.nhtreatment.org
Easter Seals of NH	Service for disabled, veterans, adult and child day care.	1-800-870-8728
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-7014
Elections	Plaistow Town Clerk	1-603-382-8129

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CALL</u>	<u>PHONE NUMBER</u>
Electric, Emergency Grants	Rockingham Community Action	1-603-893-9172
Electric Company	UNITIL-NH	1-800-528-7276
	UNITIL-NH GAS	1-866-933-3820
Electrical Permit	Plaistow Building Department	1-603-382-1191 X259
EMERGENCY: Fire, Police & Ambulance		911
Employment	Salem NH Works Office	
	29 South Broadway, Salem, NH 03079	1-603-893-9185
Employment (Salem Office)	www.WorkOpportunities.net	1-603-824-6014
Environment	NH State Dept. Environmental Services	1-603-271-3503
Family Services (Juvenile)	Family Mediation	1-603-362-9957
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
Fishing License	Walmart	1-603-382-2839
	nhfishandgame.com	1-877-450-4994
Food & Nutrition Assistance	WIC (pregnant & child under 5)	1-800-256-9880
	Commodity Food Prog (60 years and older)	1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamps	NH Dept. of Health & Human Services	1-800-852-3345
		1-603-271-9700
	Application on line @	<u>www.nheasy.nh.gov</u>
Genealogical Information	Plaistow Town Clerk	1-603-382-8129
General Assistance	Human Services Department	1-603-382-8469 X230
Governors' Office	Citizen Services	1-800-852-3456
Health Care	Lamprey Health Care	1-603-659-2494
	Community Health Services/Counseling	1-603-425-2545
	Affordable Care Act/Healthcare Marketplace	1-855-402-0783
Health Officer	Plaistow Health Department	1-603-382-2494 X246
Heating / Fuel Assistance	Fuel Assistance 10/01 thru 4/30	1-800-322-1073
	Community Action Program	1-603-458-6392
Home Budgeting	Consumer Credit Counseling/Green Path	1-800-327-6778
Home Care Service Agencies	Rockingham VNA/Hospice	1-800-540-2981
Home Refinance/Repair	NH Direct Home Program/Rural Dev	1-603-223-6035
Homeless	NH Coalition for Homeless	1-800-852-3388
		1-800-852-3345X5142
Homeless	Emergency	211
Hospitals	Parkland, Derry NH	1-603-421-2220
	Exeter Hospital	1-800-439-3837
		1-603-778-7311
	Holy Family @ Merrimack Valley	1-978-374-2000
Housing	NH Housing Authority	1-800-640-7239
		1-800-439-7247

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Humane Society	NH SPCA	1-603-772-2921
Hunting License	Walmart	1-603-382-2839
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Legal	www.nhlegalaid.org	1-603-224-3333
Library	Plaistow Public Library	1-603-382-6011
Marriage License	Plaistow Town Clerk	1-603-382-8129
Meals on Wheels	Vic Geary Center	1-603-382-5995
Medical: Health	NH Health Access Network	1-603-225-0900 X3
	Families First	1-603-422-8208
Choosewellsense.org	Well Sense Health Plan-Medicaid	1-877-492-6965
Healthcare.Gov	Affordable Health Care Enrollment	1-800-318-2596
Medical Equipment	Loaner's Closet (donations too)	1-603-432-0877
Mental Health	Center for Life Management	1-603-434-1577
Change Direction Campaign	24 hour treatment referral	1-800-662-4357
Mortgage Assistance	Homeowners Hope Hotline	1-888-995-4673
	Housing Partnership	1-603-766-3120
Home Modification Program	Community Action	1-800-856-5525 X1145
Notary	Plaistow Town Hall	1-603-382-5200 X266
Off Road Vehicle Registration	Plaistow Power Sports	1-603-612-1000
Parenting Problems	Parents Anonymous	1-800-750-4494
	Planned Parenthood	1-603-772-9315
Passport	Federal Building	1-800-443-5847
Planning Board	Plaistow Planning Office	1-603-382-5200 X202
Plumbing Permit	Plaistow Building Department	1-603-382-5200 X600
Poison Control Center Hotline	Poison Center	1-800-222-1222
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-800-852-3456
	Governors' Office Citizen Services	1-603-271-2121
Property Taxes	Plaistow Tax Collector	1-603-382-8611 X281
NH Program	Low Income Taxpayer Project	1-603-228-6028
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 X204
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	1-978-683-2465
Roads & Streets	Plaistow Highway Department	1-603-382-6771
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School –Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State	1-603-271-3242
Senior Citizen Center	Vic Geary Center	1-603-382-5995

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Senior Services	Elderly & Adult Abuse/ Neglect Elder Medicaid, Food, Cash SERVICE LINK SENIOR SUPPLEMENTAL FOOD	1-800-949-0470 1-800-852-0632 X6 1-866-634-9412 1-800-942-4321
Social Security Suicide/ Emotional Crisis	Social Security Administration Crisis Hotline	1-866-964-4324 1-800-273-8255
Superior Court	Rockingham Clerk of Courts	1-855-212-1234
TECHNOLOGY ASSIST		
Assistive devices for hearing, voice and speech disabilities	www.nidcd.nih.gov/health/hearing/ pages/assistive-devices.aspx	
Computer Technology Assistance Corps	www.ctac-nh.org	
Town Ordinances Transportation	Plaistow Code Enforcement Officer Granite State Independent Living Retired Sr. Volunteer Program Seacoast Chair Car Service, LLC(fee) Lamprey Senior Transportation	1-603-382-5200 X600 1-800-826-3700 1-603-436-4310 1-603-926-5801 1-800-582-7214
Real Care Transportation	Area Transportation Services	1-603-206-9957
Unemployment Comp. United Way	NH Dept. of Employment Security Resource for NH	1-603-893-9185 1-603-625-6939
Voter Information	http://app.sos.nh.gov	
<u>VETERANS'</u>		
Veterans Crisis Line Veterans Services, NH State Office of NH Ntl Guard State Family NH Care Path/Easter Seals Harbor Homes Visiting Nurses Volunteer New Hampshire Voter Registration Welfare – State of NH	Veterans Help Veterans Administration-NH VA- REGIONAL OFFICE Family Assistance Center Veterans' Service Veteran Homelessness Rockingham VNA Volunteer Programs -Opportunities Plaistow Town Clerk NH Department of Human Services	1-800-273-8255 X1 1-800-622-9230 1-800-827-1000 1-603-715-3741 1-844-427-5838/315-4354 1-603-882-3616 1-603-772-2981 1-800-780-8058 1-603-382-8129 1-800-852-3345

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